

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSORE
ACCOUNTS SECTION

Monthly Report:, 2017

1. Grants Received and Spent

Type of grant	Amount allocated for 2017-18	Amount released	Amount Spent as on ...
Grant- in-Aid General			
Grant- in-Aid Capital			
Grant- in-Aid Salaries			
Total			

2. Income Generated during the Month

Category	Amount	Remarks

3. Salary Payment to Permanent Staff

No. received	No. processed	Amount disbursed	Date of credit to the bank accounts	Avg. Processing time (in days)	No. Pending, if any	Reasons for pendency

4. Salary Payment to Contract Staff

Category	No. received	No. processed	Amount disbursed	Date of credit to the bank accounts	Avg. Processing time (in days)	Numbers Pending with details	Reasons for pendency
Payment wherein attendance statement received on or before 5 th of the Month							
Payment wherein attendance statement received from 6 th to 10 th of the Month							

5. Stipend/ Fellowships

Stipend/ Fellowships	Amount disbursed	Date of disbursement	Remarks
Undergraduates Programmes			
Postgraduates			
Doctoral students			
Details of pending cases, if any with reasons			

6. Medical Claims

No. received	No. processed	Amount disbursed	Date of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

7. T.A. Advance

No. received	No. processed	Amount disbursed	Date of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

8. T.A. Bills

No. received	No. processed	Amount disbursed	Date of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

9. LTC Claims

No. received	No. processed	Amount disbursed	Date(s) of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

10. Children Education Allowance Payment

No. received	No. processed	Amount disbursed	Date(s) of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

11. GPF Advance

No. received	No. processed	Amount disbursed	Date(s) of credit to the bank accounts	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

12. Supplier Advance

No. received	No. processed	Amount disbursed	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

13. Payment to the Vendors

No. Received during the Month	No. processed	Amount disbursed	Avg. processing time (in days)	No. Pending with details	Reasons for pendency

14. Major Activities/ events carried out under the aegis of the Section (A brief note in not more than five sentences about each activity/event)

15. Any Other

Report Prepared by:

Checked and verified by
(sd/-)

Chief Accounts Officer