

Using copyright material

Under the Copyright Act, you do not need to ask for permission to use copyright material if:

- You own the copyright in the work.
- The University of Melbourne owns the copyright, you are a University staff member who wishes to use the material for University of Melbourne teaching or business purposes. If you wish to use the material for non-University purposes, see requesting permission to use University of Melbourne copyright material.
- Copyright in the work has expired.
- You are copying or communicating an insubstantial portion.
- You have an express licence or permission to use the work, e.g. a contract, website conditions, copyright owner has explicitly waived copyright, etc.
- Your proposed use is an instance of fair dealing. You must observe the limits and rules under the fair dealing provisions. Fair dealing may include research and study, providing access by a person with a disability, criticism and review, and parody and satire.
- Your use is for the educational purposes of the University as described in the Statutory Licence provisions. University staff rely on the Statutory Licence provisions to reproduce or communicate course material to students.
- You are copying recorded music for educational purposes or performing music for educational purposes or at a University event as covered by the music licence.
- You are reproducing the material for your personal use and you observe the limits and rules under the personal use provisions.
- You are reproducing material in an accessible format to assist a student with a disability.
- You are a University Library or Archives staff member and you are reproducing copyright material held in the library collection for Preservation purposes or other library purposes.
- Your proposed use fits the definition of a "certain special purposes" under s200AB, as advised by the Copyright Office. For more information contact the Copyright Office.

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