

**Training Programme on
Application of ICT in Academic and Research Libraries
(28 January - 1 February 2019)**

Information Guide



National Institute of Educational Planning and Administration
(Deemed to be University)
17-B, Sri Aurobindo Marg, New Delhi – 110 016

Training Programme on Application of ICT in Academic and Research Libraries (28 January - 1 February 2019)

Introduction

Explosion in the growth of literature both print and online and technological advancements in education and libraries has not only changed the role of the librarians but also made them information skilled librarians equipped with 21st Century information literacy skills. Their role has changed from the custodian of resources to the teachers “Teaching Librarians” as well as instructors of the information and digital literacy skills who guide students, research scholars and the entire campus to evaluate and apply information to achieve their academic and research pursuits. Preservation of information, open educational resources (OER), Virtual Learning Environments (VLE) and Massive Open Online Courses (MOOCs) have bridged the digital divide, playing a significant role to achieve the mission of quality higher education worldwide and offer multiple benefits of the mainstream of the knowledge economy to all learners and researchers who are away from the quality education and quality content. All these developments in the teaching, learning and research have enhanced the role of the librarians in academic and research libraries. Research initiatives worldwide have presented opportunities to the librarians to understand and explore these research databases and raise awareness among learners, researchers, faculty and the entire campus. Nowadays academic and research libraries are not suffering from the lack of library staff but lack of information skilled manpower who can understand and explore the researchers’ perspectives and access research data for the benefit of researchers, faculty as well as scientific community. All these developments in the field of libraries and research have made the role of librarians more demanding and challenging to deal with the complexity of information and resources. The training programme aims to build the capacity of faculty members of Library and Information Science domain and librarians working in academic and research institutes with emerging issues of Digital Initiatives of Government of India, Open Educational Resources, Open Source Software, OpenCourseWare, MOODLE for Virtual Learning Environment, Massive Open Online Courses (MOOCs), information and digital literacy, etc. to strengthen their knowledge with various approaches and enable them to contribute in their libraries as well as other spheres of the organization.

A very promising technological and pedagogical model that has received a lot of attention during the last few years and adoption by Stanford, Harvard, Duke and almost 100 of the world's top ranking Universities to teach millions of learners is that of the

MOOC. The MOOC is considered on the one hand as a panacea for education and on the other as a defilement of the sanctity of the higher education tradition. Moodle is an open source Learning Management System used to create interactive learning-oriented courses and sites. Moodle is commonly used by teachers, trainers, and course creators to produce effective courses that achieve learning goals and outcomes. Following the best practices in Moodle course design will help users optimize the learning experience, incorporate strategies to aim for students' success, choose appropriate activities and content delivery methods, and create appropriate assessments to test what the students have learnt.

The programme is designed to build the capacity of the faculty members to design, transact and assess online courses in different disciplines using Moodle–LMS platform. The general objective of the training programme is to raise the capacity of the faculty to use Moodle LMS platform for effective delivery of courses in higher education in blended as well as online modes. This workshop is a great starting point for effective teaching in the 21st century learning environment.

Objectives of the Programme

- To sensitise the information professionals about ICT learning skills
- exposure to faculty and librarians about GOI Digital Initiatives in Higher Education and information literacy as an indispensable tool to nurture quality and excellence in education
- to orient the participants about Open Educational Resources (OER), Free Open Source Software (FOSS) and OpenCourseWare (OCW)
- to understand the process of planning, designing and implementing online courses in line with SWAYAM MOOC requirements;
- to use Moodle-Platform as an adjunct to face-to-face teaching and to teach in a fully online or distance learning context and to get a feel for how their courses could be enhanced using Moodle platform;
- to sensitise the participants about plagiarism and social media for knowledge management

Themes

- Role of librarians in academic and research libraries
- Introduction to Digital Archives of Education Documents
- Information literacy: An indispensable tool for sustainable quality education
- Digital Initiatives of Government of India in higher education: SWAYAM, SWAYAMPRAKASHA, NDL, NAD

- Adoption of e-Resources for innovative Teaching & Learning practices
- Enabled blended learning/Flipped classroom, Screencastify/Presentation tube
- Open Educational Resources (OER) in higher education and research
- Design MOOCs through MOODLE software
- Social media for knowledge management
- Role of IPR in academic research
- Free Open Source Software for library automation - Koha
- Plagiarism, its detection and avoidance
- Innovative and value added services in the changing ICT environment

Teaching and Learning Activities

Class lectures and learning resources are designed to achieve the course objectives. The participants should read the assigned learning resources before class, complete online assignments on time and actively participate in Discussion Forms. All resources pertaining to the workshop will be available on <http://162.144.90.128/srnimoodle> before each class. It will contain homework assignments, study material, and other important instructions.

Assessment Methods

Presentations/Assignments/Practicals/Group Work/Class room activity. Besides the lecture discussion, more than 75 percent of time will be devoted for hands-on-activities.

The Following Softwares/apps need to be installed on all participants Personal Laptops/Smart phones before attending the sessions:

1. **Moodle Mobile app** :
https://play.google.com/store/apps/details?id=com.moodle.moodlemobile&hl=en_IN
2. **Presentation tube** <http://presentationtube.com/> ----- Video Preparation
3. **Screencast-o-Matic** : <https://screencast-o-matic.com/> ----- Video Preparation
4. **Screencastify Screen Recorder for Chrome** :
<https://www.screencastify.com/products/screen-recorder/>
5. **VideoNot.es**: The easiest way to take notes synchronized with videos! :
<http://www.videonot.es/>

The workshop reading material, assignments are available:
<http://162.144.90.128/srnimoodle>

All the Participants are requested to come prepared with one lecture on any one topic from one of their courses and bring with them

1. Lecture notes for the topic;
2. PowerPoint Presentations/PDFs/URLs if any;
3. Assessment questions related to the topic
4. Any other resources that they would like the students to refer;
5. Course contents / Introductory Videos;
6. Reference Books and Journals for the course;
7. Any brief historical or contextual reference to the topic;
8. Applications of the topic if any;
9. Any activity they would like to include regarding the topic; and
10. Anything else that they feel is relevant for enhancing the learning experience.

Group Work & Action Plan Preparation and Presentation

Group Work and Action Plan Preparation and Presentation are compulsory. The Group work should reflect the collaborative nature. The Key Parameters for the Group work and Action Plan Presentation are :

1. Key Learning Outcomes of the Sessions;
2. The Value Addition the sessions have provided (w.r.t Concept building & enhancing the Technical Capability);
3. The Time bound Short Term & Long Term Action Plan; and
4. The Time bound Action Plan for spreading the Knowledge Gained during the sessions among other colleagues of the Institution.

Programme Methodology

The training programme is designed to facilitate capacity building in launching and teaching online courses using Moodle MOOC platform. The programme emphasizes participatory and interactive mode of learning. Besides the lecture discussion, nearly 75 percent of time will be devoted for hands-on-experience, interactive sessions, group work and presentations on a Moodle MOOC Platform.

Time table

The timetable of this programme is placed at *Annexure - I*.

Participants

Faculty members and librarians from the Department of Library and Information Science of Central Universities, State Universities, SCERTs, SIEMATs and State Institutes of Education (SIEs) shall participate and attend this programme. A list of participants is placed at *Annexure - II*.

Resource Persons

In addition to the faculty of the institute (NIEPA), experts from other institutions have been invited to act as resource persons in the training programme. A list of resource persons is placed at *Annexure - III*.

A list of NIEPA Faculty and Staff is placed at *Annexure - IV*.

Date and Venue

The training programme will commence on Monday, the 28th January, 2019 and concludes on Friday the 1st February, 2019. The venue of the workshop will be in Lecture Hall No.113 the National Institute of Educational Planning and Administration, New Delhi.

Evaluation

The participants are encouraged to provide feedback on course contents and methodology on regular basis. A written as well as online evaluation would be conducted at the end of the programme through a structured evaluation Performa.

Boarding and Lodging

Free Boarding and Lodging arrangements for all the participants have been made on twin sharing basis at NIEPA Guest House, New Delhi. The boarding and lodging will be provided by the University from the afternoon of January 27, 2019 till the forenoon of February 2, 2019. For extended stay or early arrival, boarding and lodging charges would be borne by the participants.

Programme Management Team

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**Training Programme on
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Day / Date	Session -1 [9.30 am - 11.00 am]	Session-II [11.15 am - 1.00 pm]	Session –III [2.00 pm - 3.30 pm]	Session –IV [3.45 pm - 5.00 pm]
Monday 28.01.2019	Digital initiatives of Govt. of India in higher education: SWAYAM, SWAYAM PRABHA, NDL, NAD [Prof. K. Srinivas]	Role of librarians in academic and research libraries [Dr. D. S. Thakur]	[Hands on Practice/ Group work] SWAYAM, SWAYAM PRABHA, NDL, NAD [Sh. Deepak Bishla]	[Hands on Practice/ Group work] Enabling blended learning/ Flipped classroom, Screencastify/ Presentation tube [Sh. Deepak Bishla]
Tuesday 29.01.2019	Open Educational Resources in higher education and research [Dr. Nisha Singh]	[Hands on Practice/ Group work] Open Educational Resources – E-content development [Dr. Nisha Singh]	[Hands on Practice/ Group work] E-content development (Quadrant 2 & Group Work) [Prof. K. Srinivas]	[Hands on Practice/ Group work] E-content development (Quadrant 2 & Group Work) [Prof. K. Srinivas]
Wednesday 30.01.2019	Virtual Learning Environment for teaching, training and research institutions in India [Dr. D. S. Thakur]	[Hands on Practice/ Group work] Design MOOCs through MOODLE software [Prof. K. Srinivas]	[Hands on Practice/ Group work] Design MOOCs through MOODLE software [Prof. K. Srinivas]	[Hands on Practice/ Group work] Design MOOCs through MOODLE software [Prof. K. Srinivas]
Thursday 31.01.2019	Social media for knowledge management [Prof. R. C. Sharma]	Role of IPR in academic research [Dr. Moorttimatee Samantaray]	Digital Archives of Education Documents [Dr. A. Mathew] Information literacy: An indispensable tool for sustainable quality education [Dr. D. S. Thakur]	[Hands on Practice/ Group work] Free Open Source Software for library automation - Koha [Sh. Deepak Bishla]
Friday 01.02.2019	Plagiarism, its detection and avoidance [Dr. Ramesh C. Gaur] Lecture/Demo/Practice	Innovative and value added services in the changing ICT environment [Prof. Pravakar Rath] Lecture/Demo/Practice	Action Plan presentation (15 Minutes)	Continue Action Plan Group Work Presentation (Observation and Feedback of the Participants)

**Training Programme on
Application of ICT in Academic and Research Libraries
(January 28 – February 1, 2019)**

List of Participants

S.No.	Name & Address	Phone: O/R/F	E-Mail
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1.	Sh. Hemanta Narayan Das Librarian cum Documentation Officer State Council of Educational Research and Training (SCERT) Kahilipara Guwahati – 781019 Assam	9435554571 9577222537 0361-2382507 0361-2380134 Fax	hemantanarayandas@gmail.com dr.scertassam@rediffmail.com dr-scert@gov.in
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Resource Persons

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The following resource persons will interact with the participants during the programme:

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