

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSORE

PERSONNEL SECTION

Monthly Report for the Month of....

1. Posts Notified

| Sl.No | Post & Pay Scale | No. of Vacancies | Notification No. & date |
|--------------|-----------------------------|-------------------------|------------------------------------|
| | | | |

2. Receipt & Scrutinization of Applications

| Sl.No | Post & Pay Scale | Notification no. & date | No. of Applications received | No. of Applications rejected | No. of candidates Shortlisted for interview/test |
|--------------|-----------------------------|------------------------------------|-------------------------------------|-------------------------------------|---|
| | | | | | |

3. Written/Skill Tests held

| Sl.No | Post & Pay Scale | Notification No. & date | Date of Test | No. of candidates attended |
|--------------|-----------------------------|------------------------------------|---------------------|-----------------------------------|
| | | | | |

4. Interview held

| Sl.No | Post & Pay Scale | Notification No. & date | Date of Interview | No. of candidates attended |
|-------|------------------|-------------------------|-------------------|----------------------------|
| | | | | |

5. Staff Recruited / Joined

| Sl.No | Name, Designation & Pay Scale | Employment Notification No. & date | Date of Test/ Interview | Date of Joining |
|-------|-------------------------------|------------------------------------|-------------------------|-----------------|
| | | | | |

6. Probation Declaration / Confirmation

| Sl.No | Name, Designation & Department | Date of Joining | Date of probation declaration/confirmation & Order no. |
|-------|--------------------------------|-----------------|--|
| | | | |

7. Promotion

| Sl.No | Name, Designation&Pay Scale | Promoted post & pay scale | Date of promotion and Order no. | Category of Promotion (APS, Regular etc) |
|-------|-----------------------------|---------------------------|---------------------------------|--|
| | | | | |

8. Retirement/Superannuation

| Sl.No | Name, Designation&Department | Date of Joining Service | Date of Superannuation/Retirement |
|-------|------------------------------|-------------------------|-----------------------------------|
| | | | |

9. Permanent Staff as on date

| Group | Faculty | Technical | Administrative | Total |
|---------|---------|-----------|----------------|-------|
| Group A | | | | |
| Group B | | | | |
| Group C | | | | |
| MTS | | | | |
| Total | | | | |

10. Teaching Staff as on date

| Category | Permanent | Contract | Total |
|-----------------|------------------|-----------------|--------------|
| Lecturer | | | |
| Reader | | | |
| Professor | | | |
| Total | | | |

11. Contract Staff as on date

| Category | Number |
|-----------------|---------------|
| | |
| | |
| | |
| Total | |

12. Staff Completed Twenty Five Years Service

| Sl.No. | Name & Designation |
|--------|--------------------|
| | |
| | |
| | |
| | |

13. Any Other

Report prepared by:

Checked and verified
(Sd/-)
AAO