ALL INDIA INSTITUTE OF SPEECH AND HEARING

**LIBRARY AND INFORMATION CENTRE**

 I may please be allotted two guest house rooms for three days ( 5th,6th,and 7th May,2011) to accommodate my close relatives who are coming to Mysore to attend COMEDK Undergraduate Entrance Test, 2011. I assure you that I will pay the room rent on time.

ALL INDIA INSTITUTE OF SPEECH AND HEARING

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/LIO 14.02.13

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted one room in our guest house on 15-16 February 2013 (two days) to accommodate my immediate relatives who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Dr.Shijith Kumar C

 Library and Information Officer

ALL INDIA INSTITUTE OF SPEECH AND HEARING

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/LIO 25.03.13

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted one room in our guest house for 27-28 March 2013 (two days) to accommodate my relatives who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Dr.Shijith Kumar C

 Library and Information Officer

ALL INDIA INSTITUTE OF SPEECH AND HEARING

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/LIO 22.04.13

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted two rooms in our guest house for 23-24 April 2013 (two days) to accommodate my relatives who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Dr.Shijith Kumar C

 Library and Information Officer

ALL INDIA INSTITUTE OF SPEECH AND HEARING

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/LIO/2013-14 22.11.13

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted one Non-AC room in our Guest House for one day on 23rd November, 2013 to accommodate my relative who is coming to Mysore to attend Railway Recruitment Board Examination. The rent will be paid on time as per rules.

 Dr.Shijith Kumar C

 Library and Information Officer

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted one Non-AC room in our Guest House for one day on 7th December, 2013 to accommodate my relative who is coming to Mysore to attend Railway Recruitment Board Examination. The rent will be paid on time as per rules.

 06.12.13 Dr.Shijith Kumar C

 Library and Information Officer

Sub: Allotting Guesthouse Room-reg.

Submitted to the Director.

I may please be allotted one AC room in our Guest House for one day on 20th December and two rooms on 21st December, 2013 to accommodate my former colleagues who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 19.12.13 Dr.Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 12.05.15

Respected Madam,

Sub: Allotting Guesthouse Rooms-reg.

I may please be allotted one AC rooms in our Guest House for two days on 13th June, 2015 to accommodate my friend who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Dr.Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 15.07.15

Respected Madam,

Sub: Allotting Guesthouse Rooms-reg.

I may please be allotted one AC room in our Guest House for two days from 15 to 16 July, 2015 to accommodate my friend who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Dr. Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 09.10.15

Respected Madam,

Sub: Allotting Guesthouse Room-reg.

I may please be allotted one AC room in our Guest House for one day on 9th October, 2015 to accommodate my relatives who are visiting Mysore for personal purpose. The rent will be paid on time as per rules. An application in prescribed form is enclosed herewith in this regard.

 Yours faithfully

 Dr. Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 02.05.16

Respected Madam,

Sub: Allotting Guesthouse Room-reg.

I may please be allotted three rooms, preferably a/c, in our Guest House for two day on 2-3 May, 2016 to accommodate my relatives who are visiting Mysore for personal purpose. The rent will be paid on time as per rules. An application in prescribed form is enclosed herewith in this regard.

*Not sent; sent in prescribed form*

 Yours faithfully

 Dr. Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 03.05.16

Respected Madam,

Sub: Allotting International Guesthouse Rooms-reg.

I may please be allotted two rooms, in our International Guest House for 3rd May, 2016 to accommodate my friends who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Yours faithfully

 Dr. Shijith Kumar C

 Library and Information Officer

Submitted to the Director. Dated 29.07.16

Respected Madam,

Sub: Allotting International Guesthouse Rooms-reg.

I may please be allotted two rooms in our International Guest House on 29th July, 2016 to accommodate my friends, Mr. Anoop Varma, Cochin University of Science and Technology, Cochin and Mr. Saju Joseph, Kannur University, Kannur who are visiting Mysore for personal purpose. The rent will be paid on time as per rules.

 Yours faithfully

 Dr. Shijith Kumar C

 Library and Information Officer