Submitted to the Director. 27.11.17

Sub: Settlement of advance availed for purchase of computer-reg**.**

Respected Madam,

With reference to the above, I have purchased a computer by availing an advance amount of Rs.50,000/- from the Institute. In this regard, the original invoice (No.BMRRIG1718157550 dated 23.11.17 for Rs.51,448/-) is enclosed herewith for your kind perusal and settlement.

Yours faithfully,

 Dr. Shijith Kumar C

 Library and Information Officer