

# Publishing with Open Journal Systems (OJS)

This guide provides information about how to set up and manage a journal using the Open Journal Systems software hosted by Dalhousie Libraries.

## Getting Started

## Setting Up Your Journal

## Designing Your Journal

## Managing Your Journal

## Getting Help

## Creative

## Commons

## Scale to Fit Your Organization

You can set up simple or complex workflows with OJS. Much depends on how well-established your journal is and how many people you have available to complete various tasks. For example, there is extensive opportunity for editorial and review tasks online, but some journal managers prefer a more streamlined approach and thus there is a plugin called "QuickSubmit" to facilitate this.

One person with a mix of technical and editorial skills can manage all the operations of a journal but we recommend a team of two or three in order to distribute the work more equitably and efficiently.

Consider having separate people to handle

- editorial matters and authors
- technical matters
- interactions with readers or subscribers.