Submitted to the Administrative Officer.

 I have been staying in D-7 quarters since 1-02-2011.Our LPG connection has been suspended as we couldn’t provide the RR number of electricity bill to the gas agency. In this regard, I request you to issue me a letter certifying that there is no single RR number for the individual residents of the institute quarters and citing the common RR number of the electricity bill of the institute.

 It may kindly be noted that our LPG connection is in the name of my wife, Mrs.Sini mol P.V and hence my name may be referred in the letter as ‘Shijith Kumar C, H/o Sini mol P.V.’

 Shijith Kumar C

 Library and Information Officer