HOW TO BUILD A FREE WEBSITE WITH WIX.COM

By Mark Holmes

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Updated version: http://www.websiteplanet.com/wix-guide.pdf

Introduction

Using Wix.com you can sign up and create your own website in just 15 minutes. A simple template and a drag and drop system make this platform incredibly easy to use even for those with little or no experience. We aim here to provide you with an introduction to website building using Wix with no programming or web design skills required. It's never been so easy to build and maintain your own website. If you enjoyed this guide, please share it.

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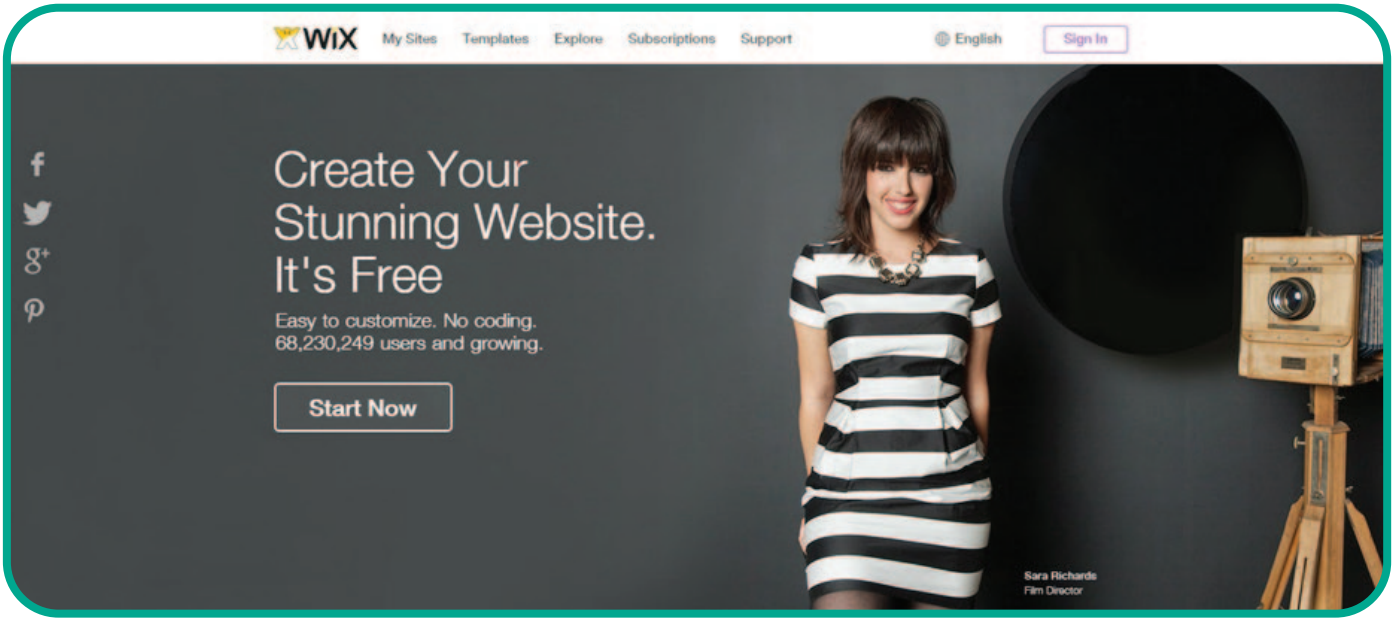
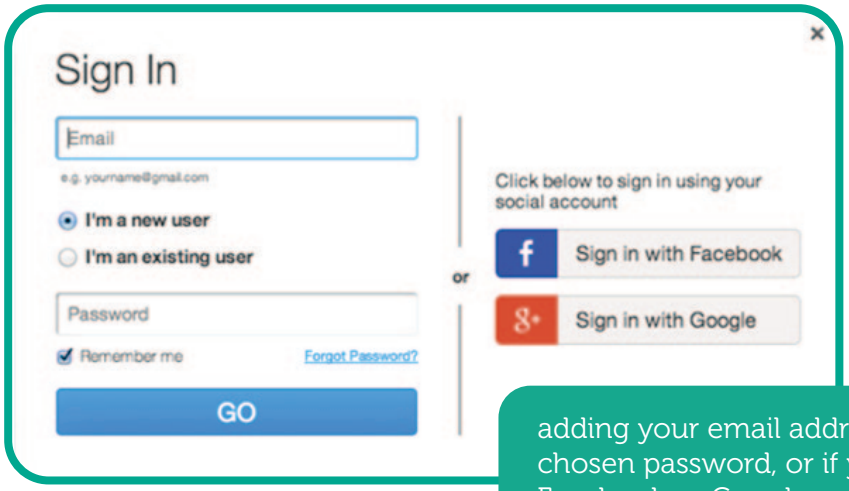
Signing up to Wix

Let's get started, and we'll walk through this together. Click Here to sign up for an account, and you should be greeted by this screen, (or something similar, as the designs change often):





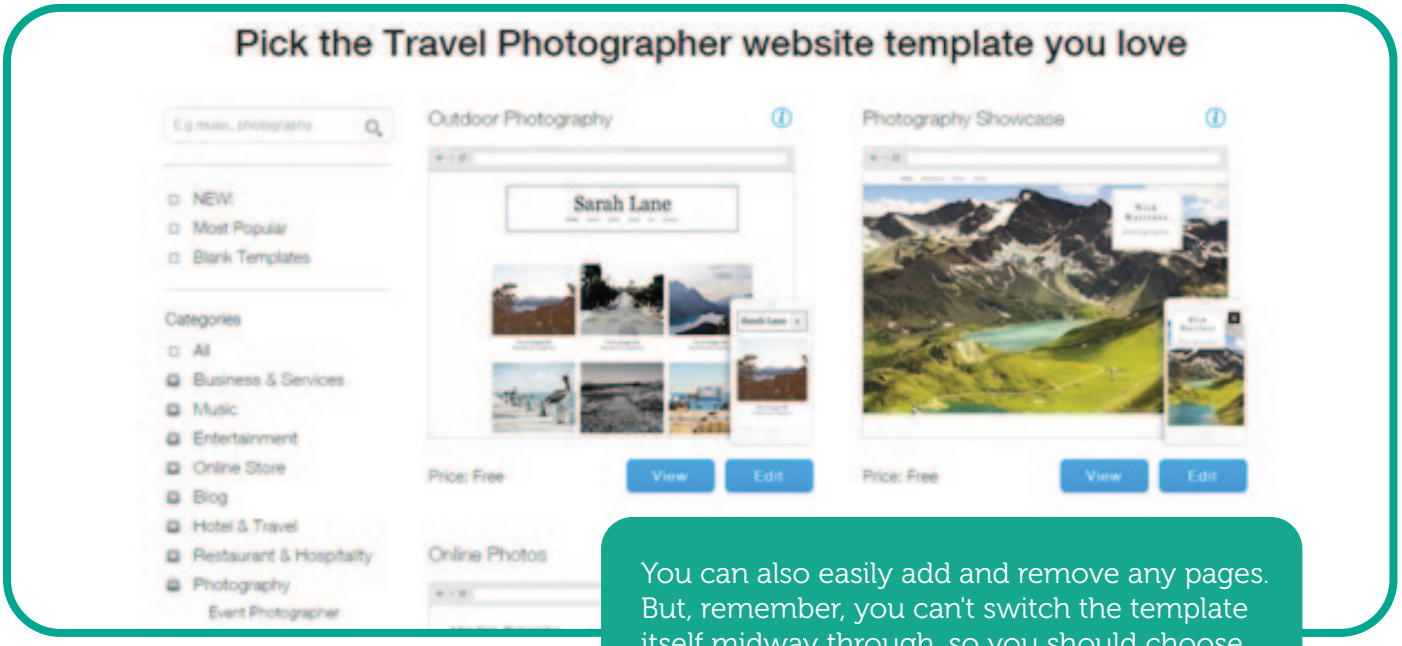
Clicking on the **Start Now** button will take you to a Sign In screen. If you haven't signed up already you will need to register a new account. This is a straightforward procedure of just completing the form, adding your email address and chosen password, or if you prefer, Facebook or Google accounts can be used.

adding your email address and chosen password, or if you prefer, Facebook or Google accounts can be used.

You will be taken straight to a screen that will prompt you to select a category that best describes the website you are hoping to build (below).

Choosing a Template

Once you have chosen your preferred category, the site offers hundreds of customizable templates that you can change to fit your needs. Once you choose your template, you can easily change the background image and the colors to your liking.



You can also easily add and remove any pages. But, remember, you can't switch the template itself midway through, so you should choose your template wisely.

Before selecting a template:

Prior to selecting your template, you should know what you want out of the site. Ask yourself a few basic questions so you can proceed without having to backtrack.

What is the purpose of your site?

You should ask yourself what you want out of the site. Do you want to create a blog, or do you want to sell products or showcase your online portfolio? When you know the purpose of your site, you can choose the right style that fits your business model or idea.

What kind of style do you want?

Some sites are meant to be professional looking, and others are supposed to be more fun. You should think of what kind of message you want to convey before you proceed. If you find a designer-made template, you are going to save time, but you must remember to think about customizing your site so you can stand out.

Do you have a vision for your brand?

It helps if you know about your brand and your vision as you can create the ideal Wix site. But if you don't, you can keep it simple and build it up over time. However, it's wise to choose a template that complements your company and its identity as you want your customers to perceive you in a positive manner.

Can you think of a competitor you want to emulate?

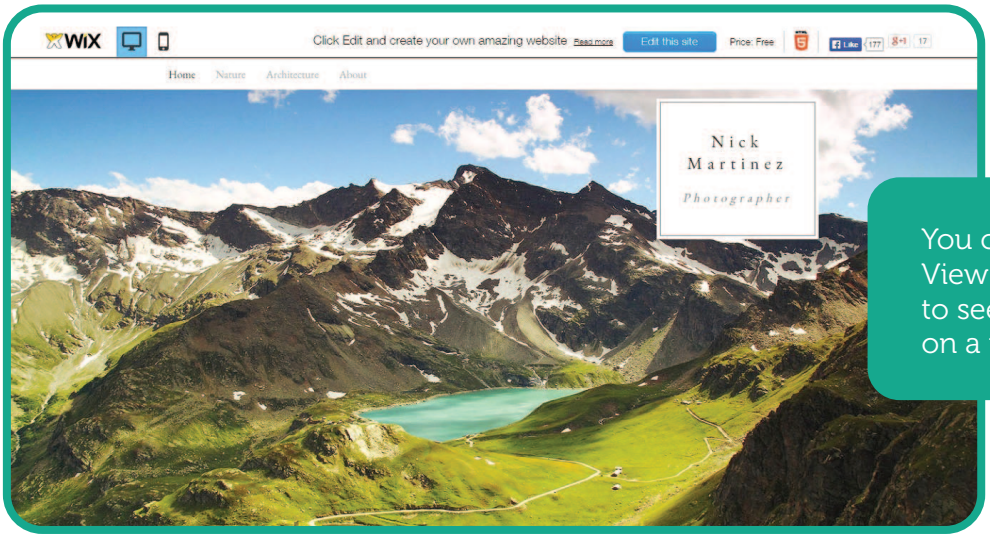
When you are setting up your Wix site, you should first check out your competition. That way, you can find out what you like and don't like about other sites. Then, once you are ready to start building, you can emulate the good things and make an even better site.

How much time do you have?

Finally, you will want to think of your schedule when you make a site. If you have a lot of free time and aren't launching your business or product soon, you can dedicate tens of hours to making your Wix site. On the other hand, if you want to make a site overnight or in a couple of days, you should select a template that includes features and a layout that you want to include, saving you time from having to organize these yourself.

Once you know what you want out of your website, you should check out the vast template collection that Wix provides. To get started, browse the gallery for inspiration. With the extensive collection at Wix.com, you can essentially get anything you want.

On the top left corner of the templates page, you can search and then browse the results to find the perfect solution. You can easily find the latest templates by clicking the new button on the left side. Or, if you prefer, you can check out the Most Popular Templates button, which is just below the New templates. Finally, if you want to create a site from scratch, you can do so by clicking the Blank Templates button. However, if nothing suits you or you want to look more, you can select a category to browse such as Music, Blog, Hotel & Travel and many more.

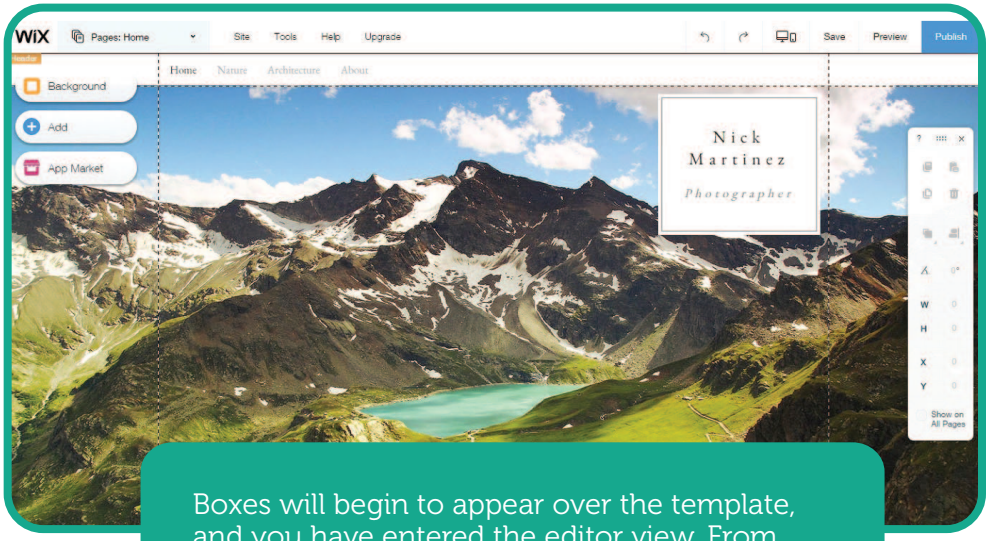


You can also click the Mobile View icon in the top left corner to see how the template looks on a mobile device.

To get a better idea and understand the flow of the template, you should go through each page individually as you can get an idea on how the site will look in real-world conditions.

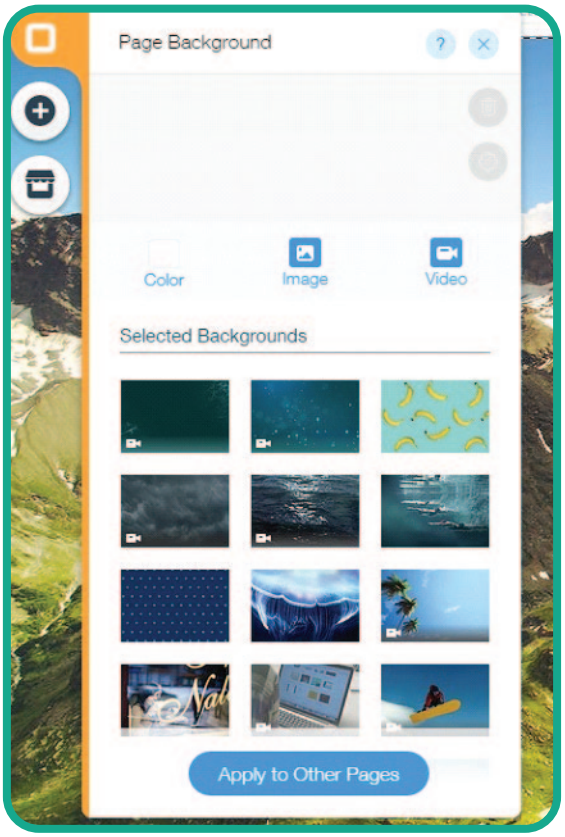
If, at any point, you are struggling, you should check out the editor related tutorials. It should be noted, if you have any trouble opening your template to edit, you should check your browser settings as it may be blocked by popup blockers or additional add-ons to your browser such as AdBlock.

As soon as you have chosen a template, you will be brought to a full-screen example of what this template looks like. If this looks good as a starting point for you – click **Edit this site.**



Boxes will begin to appear over the template, and you have entered the editor view. From here you are able to begin your customization. Once you select your template, you can then set your page background. Again, think of what message you want to convey to your audience.

Managing Backgrounds



To set the page background, you will want to click the **Background** icon on the left side of the editor, where you can then apply any of the preset styles. To upload an image to use as a background, click on the **Image** button. Then, you will be prompted to either upload your own, or choose from stock images. This can be done individually to any pages you create for your site, or by clicking **Apply to Other Pages** you will be able to create a uniform feel to the site by applying the same background to your other pages. The **Color** option will provide a flat single-color background. And **Video** will enable you to use an animation or clip for the background. This should be used carefully; however, as this can be very distracting from anything else you have on the page, particularly text imprinted directly over a video. If you do decide to go with an image for your background, you have a few options on how to display your image once it has been uploaded, or chosen. To access these options, you will need to click on the 'cogwheel' **Settings** icon on the Page **Background** pane.

Full-Screen Background: Will resize the background image, so it fits the size of the screen.

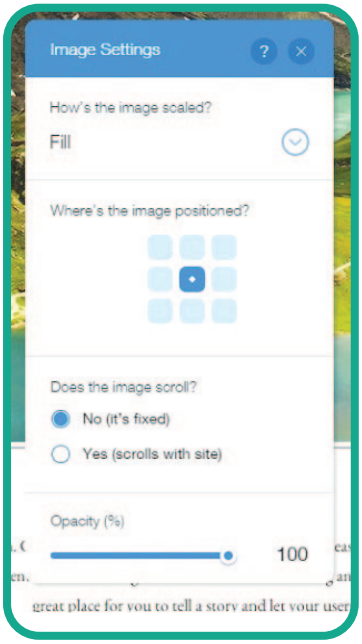
Fit: This option will allow you to maintain the proportional setting between width and height.

Tile: This will display the background image across the screen, in a tile formation.

Tile Vertically: With this option, the content will be displayed in a tile formation across the vertical axis of the site.

Tile Horizontally: Same with tile vertically except the image will be displayed in a tile formation.

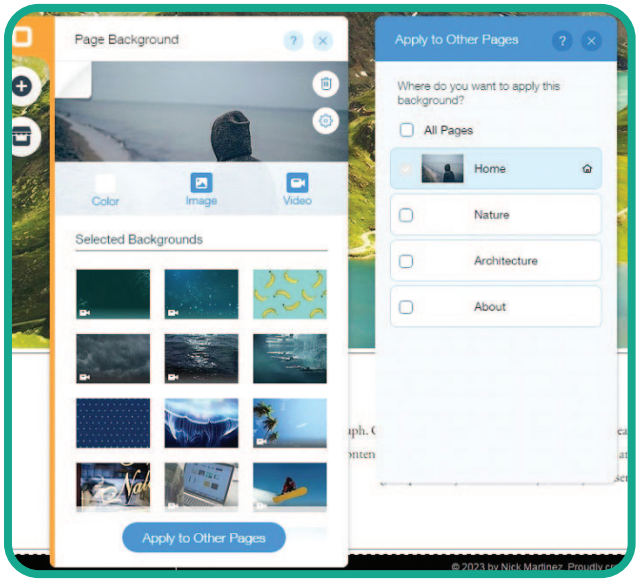
Original Size: With this option, your background image will retain the original dimensions



To enable the scroll background option, check the box next to **Scroll Background** option.

If you choose a display setting option (such as original size) that leaves some of the screen not covered by your image, you have the option to set a color for this void-space. To do this, click the **Change Color** button to open the **Color Picker** button.

Applying Wix Background to more than one page

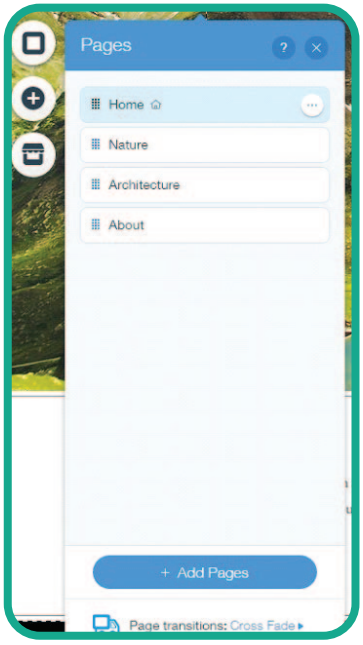


If you want to apply your page background to other pages, you can do so in two easy steps.

First, from the **Page Background,** click **Apply to Other Pages** if you want to apply the background to other pages.

From A**pply to Other Pages**, you can check the box next to **All Pages.** This allows you to add the background to all the pages on your site. Or, you can check the box next to each page from your page list. Then, to confirm your choice, just click OK, or you can choose only specific pages, e.g. pages with the same theme.

Managing Pages



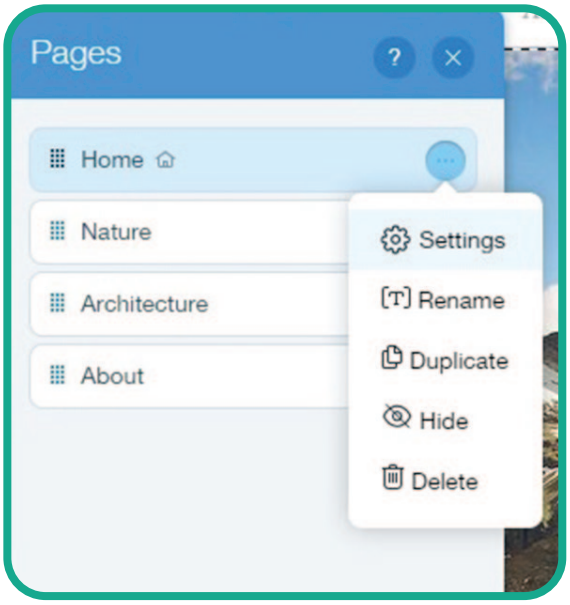
With Wix, you can add as many pre-made or blank pages as you wish. You can also reorder, duplicate or delete them from your page list. Furthermore, with Wix, you can quickly create subpages that will show up in your dropdown menu.

To add new pages, from the left side of the editor, click the **Pages: Home** dropdown menu and select the **+ Add Pages** button. and from the bottom right, click **Add.** Next, you want to click **Page,** and from the left side, under **Page Layouts,** just select a layout for the new page.

Then, under **Name Your Page,** write a title for the page. As an option, you can also **Add as a subpage,** by clicking the **Add as a subpage** box. Once you select your option, click the **OK** button, and you are done.

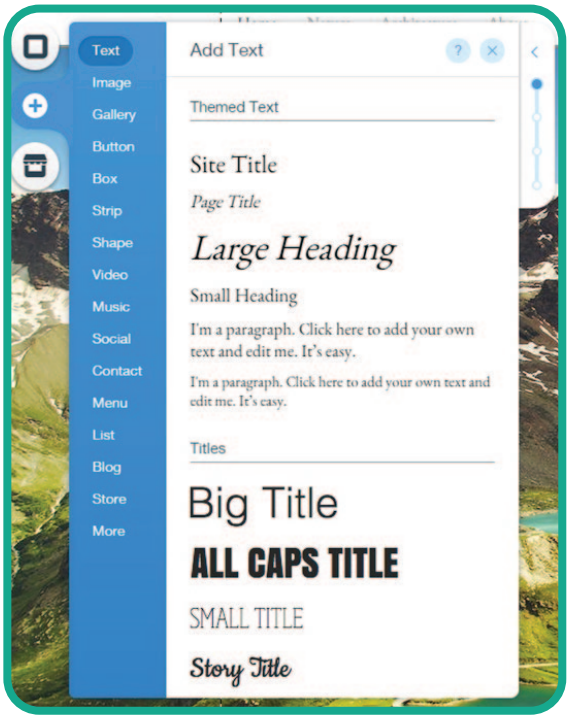
Note that in the figure to the left Home, Nature, Architecture and About are the names of 4 existing pages that were automatically generated when choosing a category. Depending on the category you have chosen the names will appear differently. These template pages may be of use to you, or you may want to rename them or remove them completely.

To rename or remove a page, simply clicking on the round icon next to the name of the page will bring up the following menu with those options:

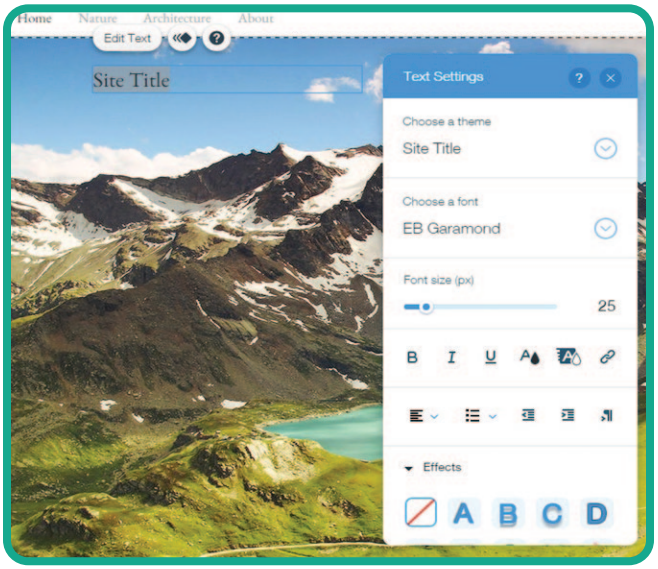


Adding Text

Text may be the most important aspect to any website. Describing you, and your enterprises, expressing information and extending contact details and questions to your visitors. Before getting started with your content plan, remember that search engines value take into account text content above all else, and if you have high quality and unique content, you may find yourself more visible on major search engines. Many people prefer to draft their text in another document like Microsoft Word, this allows more revision, spellchecking, grammar and possibly the most important feature if you are writing a lot of content- autosaving, in case you have a connection problem. Text can then be copied into the Wix editor.



Begin by selecting the **"+ Add"** icon on the left of the screen. The default feature to add is text, and this box will appear immediately. This box offers several formats of pre-selected sizes and fonts that can be quickly added. You don't need to worry about these template options if you know what format you need, as all these options can be customized once the text box has been created. In the example below the default options for "Site Title" box are show, with the ability to change font, size, color, background, and standard text formatting. Double-clicking on the text box itself allows you to replace the text content.



To delete a text box simply select it and use the delete key on your keyboard. Clicking anywhere outside of the box deselects it, leaving you to concentrate on another area of your page.

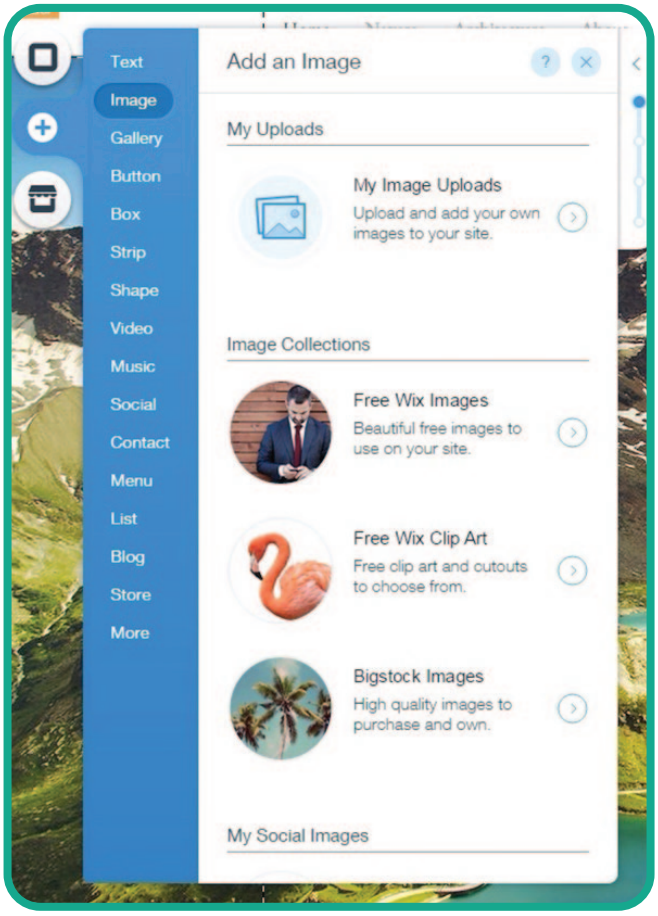
Please note: The maximum number of characters that can be added, including spaces, to one text box is 75,000.

Adding Images

Images are an important component of your website, being the most visible aspect, and it's important to choose the right ones to convey your idea and brand. Wix makes it easy for you to upload, add and delete images. Wix has an extensive collection of images, all of them free and fully customizable. Of course, if you have a different image you wish to add, you can upload it easily.

To add an image, go to the left side of the editor and click the Add icon. Then, click Image. From here, choose either your own image to upload, a stock image from one of the free to use collections, or from your own social media (e.g. a photo on your Facebook page). When on the Add Images page, you can select either one or multiple images.

To choose an image of your own, from your PC, click on **Upload Images.** It will allow you to browse your images, and you can select by clicking **Open**. Finally, from **Add Images**, just select your images and then click **Add**. All uploaded images will then appear under the **My Image Uploads** folder.



Please note, if you want to select more than one image, hold down the CTRL key, and select the images you want. Also, when uploading images, remember that you can upload .gif, .png, and .jpg images of up to 15MB each.

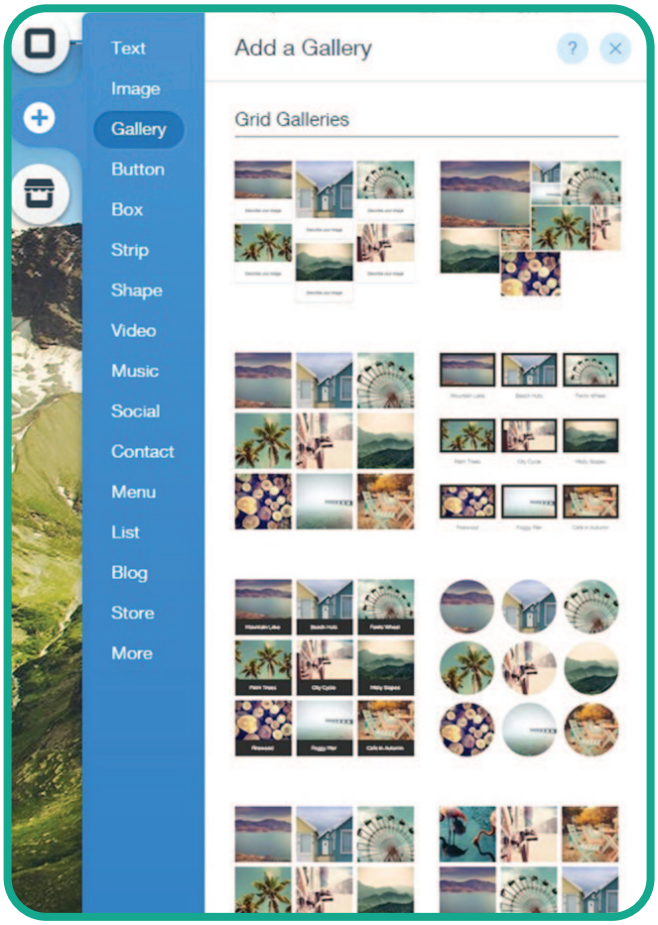
If you want to delete an image for any reason, just left click on the image and press the **Delete** button on your keyboard, or once the image is selected, then right-click to bring up a pop-up menu, and select **Delete**.

Wix Galleries

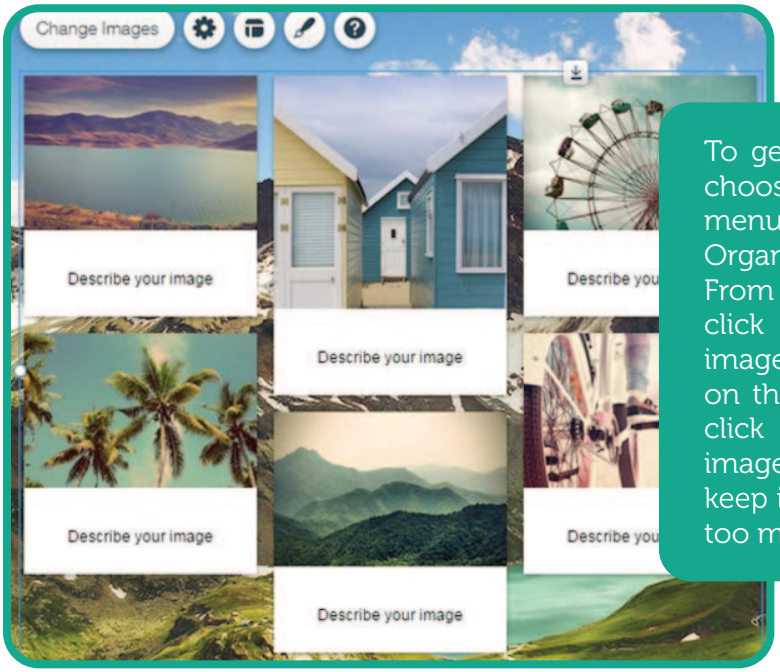
With plenty of stunning galleries to choose from, you can show off your site and instantly make it a hit. Since you can change them at any time, you should experiment and see what works for you.

To get started, hover over the left side of the editor, and click the plus sign to open **Add.** Then, from there, click on **Gallery.** Please note, you can find other **Wix Galleries,** which are located in the **Wix App Market** under **Galleries.**

When looking to change the site's look or looking to explore your options, you need to check out the **Change Gallery Type** feature. All your images in the gallery will be moved over, so you don't have to add them manually. If you want to change your gallery type, select the gallery by clicking it, and from the pop-up menu, select **Design.** From here, you can choose the new gallery type you want to use. Don't worry, you can easily make changes to your galleries, and you can change the gallery as many times as you want. This way, you can find the perfect look. Remember to use **Preview** mode to see your page how the public will see it.



Adding an image to a Wix Gallery



To get started in adding an image to a gallery, choose the gallery, and from the floating-button menu, select Change Images. Then, from Organize Your Gallery Images, select Add Images. From this window, click an image, or a few, then click Add Images. To choose more than one image, click on any image you wish to add. Once on the Organize Your Gallery Images selection, click Done. Wix doesn't limit the number of images you can add to a gallery, but you must keep in mind that site speed will suffer if you use too many.

To upload your image to a gallery, click the gallery, and click **Settings** from the pop-up menu. Once you are at the **Gallery Settings,** click **Organize Images** then **Add images.** Once here, select **Upload Images.** You can now browse your folder and select the image, or images, and click Open to upload the image or images. Once you have selected the images you wish to include in the gallery, simply drag-and-drop to place in the order you want them to appear in.

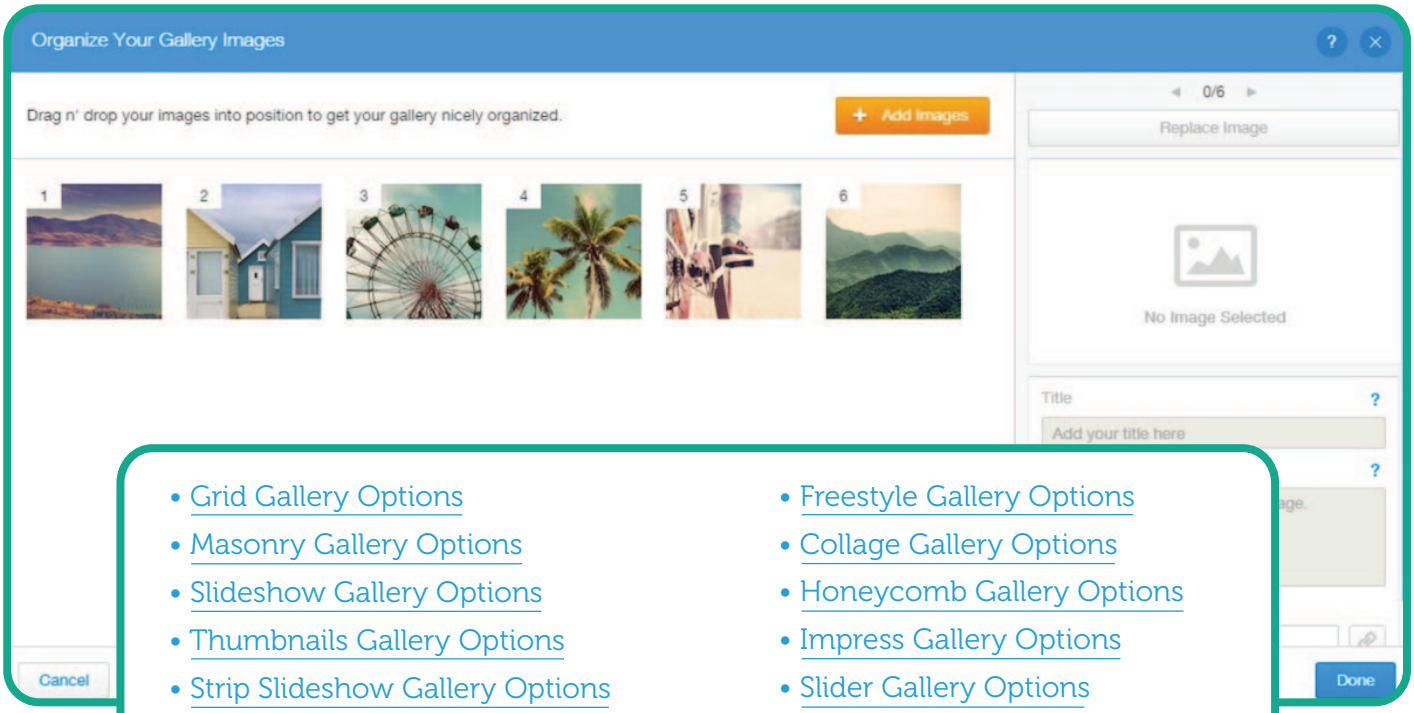
At times, you will want to delete an image in your gallery. From the **Organize Your Gallery Images** tab, navigate to the image you want to delete and click the trash can icon.

With Wix.com, you can easily manage your gallery images and links to images in your gallery, should you wish to share them. Furthermore, you can add a description or title to any images, and you can decide whether to display a certain image or not.

Adding a link to an external image in Wix Gallery

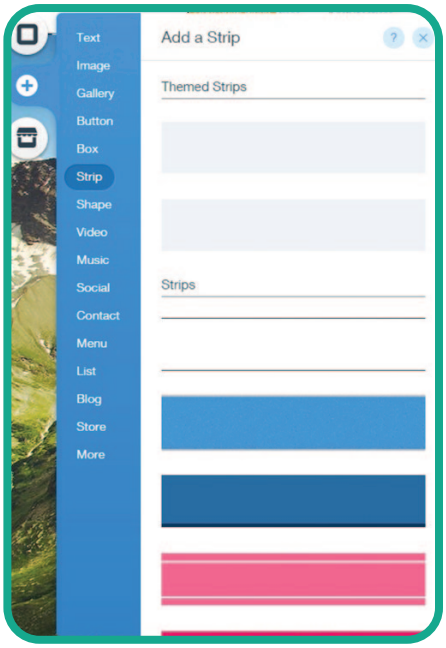
If you want to add a link to an image in your gallery, click the gallery, and navigate back to the **Change Images** menu, and then click on an image to select it. In the popup menu that appears, you can also add links and descriptions. Remember, you can change your gallery any time you wish, and you only have to click **Design** after clicking on the **Gallery.**

Below is the list of the gallery customization options that you have with Wix.com. Click the link to find out more about each option.



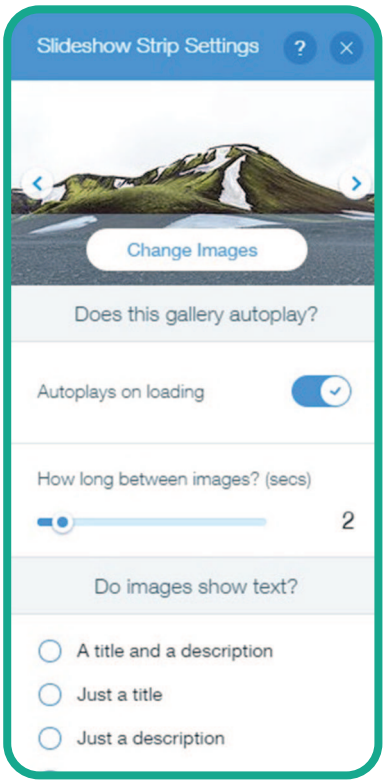
- Grid Gallery Options
- Masonry Gallery Options
- Slideshow Gallery Options
- Thumbnails Gallery Options
- Strip Slideshow Gallery Options
- Strip Showcase Gallery Options
- Accordion Gallery Options
- Freestyle Gallery Options
- Collage Gallery Options
- Honeycomb Gallery Options
- Impress Gallery Options
- Slider Gallery Options
- 3D Slideshow Gallery Options
- 3D Carousel Gallery Options
- Animated Grid Gallery Options

Wix Strips



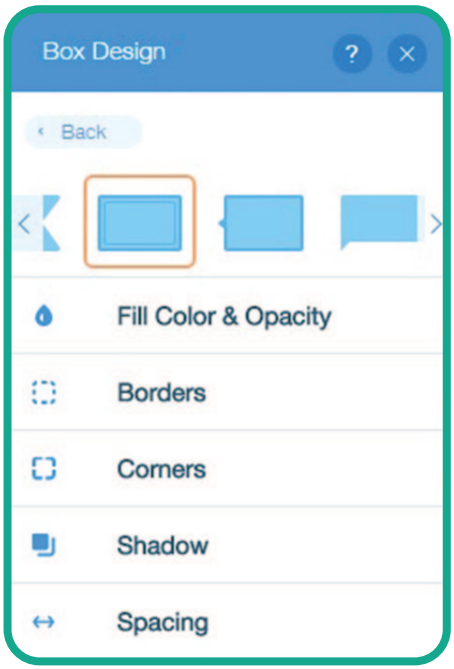
With Strips, you can break your site up into horizontal sections, which will help with the layout, impression and design. When you add Strips, you can customize the style and add your own content to them.

On the left side of the editor, click the **Add** icon, followed by **Strips.** To add a background image to your strip, open the strip from the pop-up menu and click **Settings.** Then, click **add image,** and you can then select an image and click **Change Images.** Next, under the **Image Scaling** option, you can choose to use the Actual Size, Fit or Crop, in exactly the same manner as the galleries mentioned above. Note that in most templates, you will already be provided with strips on your pre-made webpages.



When you want to customize your strip style, click the **Strip,** and click **Settings,** which is located at the pop-up menu. This opens up new options, such as **Autoplaying** through images, allowing you to add descriptions and titles to the strip, as well as transition effects between images or text; all very similar to the gallery options. At any point you can click on **Design** on the pop-up menu to change the overall style of the strip, It is worth playing with these options for a short while to find something that best suits the rest of your layout and design.

Wix Boxes



Boxes let you change your website and break it up into boxed sections. This will help with the design, look and overall feel of your site.

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To get started, go to the **Box** section of **Add,** in the same way you accessed the **Strip** section above. You can do this by navigating to the left side of your editor and clicking the **Add** icon. From here, open **Box.**

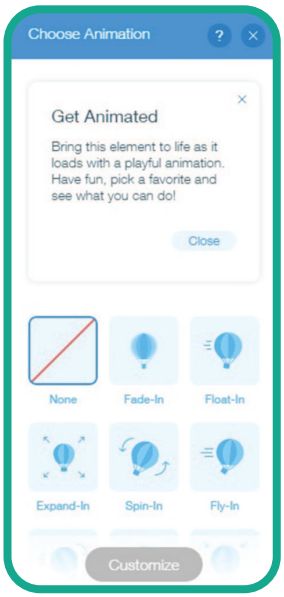
To add flair to your box, you can add images, text, galleries and even videos. When you move your box, it will move the elements within it. To make this even easier, Wix allows you to drag and drop the element into your box. Make sure to place the element within the borders of the box. Using boxes is a great way to highlight text, and keep areas separate from the background image.

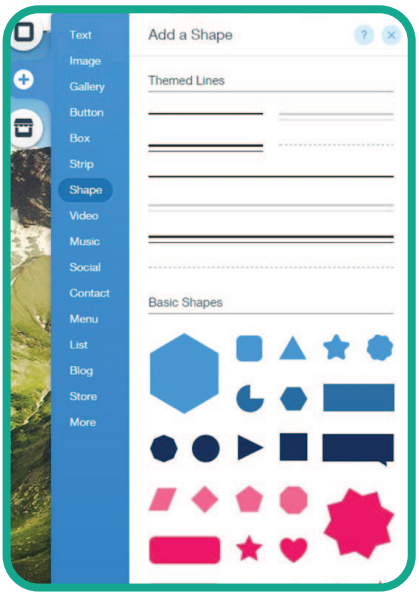
Customizing

When you want to customize your box, click the box to select in, and, from the pop-up menu, click **Change Design**, choose a style, followed by **OK**. If you need to edit an existing style, you can click **Customize Design**, from which you can design your own template (which can be saved for quick re-use elsewhere on your website. From this screen you can change the Colors, Corners, Shadows and the borders. Once you change any settings, click **OK.**

Shapes and Lines

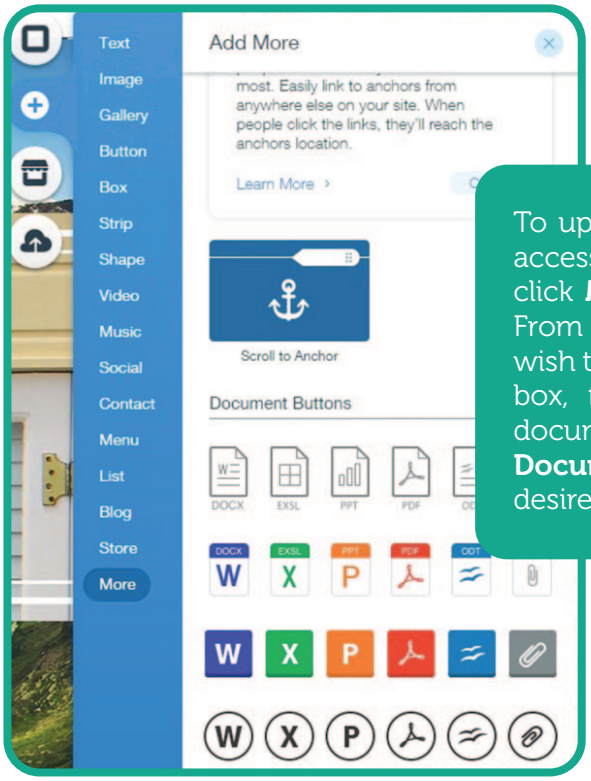
There are hundreds of free shapes that you can add to your site, and it's easy to do so. To add a new one, click the **Add** icon from the left side of the editor. From **Add**, open **Shape**, then selecting the shape or line you desire. By adding lines to your site design, you can define and plot different areas of your site, helping to break up areas and make sections flow better. When the shape or line is placed, drag it to where you wish it to be, and through the **Design** (paintbrush icon) select **Customize Design** in order to change widths and colors. If you wish to maintain an equal height/width ratio, click the box next to **Maintain Aspect Ratio.**





You can also choose **Fill Color** to select a fill color; you can also choose a border color. Finally, with **Stroke Width,** you can easily drag the scroll and change the width of the border. If you want to customize it further, you can **Add Animation** to your shape by clicking on the shape and selecting the 3-diamond shapes next to the **Design** paintbrush icon.

Documents

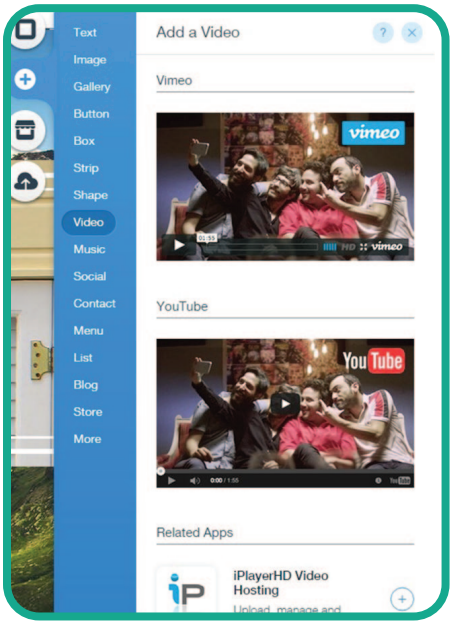


If you want to share documents with your visitors, you can easily set this up with Wix.com.

To upload a document, go to the **Add** icon, which you can access from the left side of the editor. From there, you can click **More**, and then click the relevant **Document Buttons.** From the **Add Documents** menu, you can select the files you wish to upload by simply dragging them from a folder into the box, following the prompt. If you already uploaded the documents to your media manager, it will simply say **Choose Document.** Finally, once uploaded, you can move to the desired location on your site. Any visitor will then be able to

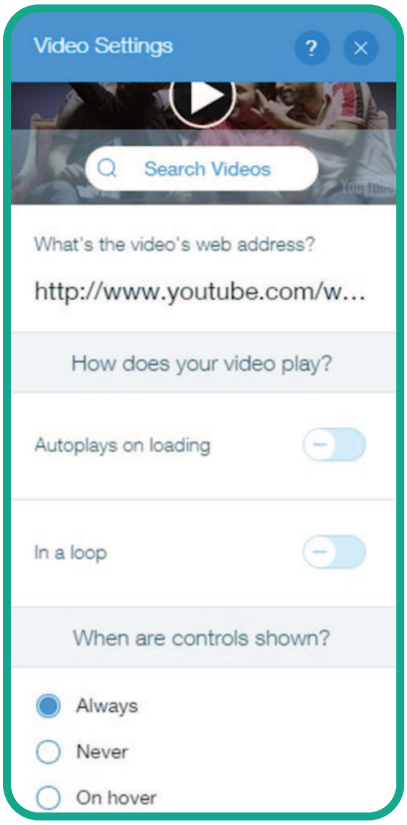
Documents can be uploaded with a large range of available formats, and up to 15MB in size.

Videos



Wix.com allows you to add Vimeo or YouTube videos to your pages using the **Video** feature with your site's editor. When adding a video from YouTube, don't forget to set it to **Public**. Also, check the **Allow Embedding** box, which is under **Advanced Settings** on the YouTube website itself. Furthermore, don't use the full screen link for your video as it won't work in the Wix player. If you aren't using either video hosting service, you can embed the HTML code of the video. There are also plenty of video apps in the Wix **App Market** (link at the bottom of the menu) that you should check out, including iPlayerHD and TubePress.

Click the **Add** icon from the left side of the Editor. Click **Media** first, and then click **Video**. From video, if enter your YouTube or Vimeo URL. Or, search for an available YouTube video to add to your site by clicking **Search Videos.** From **Search Videos,** you can enter your search phrase and click the search button. You can then browse through the videos and select the one you want by clicking **Add.**



You need to customize your video if you want it stand out from the pack. To do so, select the video, and from the **Video Settings** window, you can change the URL, hide the player controls or check the box next to the available customization options such as Autoplay, Show title bar and Light control bar. If you want to change the video element, click **Change Style.** To close the Video Settings window, click outside of the video box.

As with everything on Wix.com, you have a lot of customization options, and the **Video Settings** window provides you plenty of

What is the video's web address? : Shows the URL of the video you uploaded.

Autoplays on loading: Setting to automatically play when a visitor lands on the page.

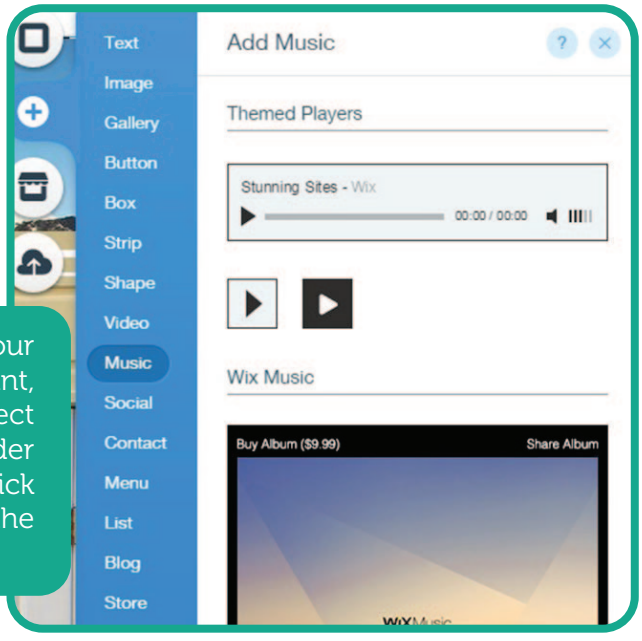
In a loop: If you want to video to loop, select this option.

When are the controls shown ? : Either hides or show the video player controls.

Audio

Go to the left side of your editor, and click **Add**. From here, click **Music**, and view the options. You have the ability through **Wix Music** to upload your own tracks, and embed the player wherever you want on your page, **SoundCloud Audio** which allows you to stream content you have saved on their website, or **Spotify,** if you have an account with them.

Please note: To obtain the embed code for your SoundCloud account, log into your SoundCloud account, and from the bottom of a music player or track, select **Share.** Then open **SoundCloud Audio** in Wix. Under **Embed Code**, paste the embed code and finally, click **Update** and click outside **SoundCloud** to close the settings.

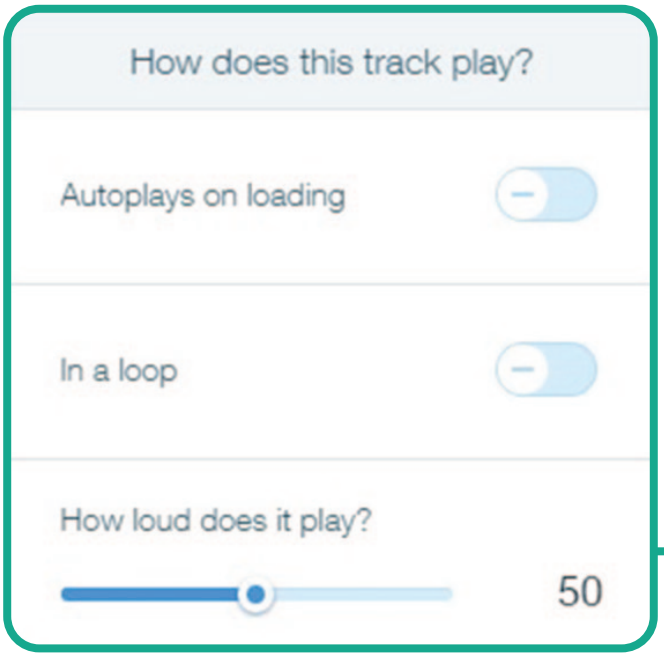


Customizing your Music Player

If you want to customize the music player, go to the settings window, and check the box next to the options you want to change such as **Show image** or **Autoplay**. Then, simply click outside of the player when you want to close the settings box.

If you want to play music continuously on your site, you can do so by double-clicking the player; then, check the box labeled **Show on all pages.** It must be noted that playing your music continuously is not the same as looping.

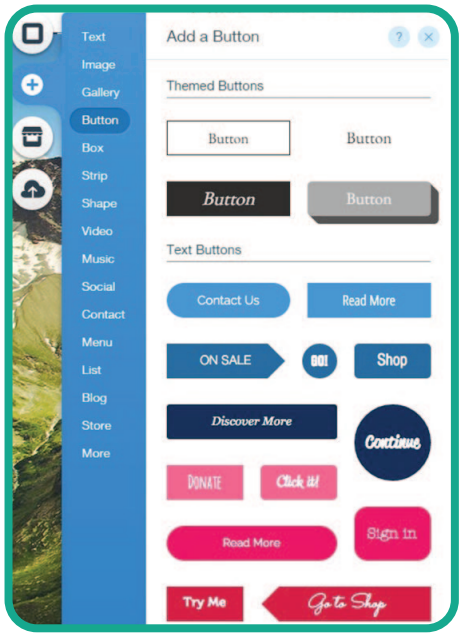
Audio Play Button



You can easily share music on your wix.com site and customize your **Audio Play button** which will appear as a small icon, rather than a full music player. Head to the left side of the editor and select the **Add** icon. From there, you can click **Music**. Then, select either **Themed Players** (which recommends a type based upon your website design) or on any of the **Mini Players** (which can all be customized through the usual method of going through **Design** in the pop-up menu once the player has been placed. Through **Settings** when the pop-up menu comes up you can change the track.

You can also customize the **Auto Play** Button by clicking it, and clicking settings from the pop-up menu. From here, check the relevant option **Autoplay** or **Loop**. Make sure to set the volume at a reasonable level. You can do this under **Volume** and scroll the button left or right to lower or raise the volume

Using Buttons



If you add buttons to your site and link them to other pages, email addresses, documents, anchors or to external sites, you can make it easier for people to navigate your website, and locate the information that they are looking for. Through **Add**, find **Button** and choose a design. As with the music player, Themed Buttons are at the top, recommended designs based upon the website template you chose, although any button can be further customized once placed, in the usual manner. Then, click the following buttons from the pop-up menu, to give you the following options:

Change Text – Add text that will appear on your button.

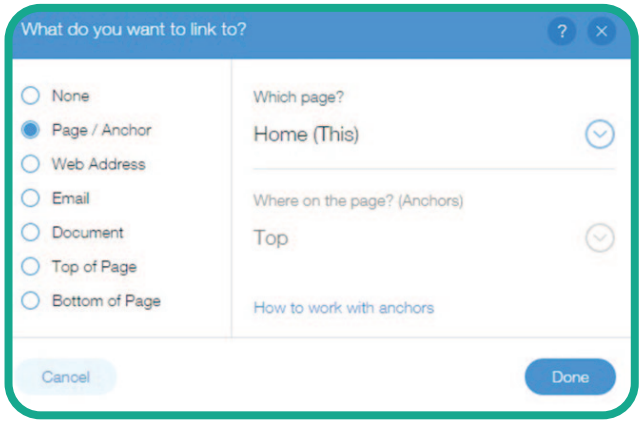
Link- Here, you can link the button to a page on your site, external site, email address or a document.

Layout (Text Alignment) - Aligns your text to the left, right or center.

Design- Change the style or set your own

Animate- Add an animation to the button when the website is loaded. Usually buttons are not animated.

Linking buttons to pages, documents or email



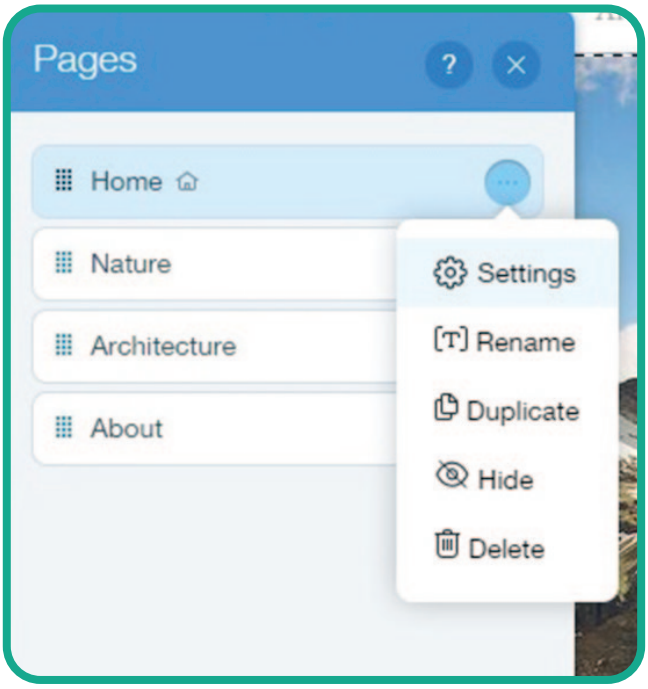
To link the button to an external URL, select your button, and from the pop-up menu, select **Link**. Then, from there, you can click **Web Address,** and type in the external URL. After that, you can opt to have the page open in a new window or in the same window. When you choose which option you prefer, click **OK.**

The process for linking to another of your pages is similar; choose Page, followed by selecting the page you want. Anchor refers to a starting point on a page to take the visitor to. For example a link may take a visitor over to half-way-down a webpage to highlight a certain bit of information etc.

You can also click **Insert an email address** and type in the email address. Next, under **Insert a subject,** choose the subject line you want. Finally, click **OK**.

If you want to link to a document, select your button and, from the pop-up menu, select link to. Then, from **Link To Document,** select **Choose Document.** After this, select a document to upload, or one that has previously been uploaded.

Navigation



At times, you will have to navigate between your pages in the Editor. Do this by clicking the **Pages** icon, which is located on the top left side of the editor, and navigate between your pages from the drop-down menu which appears after clicking on the circle to the right of the page name.

Re-ordering Pages

From the drop-down menu, it is easy to drag and drop the page to the position you wish it to be in the list.

Subpages

From the same drop-down menu, just drag the page to the right. After that, the page will turn into a **subpage** to the page above it on the list.

Duplicating Pages

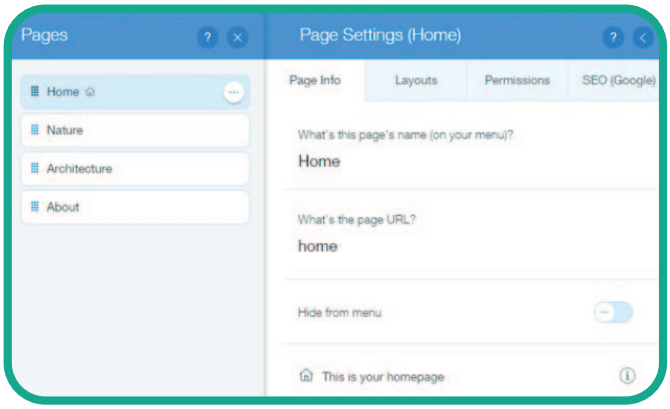
To save time when you build your Wix.com website, you will want to take advantage of the ability to duplicate pages. To duplicate a page follow these steps.
From the same drop-down menu as above, select the page you want to copy and click **Duplicate.** Finally, from the pop-up window that opens up, just type the name for the new page, and then click OK

Page Settings, name & URL

The Settings link you can see will bring up additional options. Here, you can customize the settings for all your pages. You can rename a page, hide the page from your menu, make it the front page, update keywords, and you can even update the page's title (how it appears in your page list) or change the URL (Remember, when you change the address, keep the new one short and relevant). When you are on **Pages,** you can go between other pages if you want to change settings easily.

Deleting Pages

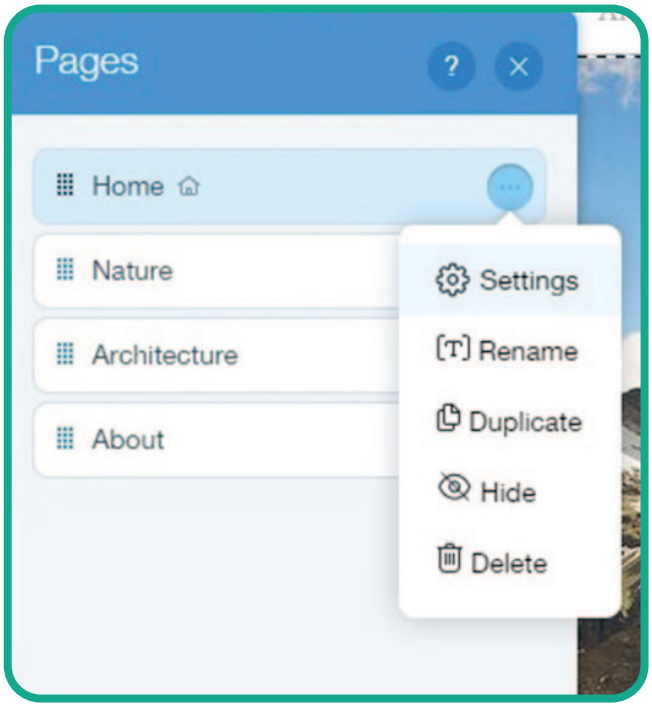
The **Delete** page option also appears in the same place. If you wish to remove a page completely from your site, or to start again from scratch, you may select this option. Then, a pop-up window will come up asking you "Are you sure you want to delete"? If you are sure, click the **delete** button. If not, click the **cancel** button on the left. Remember, deleting is permanent!



Choosing a Homepage

When you have a Wix.com website, you should make sure that you have a solid front page that stands out. Ideally, it will be the best page on your site, and it will drive people to visit more pages. Once you know what site you want as your front page, you can set it using the **Settings** menu above. You will need to simply click the box next to **Set as homepage**. Once you are happy with your choice, click **Done**. The new homepage will have a house symbol in **Pages** indicating that it's the homepage.

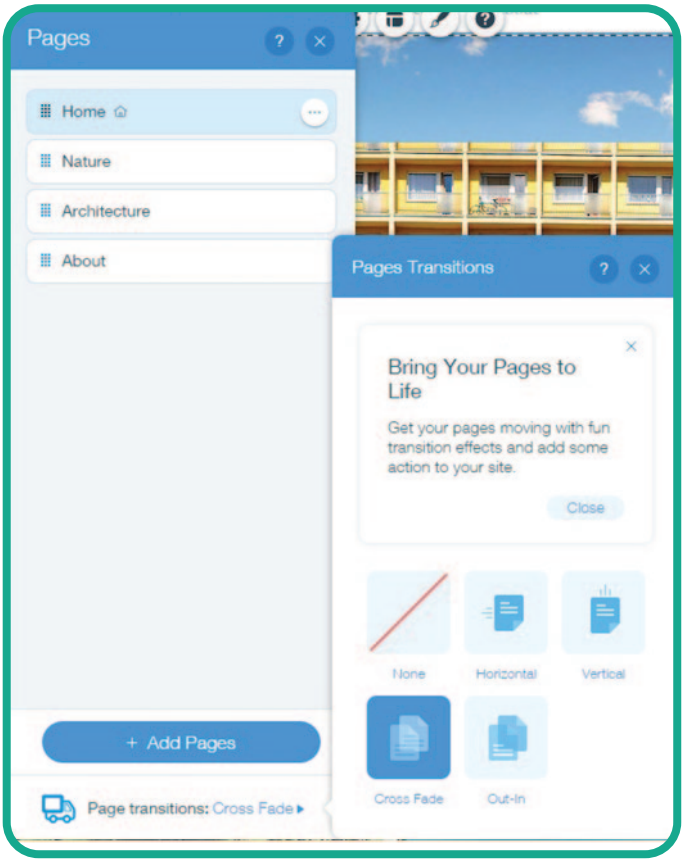
Hidden Pages



At times, you will want to hide your pages so you can work on them but keep them hidden from public view. As you start working on your site and changing things around, this becomes more important to know how to do. To hide your pages from public view, From the same menu under the circle icon, on the **Pages** menu, and click **Hide** your page.

Page Transition

When you have a Wix website, you will want to, at times, change the animation between your page transitions. This is very easy to do. To get started and change your page transition, click the **Pages** icon on the left side of the editor. Then, from **Pages** under **Page Transitions,** select the drop-down menu and choose a transition.



None

With None, the pages will transition with no special effect.

Swipe Horizontal Pages

With Swipe Horizontal Pages, the pages will glide along the horizontal axis.

Swipe Vertical Pages

With Swipe Vertical Pages, they will glide along the vertical axis.

Cross Fade

With the Cross Fade option, the pages will fade into view.

Out-in

With Out-in, the current page will vanish before being replaced by a new page

Landing Pages

The purpose of a landing page is to catch the attention of the visitors and get them to either give their contact information or head to another page in your website. A customized landing page will make your website more appealing to visitors and convince them to keep exploring your website. Landing pages are easy to set up: you just need to select the page layout that best suits your needs. After that, you can customize the page at will.

Adding a Landing Page

The purpose of a landing page is to catch the attention of the visitors and get them to either give their contact information or head to another page in your website. A customized landing page will make your website more appealing to visitors and convince them to keep exploring your website. A landing page might consist of a Coming Soon page, an Under Construction page, or it may be used to collect leads. Landing pages are easy to set up: you just need to select the page layout that best suits your needs. After that, you can customize the page at will. The process of creating a landing page is the same as setting up any page. Please see more information about this above.

The steps to set up a landing page are as follows:

1. Add new page
2. Click the relevant page
3. Click the Show More icon
4. Click Settings
5. Click Layouts
6. Select No Header & Footer
7. Click Done

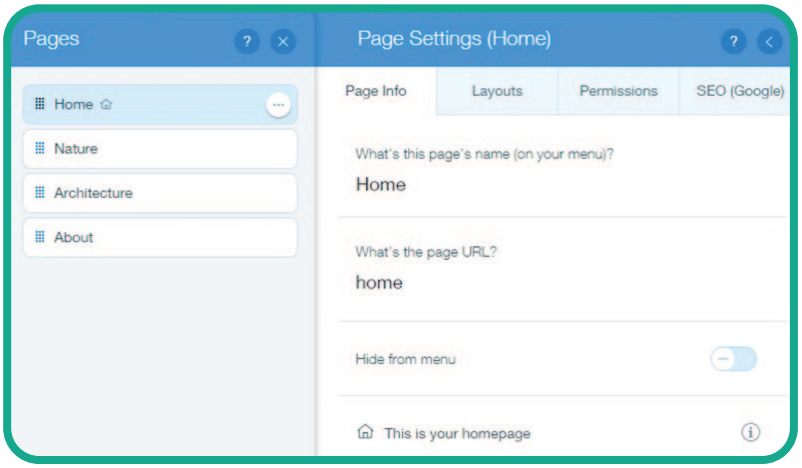
Note: Your landing page will not include a menu. Adding a button linked to your website's main page will allow your visitors to navigate to other parts of your website.

Changing the design or background of your landing page is also done in the same way as all other pages, to make this process as simple as possible.

Visibility

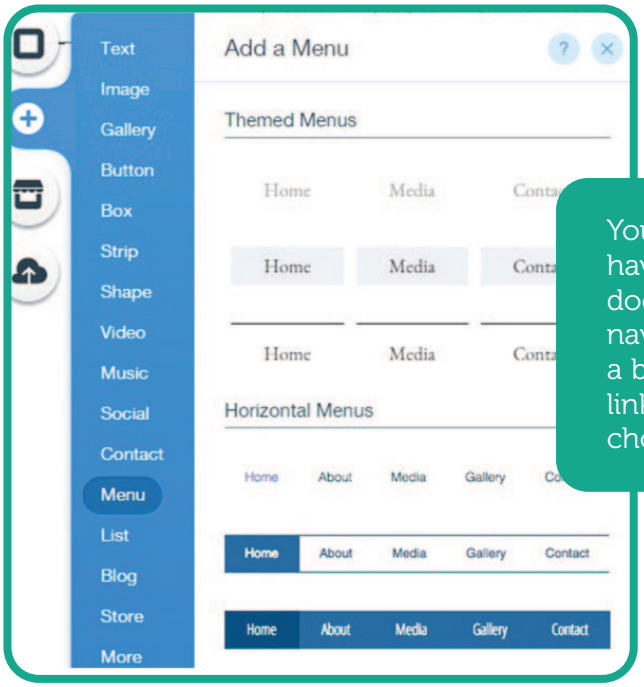
The landing page doesn't appear in your site menu, and if you want your visitors to view it, you have a couple of options:

- Change the settings to make the landing page your website's homepage, meaning when attempting to access your website, users will automatically be directed here, unless they use a page URL.
- Or, you can get the page's URL and give it to your visitors directly via social media channels or ShoutOut. This means that rather than being automatically sent there when searching for your website, they will click directly through to it using its



You can set your new landing page as your homepage using the **Settings** menu above. You will need to simply click the box next to **Set as homepage.** Once you are happy with your choice, click **Done**. The new homepage will have a house symbol in **Pages** menu. From the **Settings** menu, you can also view the page's URL, allowing you to share the link easily.

Linking to Homepage

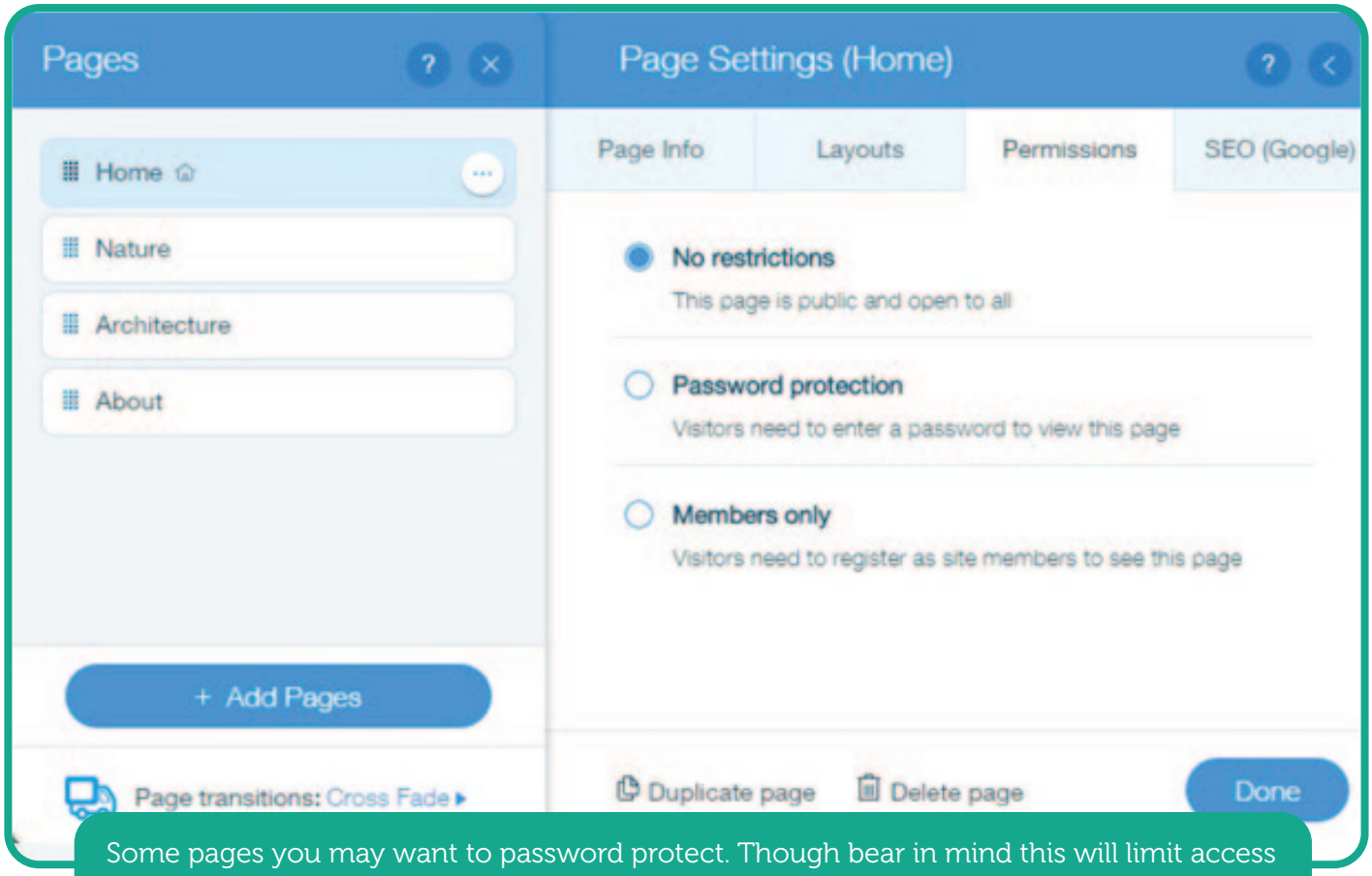


You must remember that your landing page doesn't have a footer or header. Furthermore, because of this, it doesn't have a menu. So, if you want your visitors to navigate the rest of your site with ease, you need to link a button to the main page of your site. Luckily, you can link to your homepage from your landing page (if you choose to have them separately, of course).

To get started, from the landing page, click your button. Then, once the pop-up window opens, click Link To. Once you open the Link To page, click **Page**. Then, from **Link to Page,** under **Select Page,** just click the drop-down menu and choose your main page (which would usually have a menu from which they can access all other important pages), then click **OK.**

If you need to add a menu to your landing page at all, this is easily done using the **Add** menu, that you will now be familiar with, followed by **Menu**. The resulting menu, which you can drag to any position will automatically populate with the names of all (non-invisible) pages on your website, and can be adapted by clicking on it, followed by **Settings**.

Password Protection



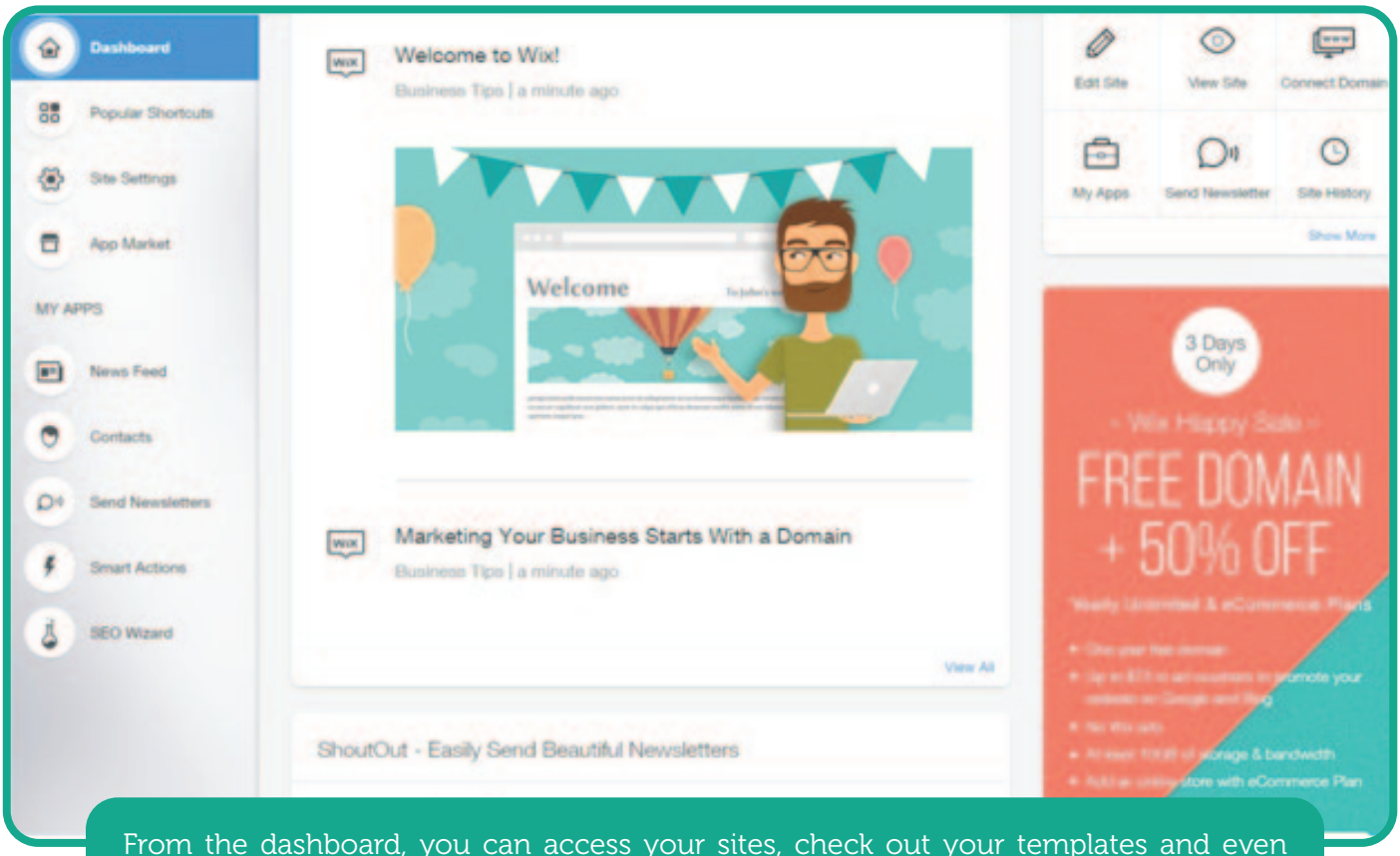
Some pages you may want to password protect. Though bear in mind this will limit access to the general public, so only apply this to pages that you wish to keep private. We recommend you password-protect your pages. Fortunately, Wix has an option to do that. You can easily password-protect individual pages by going to **Page Settings.**

To password-protect a page:

Go to the left side of your editor and click the **Pages** icon. Once you are on the **Pages** tab, hover over to the right of the name of the page and click the **Settings** icon. Under **Permissions,** you can click the **Password Protection** option. Then, under **Choose Password,** you can select a password and type it in. Once you do this, select the language, and click **Done.** Remember to write down your password in an easy to access place. It is worth bearing in mind that there is also the option to only allow subscribers or **Members** to access certain parts of your website also.

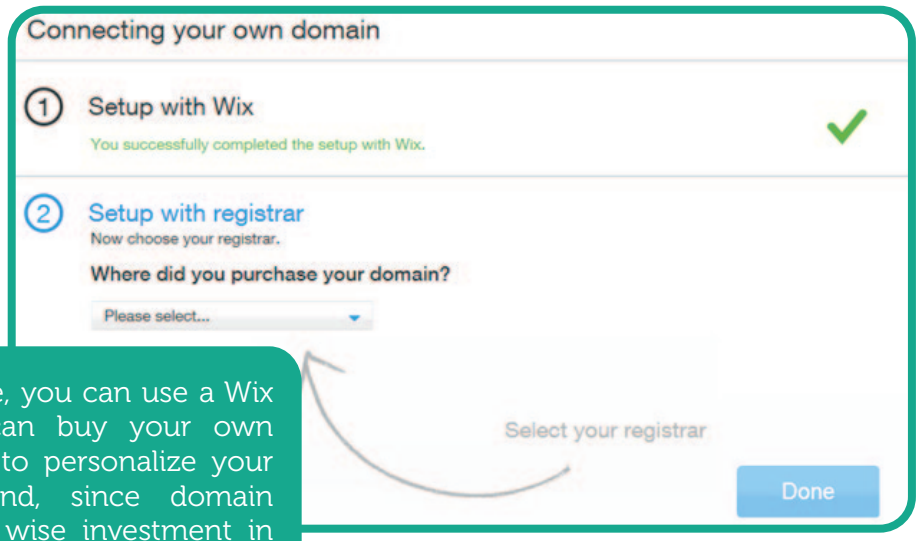
Wix Dashboard

The first screen you will be greeted with when logging back into Wix will be the Dashboard page. This is essentially the hub of your websites. It is less important when you are only managing one site, though becomes increasingly useful when you have a library of websites to maintain. To access this page from the editor, click on **Site** (in the top left) and then **My Sites.**



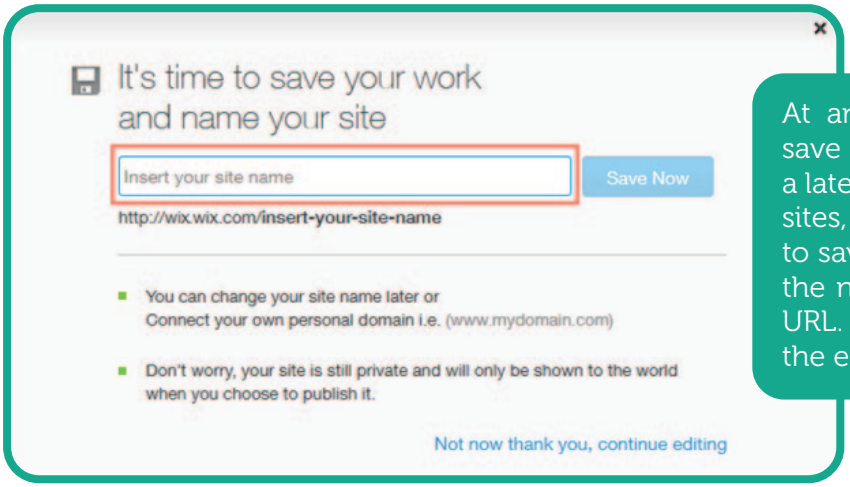
From the dashboard, you can access your sites, check out your templates and even manage your subscriptions, as well as the ability to check out your site history and even send a newsletter or manage your applications.

Choosing Your Wix Domain



If you are setting up your Wix site, you can use a Wix subdomain. Alternatively, you can buy your own domain. This option allows you to personalize your website and name further, and, since domain registration is inexpensive, it's a wise investment in your brand. If you decide to buy your own domain, just click Setup with registrar and enter the information required.

Saving Your Website



At any point during the process, you can save your site and continue working on it at a later time. If you want to access your saved sites, go to **MySites** on Wix.com. If you need to save your site, you must first name it, and the name of the site will be part of the Wix URL. To save, click on **Save** in the top right of the editor.

Publishing

When you are finally ready to publish your site and for it to go live, go to the top right of the Wix **Editor**, and click **Publish**. Click **Publish** one more time. At this point, if you haven't saved your site, come up with a name and type it in, and then click **Save Now**. If you want to connect your domain to the site, you will need to upgrade to a **Premium Plan**. You will also need to buy a domain.

Congratulations, you have just built a website!

What's now?

1. If you haven't started already, **head to Wix and start building your website.**

2. Please share this guide over social media, I will highly appreciate it.