

FORM NO. I

STATEMENT OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT/AS ON 31ST MARCH 2018
(Example: Lands, House, Shops, other buildings, etc)

Sl. No.	Description of property	Precise location (Name, Dist., Div., Taluk & Village in which the property is situated and also its distinctive No. etc.	Area of land (in case of land and buildings)	Nature of land (in case of landed property)	Extent of interest	If not, in own name, state in whose name held & his/her relationship, if any, to the Govt. servant	Date of acquisition	How acquired (Whether by purchase, mortgage, lease, inheritance, gift or otherwise) & name with details of person/s from whom acquired (address and connection of the Govt. servant, if any with the person/s concerned) (Pl. see Note 1 below)	Value of the property (see Note 2 below)	Particulars of sanction of prescribed authority, if any	Total annual in-come from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Land	Chengottil Ulliyery Koyilandy Calicut Kerala	3.20 R	Cultivated land	100%	N.A.	25.03.17	Inheritance Devaki Amma (Mother), Chengottil	Rs.1.5 lakhs	--	Rs.300/-	
2	Land	Peruli,Ulliyery Koyilandy, Calicut Kerala	5.50 R	Bare land	100%	N.A.	25.03.17	Inheritance Devaki Amma (Mother), Chengottil	Rs.2.5 lakhs	--	--	
3	Land	Kaliyakkil Naduvannur, Koyilandy,Calicut	4.05 R	Bare land	100%	N.A.	25.03.17	Inheritance Devaki Amma (Mother), Chengottil	Rs. 4 lakhs	--	--	
4	Land/ House	Robertson Estate Kunnathidavaka Chundale, Vythri, Wayanad, Kerala	6.47 R	Bare land	50%	N.A.	10.04.13	Mortgage LIC HFL	Rs. 30 lakhs	--	--	

Signature

Date:

Note:

- (1) For purpose of Column 9, the term “lease” would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.
- (2) In column 10 should be shown:
 - (a) Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition;
 - (b) Where it has been acquired by lease, the total annual rent thereof also; and
 - (c) Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.

FORM NO. II

STATEMENT OF LIQUID ASSETS ON FIRST APPOINTMENT/AS ON 31ST MARCH 2018

- (1) Cash and Bank balance exceeding 3 months' emoluments
(2) Deposits, loans, advances and Investments (such as shares, securities, debentures, etc)

Sl. No.	Description	Name & Address of Company, Bank etc.,	Amount Rs.	If not in own name, name & address of person in whose name held and his/her relationship with the Government servant	Annual income derived Rs.	Remarks
1	2	3	4	5	6	7

Nil

Date:

Signature

- Note:** 1. In column 7, particulars regarding sanctions obtained or report made in respect of the various transactions may be given.
2. The term "emoluments" means the pay and allowances received by the Government servant.

FORM NO. III**STATEMENT OF MOVABLE PROPERTY ON FIRST APPOINTMENT/AS ON THE 31ST MARCH 2018**

Sl. No.	Description of items	Price or value at the time of acquisition and/or the total payments made up to the date of return, as the case may be in case of hire purchase or instalment basis	If not in own name, name & address of the person in whose name and his/her relationship with the Government servant	How acquired with approximate date of acquisition	Remarks
1	2	3	4	5	6
1	Television	Rs.22,000/-	--	Purchased March 2012	
2	Washing Machine	Rs.10,000/-	--	Purchased March 2012	
3	Refrigerator	Rs.12,000/-	--	Purchased January 2013	
4	Geyser	Rs.7,000/-	--	Purchased April 2013	

Date:

Signature

Note:

1. In this form, information may be given regarding items like (a) jewellery owned by him (total value); (b) silver and other precious metals and precious stones owned by him not forming part of jewellery (total value); (c) (i) Motor cars, (ii) Scooters/Motor Cycles; (iii) Refrigerators/Air-Conditioners, (iv) Radios/Radiograms/Television Sets and any other articles, the value of which individually exceeds Rs.1000/-.
(d) Value of items of utensils, books, crockery etc., added together as lump sum.
2. In column 5, may be indicated whether the property was acquired by purchase, inheritance, gift or otherwise
3. In column 6, particulars regarding sanction obtained or report made in respect of various transactions may be given.

FORM NO. IV

STATEMENT OF PROVIDENT FUND AND LIFE INSURANCE POLICY ON FIRST APPOINTMENT/AS ON 31ST MARCH 2018

Insurance Policies						Provident Funds			
Sl. No.	Policy No. & date of policy	Name of Insurance Company	Sum assured/ date of maturity	Amount of annual premium	Type of Provident Fund/ GPF/CPF/ Account No.	Closing balance as last reported by the Audit/Accounts Officer along with date of such balance	Contri- bution made sub- sequently	Total	Remarks, (if there is dispute regarding balance, the figures according to Govt. servant should also be mentioned in this column)
1	2	3	4	5	6	7	8	9	10
1	722040982 05/02/2011	LIC	Rs.10,00000 05/02/31	Rs.43944/-	Life insurance				
2	110051937707 (PRAN)	NSDL				Rs.1038548.00			

Date:

Signature

FORM NO. V

STATEMENT OF DEBTS AND OTHER LIABILITIES ON FIRST APPOINTMENT / AS ON THE 31ST MARCH 2018

Sl No.	Amount	Name & Address of Creditor	Date of incurring liability	Details of transaction	Remarks
1	2	3	4	5	6
1	2.5 lakhs	Bajaj Fincorp	02/01/18		
2	1.5 lakhs	Bank of Baroda	29/10/16		
3	30 lakhs	LIC HFL	30/03/13		
4	5 lakhs	LIC HFL	07/03/17		

Date:

Signature

Note:

1. Individual items of loans not exceeding three months emoluments or Rs.1000/- whichever is less, need not be included.
2. In column 6, information regarding permission, if any, obtained from or report made to the competent authority may also be given.
3. The term 'emoluments' means pay and allowances received by the Government servant.
4. The statement should also include various loans and advances available to Government Servants like advance for purchase of conveyance, House Building Advance, etc., (other than advances of pay and traveling allowances, advances from the G.P. Fund and loans in Life Insurance Policies and fixed deposits).

THE SCHEDULE

See Rule 18 (1)

RETURN OF ASSETS AND LIABILITIES ON FIRST APPOINTMENT / AS ON THE 31ST MARCH 2018

- | | | | |
|----|--|---|---|
| 1. | Name of the Government Servant in full (in Block letters) | : | Dr. Shijith Kumar C |
| 2. | Service to which he / she belongs | : | All India Institute of Speech & Hearing |
| 3. | Total length of service upto date: (i) in non-Gazetted rank | : | 8 years |
| | (ii) in Gazetted rank | : | 7 years |
| 4. | Present post held and place of posting | : | Library & Information Officer, Mysuru |
| 5. | Total Annual Income from all sources during the calendar year immediately preceding the first January 2008 | : | Rs.10,00000/- (Approximately) |

6. **Declaration:**

I hereby declare that the return enclosed namely., Forms I to V, are complete, true and correct as on 01.01.2018 to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of Sub-rule (1) of Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

Date:

Signature

Note:

1. This return shall contain particulars of all assets and liabilities of the Government Servant, either in his own name or in the name of any other person.
2. If a Government servant is a Member of Hindu Undivided Family with coparcenary rights in the properties of the family either as a "Karta" or as a member, he should indicate in the return in Form No. I the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value, Suitable explanatory notes may be added wherever necessary.

**ANNEXURE
FORM**

Statement of immovable property for the year 2017-2018

1. Name of officer (in full) and service to which the officer belongs Dr.Shijith Kumar C, All India Institute of Speech and Hearing
2. Present post held Library & Information Officer
3. Present Pay Level-11, Pay Rs.67,700-2,08,700/-Rs. 80,900/-

Name of District, Sub-Division, Taluk and village in which property is situated	Name of details of property			If not in own name state in whose name held and his / her relationship to the Government Servant	How acquired whether by purchase, lease**, mortgage inheritance, gift or otherwise, with date of acquisition and name with details of person / persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands	* Present value				
1	2	3	4	5	6	7	8
Ulliyery,Koyilandy Calicut, Kerala	Nil	3.20 R	Rs.1.5 lakhs		Inheritance	Rs.300/-	
Ulliyery,Koyilandy Calicut, Kerala	Nil	5.50 R	Rs.2.5 lakhs		Inheritance	Nil	
Naduvannur, Koyilandy Calicut, Kerala	Nil	4.05 R	Rs. 4 lakhs		Inheritance	Nil	
Robertson Estate Kunnathidavaka Chundale, Vythri, Wayanad, Kerala	Housing (1200 sqft)	6.47 R	Rs.45 Lakhs		Mortgage	Nil	

Signature.....

Date.....

Inapplicable clause to be struck out.

***In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.**

**** includes short-term lease also.**

Note: The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and 'B') services under Rule 18 (1) of the CCS (Conduct) Rules, 1964, on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name of any members of his family or in the name of any other person.