

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSORE-06

LIBRARY AND INFORMATION CENTRE

Monthly report for the Month of

1. Book Acquisition

Sl. No	Category	Number
1.	Titles added	
2.	Volumes added	
3.	Amount spent	
4.	Titles ordered	
5.	Volumes ordered	
6.	Range of accession nos.	
7.	Gift books	

2. Information Processing

Sl.NO.	Category	Numbers
1	Books processed	
2	Books under processing	
3	Theses and dissertations received & accessioned	
	Theses and Dissertations Digitized and Uploaded to Repository	
4	Other Institute Publications Received	
5	Book CD-ROMs Received	

3. Serial Management

Sl. No	Category	Number
8.	Total no. of journals subscribed I. Electronic Only II. Print + Electronic III. Print Only I. National Journals II. International Journals	
9.	Number of renewed subscription	
10.	Number of new subscription	
11.	Total Amount Spent	

4. Information Services Offered

S.No.	Name of the service

5. Circulation Service

Sl. No	Category	Number/Amount
1	Books issued a. Students b. Faculty members c. Others	
2	New Members	
3	Temporary Members	
4	Book Loss Reported	
5	Overdue charge	

Report prepared by:

Verified
(Sd/-)
Library and Information Officer