ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

LIBRARY AND INFORMATION CENTRE

SH/LIC/2017-18 19.01.18

**Note**

Sub: Looking after the routine duties of the Section -reg.

With reference to the above, I am out of station from 20-01-18 to 23.01.18 to attend a personal function at Calicut, Kerala. In this regard, you are requested to look after the routine activities of the Library and Information Centre during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 Library & Information Officer

To

Sri. Nandeesha, B

Assistant Library & Information Officer, AIISH, Mysuru

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

AIISH GUEST HOUSE

SH/AGH/2017-18 19.01.18

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 20-01-18 to 23.01.18 to attend a personal function at Calicut, Kerala. In this regard, you are requested to look after the routine activities of the AIISH Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Mallikarjunaih

AIISH Security Officer &

Assistant In-charge, AIISH Guesthouse

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

LIBRARY AND INFORMATION CENTRE

SH/LIC/2017-18 23.08.17

**Note**

Sub: Looking after the routine duties of the Library -reg.

With reference to the above, I am out of station from 23-08-17 (AN) to 28.08.17 to attend a personal function at Wayanad and Calicut, Kerala. In this regard, you are requested to look after the routine activities of the Library and Information Centre during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 Library & Information Officer

To

Sri. Nandeesha, B

Assistant Library & Information Officer, AIISH, Mysuru

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

ASHOKA GUEST HOUSE

SH/IGH/2017-18 23.08.17

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 23-08-17 (AN) to 28.08.17 to attend a personal function at Wayanad and Calicut, Kerala. In this regard, you are requested to look after the routine activities of the Ashoka International Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Nanjundaswamy

Assistant In-charge, Ashoka International Guesthouse, AIISH

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

AIISH GUEST HOUSE

SH/AGH/2017-18 23.08.17

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 23-08-17 (AN) to 28.08.17 to attend a personal function at Wayanad and Calicut, Kerala. In this regard, you are requested to look after the routine activities of the AIISH Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Mallikarjunaih

AIISH Security Officer &

Assistant In-charge, AIISH Guesthouse

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

LIBRARY AND INFORMATION CENTRE

SH/LIC/STF/2017-18 25.09.17

**Note**

Sub: Looking after the routine duties of the Section-reg.

With reference to the above, I am out of station from 26-09-17 to 03-10-17 for personal purpose. In this regard, you are requested to look after the routine activities of the Library and Information Centre during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 Library & Information Officer

To

Sri. Nandeesha, B

Assistant Library & Information Officer, AIISH, Mysuru

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

ASHOKA GUEST HOUSE

SH/IGH/2017-18 25.09.17

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 26-09-17 to 03-10-17 for personal purpose. In this regard, you are requested to look after the routine activities of the Ashoka International Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Nanjundaswamy,M.

Library and Information Assistant & Assistant In-charge,

Ashoka International Guesthouse, AIISH

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

AIISH GUEST HOUSE

SH/AGH/2017-18 25.09.17

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 26-09-17 to 03-10-17 for personal purpose. In this regard, you are requested to look after the routine activities of the AIISH Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Mallikarjunaih

AIISH Security Officer &

Assistant In-charge, AIISH Guesthouse

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

LIBRARY AND INFORMATION CENTRE

SH/LIC/STF/2017-18 09.02.18

**Note**

Sub: Looking after the routine duties of the Section-reg.

With reference to the above, I am out of station from 09-02-18 AN to 12-02-18 for personal purpose. In this regard, you are requested to look after the routine activities of the Library and Information Centre during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 Library & Information Officer

To

Sri. Nandeesha, B

Assistant Library & Information Officer, AIISH, Mysuru

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

ASHOKA GUEST HOUSE

SH/IGH/2017-18 25.09.17

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 26-09-17 to 03-10-17 for personal purpose. In this regard, you are requested to look after the routine activities of the Ashoka International Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Nanjundaswamy,M.

Library and Information Assistant & Assistant In-charge,

Ashoka International Guesthouse, AIISH

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

AIISH GUEST HOUSE

SH/AGH/2017-18 09.02.18

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

With reference to the above, I am out of station from 09-02-18 AN to 12-02-18 for personal purpose. In this regard, you are requested to look after the routine activities of the AIISH Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Mallikarjunaih

AIISH Security Officer &

Assistant In-charge, AIISH Guesthouse

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

LIBRARY AND INFORMATION CENTRE

SH/LIC/STF/2018-19 05.05.18

**Note**

Sub: Looking after the routine duties of the Section-reg.

Ref: OM No.SH/E (1197)/2017-18 dated 28.03.18

With reference to the above, I will be out of station from 06-05-18 to 13-05-18 to attend a training programme at IIT, Kharagpur. In this regard, you are requested to look after the routine activities of the Library and Information Centre during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 Library & Information Officer

To

Sri. Nandeesha, B

Assistant Library & Information Officer, AIISH, Mysuru

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

ASHOKA INTERNATIONAL GUEST HOUSE

SH/IGH/2018-19 05.05.18

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

Ref: 1) OM No.SH/E (1197)/2017-18 dated 28.03.18

 2) SH/PL/C.06/2017-18 dated 15.03.18

With reference to the above, I will be out of station from 06-05-18 to 13-05-18 to attend a training programme at IIT, Kharagpur. In this regard, you are requested to look after the routine activities of the Ashoka International Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Gangula Shanmuk

Hostel Superintendent & Assistant In-charge,

Ashoka International Guesthouse, AIISH

अखिल भारतीय वाक् श्रवण संस्थान, मैसुरु -570 006

ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU-57006

AIISH GUEST HOUSE

SH/AGH/2018-19 05.05.18

**NOTE**

Sub: Looking after the routine duties of the Guesthouse-reg.

Ref: OM No.SH/E (1197)/2017-18 dated 28.03.18

With reference to the above, I will be out of station from 06-05-18 to 13-05-18 to attend a training programme at IIT, Kharagpur. In this regard, you are requested to look after the routine activities of the AIISH Guesthouse during the afore mentioned period.

Thanking you with regards,

Yours sincerely,

 Dr. Shijith Kumar C

 I/c Guest House, AIISH, Mysuru

To

Sri. Mallikarjunaih

AIISH Security Officer &

Assistant In-charge, AIISH Guesthouse