

From

28.06.21

Ms. Geethu Viswanath  
Viswas, House  
Oravil, Post  
Ulliyery, Via  
Kozhikode, Dist  
Pin-673323

To

The Controller of Examinations  
University of Calicut  
Thenjippalam, Malappuram

Respected Sir,

Sub: Revision of grade card and provisional certificate-reg.

Ref: 1) B.A. English Reg. No. RSAPAEGR26

2) University Challan Numbers 211482629, 211482648 &  
211482678 dated 25.06.21

With reference to the above, I passed my B.A. in English Language and Literature from the RSM SNDP Yogam Arts & Science College, Koyilandy under the University of Calicut in 2018 and applied for the original degree certificate. However, I did not get the certificate. Upon enquiry with the University, it is understood that my application for the degree certificate has been kept pending as the details of my 2<sup>nd</sup> semester improvement examination have not been updated in the existing grade card.

In this regard, I herewith submit my original grade card and the provisional degree certificate with a request to issue a revised grade card and provisional degree certificate. The stipulated fees for the grade card, provisional certificate, and postal charges have been made online, and payment receipts are enclosed herewith.

Thank you,

Yours sincerely,

Geethu Viswanath