Submitted to the Director. 20th February 2019

Sub: Payment of TA/DA-relaxation request-reg.

Ref: 1. OM No.SH/E.(1068)/2018-19 DATED 16.08.18

2. SH/Accts/TADA/2018-19 dated 31.12.18

With reference to the OM cited (1) above, I was deputed for technical maintenance of the videoconferencing system in our Lucknow and Ranchi DHLS Centres. Upon return I submitted my TA/DA bill for settlement on 12th November 2018. However, I received an OM cited (2) above saying that my TA claim cannot be admissible as I purchased my air tickets through private agency.

It may please be noted that I could purchase tickets from the Air India website only for two segments of my journey i.e. Lucknow to Delhi and Delhi to Ranchi. I could not do for the remaining segments because of some server error on Air India website. Hence, unaware of the rule position, I purchased ticket from Make Mytrip, the online travel agency at a discounted rate.

In this regard, I may kindly be given one-time relaxation to the mandatory condition of purchasing tickets from authorized agency and sanction the TA/DA bill. I assure you that I will not repeat the same in future.

Thank you,

Yours faithfully,

S S Purushotham

Initially I approached M/s Balmer & Laurie, the approved agency for purchasing my air tickets on credit. However, the firm insisted me to place the request through proper channel. Hence, I approached the Director’s office from where I came to know that there is no such provision. so not entertain advance credit-based booking requests from individuals even though it is official. It may please be noted that initially I approached the Director’s office to book my tickets through M/s Balmer & Laurie, the approved agency as the firm However, got to know that advance booking will be done only for the Director.