

Faculty Profile Pages on the SD Mines Website

Research Affairs, Information Technology Services and University Relations have worked together to create a Faculty Profile template for the university website that faculty can use to better showcase their research and teaching expertise and accomplishments. This template is now available for faculty, department heads and Executive Council members to use. It is not, at this point, meant to be used by other staff members.

Once created, the Faculty Profile will be what website visitors will see if they access information about a faculty member from either the personnel directory or the department faculty/staff list.

THE SHORT INSTRUCTIONS:

GO TO: <http://sdmines.sdsmt.edu/faculty-profile>

LOG IN with your network credentials

CLICK “ENTER PROFILE” – to add information about Research Expertise, Brief Bio, or Teaching (1000 characters max – you do not have to fill out all the sections); Click Submit to save your entry.

CLICK “EDIT PHOTOS” – to add a headshot or “action (wide format) photo.” If you already have a photo in the personnel database, you do not have to add another one. Only one photo will be used (your profile will not show both) but you have a choice of formats. Click Submit to save your entry.

CLICK “SUPPORT DOCUMENTS” – to add .pdfs for your CV, Research Details, Publications, Awards/Recognitions, or up to two other documents. You must create these pdfs. You add them by browsing to the document on your desktop then uploading them. Click Submit to save your entry.

CLICK “ONLINE RESOURCES” – to add the URL for your personal or research website (if you have one). **Add these even if they already appear on your current directory page.** You may add up to two other URLs. Click Submit to save your entry.

CLICK “SOCIAL MEDIA” – to add URLs for specific social media pages or channels you may have. Click Submit to save your entry.

USE THE SAVE BUTTON – on the main entry page to save any work you have completed. This allows you to build this information incrementally, over several sessions, if you want to.

USE THE FINALIZE BUTTON – to send this information **only when you have everything filled out that you intend to submit, and consider your form to be fully complete.** Information will be submitted to Julia Easton at University Relations, who will upload your information to the Faculty Profile template. If you have changes or questions at that point, contact Julia. (Julia.Easton@sdsmt.edu)

THE LONG INSTRUCTIONS (with additional details):

Some information in the SD Mines personnel database is managed and monitored by Human Resources to ensure the integrity of that information. This includes:

- name,
- title(s)
- phone number
- department
- office location
- education for each faculty/staff member

This information will be merged with other supplementary information provided by the faculty member through the online form described below, to create the Faculty Profile page. Should you need changes to information listed above, you can email Lisa DeVries, in Human Resources, who authorizes changes to be made in the database. (Lisa.DeVries@sdsmt.edu)

Course Listings are added by ITS each semester. This information will also appear on your Faculty Profile page, as it currently does on your directory page.

Submit Your Profile Information Using the Online Faculty Profile Form

Go to: <http://sdmines.sdsmt.edu/faculty-profile>

You will need to log-in with your network password and fill out the online form. This form is for the initial submission of your information and you can work on it incrementally (saving your work as you go) until it is complete. When everything is complete, press the “Finalize” button and it will submit your information to Julia Easton, in University Relations, who will enter your information into the Ektron CMS system on which the university website is built. If you have corrections or updates to that information, email Julia directly (Julia.Easton@sdsmt.edu). She can make changes on your behalf, or clear your submission form so you can upload modified content.

The Online Form

Section 1: Faculty Profile

Click the “Edit Profile” Button. You can enter 1,000 characters maximum (per section), describing in general terms your Research Expertise, Brief Bio or Teaching (philosophy or experience). You do not have to complete all the sections. If you do not enter information under “Teaching,” for example, that heading will not show up on your Profile Page. When you have completed that portion of the page, press Submit and it will save your information and return you to the main entry page.

Section 2: Faculty Photos

If you already have a faculty photo in the personnel directory, you do not need to submit a new photo, we can use the one we have. Otherwise, click the “Edit Photos” button to upload a “portrait” (formal headshot) photo –OR- an “action” photo. An “action” photo is wide format (page banner, 800px wide by 345px high) photo that would show you teaching, working in the field, using research equipment, making a presentation, etc. It must clearly show YOU as the subject of the photo (no group photos with others, for example, where someone viewing the profile page wouldn’t know which person was you). In the future, we plan to have a photographer take some new department/faculty photos. For now, most people will continue to use the headshot portrait that we already have. Contact Marsha.Ahrenkiel@sdmst.edu in University Relations if you need help cropping or compressing a photo for your profile page. Your profile page can have only one photo (action photo or headshot) not both.

Section 3: Support Documents

Support documents allow you to include more information about yourself in a .pdf format. It is your responsibility to create these documents and convert them to .pdf. You may add any of the following:

- Curriculum Vita* - your CV
- Research Details* - a pdf describing in detail your research efforts
- Publications* - a list of publications
- Awards/Recognitions* - a list of awards and recognitions
- Up to two other .pdf documents that you can name, but please keep names very short

*For the sake of consistency, we have hard-coded the titles for these.

Section 4: Online Resources

If you have a personal website, or research website, or both, add the URLs for them in this portion of the form and your profile page will then have buttons taking users to those websites. Add them even if your current directory page already has these links. You can also add up to two other websites, keep name very short. (e.g. “Research Center” or “Lab Website”), add the corresponding URL, and submit the form.

Section 5: Social Media

If you have a social media page or channel for:

- Facebook
- Twitter
- YouTube
- LinkedIn
- Google Scholar

- ResearchGate

add the URL, and your profile will then include the corresponding social media icon which will link to your page or channel.

NOTE: Please consider, particularly with Facebook and Twitter, if you use these more for personal/family interaction or professional/academic. If it's the former, perhaps you don't want to include this on your faculty profile page.

Section 6 – Save or Finalize

The SAVE button allows you to save any work you've done on the form, but not yet submit it for entry to the website. You can work incrementally on your information, saving it as you go, when you have all the information in place, hit the "FINALIZE" button. **(Click Finalize only when you have everything filled out that you intend to submit, and consider your form to be fully complete.)**

When you "FINALIZE," your information is submitted to Julia Easton in University Relations, who will upload it to the Ektron system. If you have questions or changes, once you have submitted information, please contact Julia. (Julia.Easton@sdsmt.edu)

Examples:

Faculty Page with Headshot

SD MINES South Dakota School of Mines & Technology
— Science and Engineering since 1885 —

About Admissions Academics Campus Life Athletics News Events Research

Brenda Benjamin (2009)
Director
Composites and Polymers Engineering Laboratory (CAPS)
Professor
Chemical and Biological Engineering (CBE)

Education: B.S., University of Michigan; M.S., University of Colorado at Boulder; PhD., University of Michigan
Contact/Location: Brenda.Benjamin@sdsmt.edu (605) 394-1111; CAPS (see campus map)

Research Expertise
I am interested in applications at the intersection of fluid mechanics and environmental engineering, particularly associated with experimental laboratory research. Recent laboratory studies include an investigation of processes controlling physical stability of contaminated fine-grained marine sediments, controls on total mixing from marine discharge of wastewater through outfall structures, physical processes associated with the rapid filling of stormwater conduits, and mitigation of wave impacts in Great Lakes harbors. I am also interested in the utilization of the experimental findings from these studies in the development of computational models, including the development of numerical models to simulate the rapid filling problem in stormwater conduits including the role of trapped air and in model development of buoyant jet models for predicting the mixing achieved in wastewater outfall discharges. (956 characters)

Brief Bio
Trained in the chemical and biological sciences at Oxford University, I went on to receive my doctoral dissertation in the Unified Sciences at Harvard University at a time when the work of Thomas Kuhn and Michel Foucault were beginning to have an impact, which is to say, at a time when the field of science and medicine was starting to develop ways to think more thoughtfully about the impact of resources on human health and sociology. The writings of Jacques Derrida have also been an important influence on her work. I am presently working on a book on the study of the water availability, with a special emphasis on the philosophical issues at stake in the competing need for resources in first and third world societies. My work at SD Mines includes research, lectures, student advising, and participation on committees focusing on academic standards. (859 characters)

Teaching
My teaching philosophy is to help students discover the excitement of research and inquiry, and develop the persistence and problem-solving skills necessary to both fund and pursue research goals. I am also very adamant about the need for a solid academic foundation that leads to sound ideas about next steps in science. I have taught basic and advanced chemistry, specializing in water resource topics. (407 characters)

Courses
Fall 2015
CBE 200, Section M079, Benjamin, 2015FA
CBE 222, Section M001, Benjamin, 2015FA
CBE 333, Section M002, Benjamin, 2015FA
CBE 495, Section M079, Benjamin, 2015FA
CP 297, Section M005, Benjamin, 2015FA
CP 397, Section M002, Benjamin, 2015FA
CP 497, Section M002, Benjamin, 2015FA

ABOUT
A-Z Index
Admission & Foundation
Consumer Information
Degrees & Majors
Employment
Leadership
Registration
Athletics
Handbook Athletics
The Handbook Club

ADMISSIONS
Accepted Students
Apply
Degrees & Majors
Faculty & Scholarship
Graduate Students
Housing & Dining
International Students
Request Information
Transfer & First
Undergraduate Students
Visit

ACADEMICS
Academic Calendar
CAMP
Course Catalog
Degrees
Departments
Derroneau Library
Graduate Education
Online Degrees
Registrar & Enrollment
Surbick Center
Web Advisor / DOL

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Emergency
Health & Safety
International Center
Mines Advantedge
Multicultural Affairs
Personal Resources
Residence Life
Student Organizations
Surbick Center
Veterans Center

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Campus Map / Tour
Museum of Geology
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RESEARCH
Economic Development
Life and Center
Research at SD Mines

NEWS & EVENTS
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Accreditation: The Higher Learning Commission

Faculty Page with Action Photo

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Brenda Benjamin (2009)
Director
Composites and Polymers Engineering Laboratory (CAPS)
Professor
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ABOUT
A-Z Index
Admission & Foundation
Consumer Information
Degrees & Majors
Employment
Leadership
Registration
Athletics
Handbook Athletics
The Handbook Club

ADMISSIONS
Accepted Students
Apply
Degrees & Majors
Faculty & Scholarship
Graduate Students
Housing & Dining
International Students
Request Information
Transfer & First
Undergraduate Students
Visit

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Academic Calendar
CAMP
Course Catalog
Degrees
Departments
Derroneau Library
Graduate Education
Online Degrees
Registrar & Enrollment
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Emergency
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International Center
Mines Advantedge
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Personal Resources
Residence Life
Student Organizations
Surbick Center
Veterans Center

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Apex Gallery
Campus Map / Tour
Museum of Geology
Rockier Shop Bookstore

RESEARCH
Economic Development
Life and Center
Research at SD Mines

NEWS & EVENTS
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