Submitted to the Director.

 Sub: Request to extend the period of allotment of quarters reg-

 Ref: Allotment OM No.SH/E.73(1197)/2010-11 dated 24-1-11

 With reference to the above, I may please be allowed to continue occupying D-7 quarters till the construction work starts. I assure you that I will vacate the house in two weeks of notice.

 Dr.Shijith Kumar C

Library and Information Officer