Submitted to the Director. 09-09-11

 I have reported for duty on 09-09-11 after availing of duty leave on 08-09-11. This is for your kind information.

 Library and Information Officer

Submitted to the Director. 09-09-11

 I have reported for duty on 09-09-11 after availing of medical leave on 08-09-11. This is for your kind information.

 Assistant Library and Information Officer

 Encl: Medical Fitness Certificate