**ALL INDIA INSTITUTE OF SPEECH AND HEARING**

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/RR/2022-23 26.04.22

Submitted to the Director.

Sub: Modification of the draft recruitment rules-reg.

Ref: 1) SH/RR/Prest & Delib/2021-22 dated 29.03.2022

Respected Madam,

With reference to the above, the following suggestions may be considered while modifying our recruitment rules.

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| **1** | **Post** | **Library Assistant** |
| Classification | **Group ‘C’ Technical** |
| Scale of Pay | Level 4: Rs. 25500-81100 |
| Age limit for direct recruitment | 27 Years |
| Edu. qualifications | 1)SSLC/PUC or equivalent |
| 2)Certificate or Diploma in Library Science or Library and Information Science of an Institute recognized by regulatory bodies |
|  | Method of Recruitment | Direct |
|  | Note: As per the proposed revised recruitment rules vide SH/RR/Prest & Delib/2021-22 dated 29.03.2022, the post of Library Assistant has been brought under a common cadre of *Administrative Assistant, Grade-III* along with other posts having similar pay scale. It may please be noted that the post of Library Assistant is a technical post with Diploma / Certificate Course in Library Science as qualifications. Hence, the post may be taken out from the Administrative cadre and include under technical cadre | |
| 2 | **Post** | **Library and Information Assistant**  (*By merging Sr. Library and Information Assistant*) |
| Classification | Group "B" Non-Gazetted, Technical |
| Scale of Pay | Level 6: Rs. 35,400-1,12,400 |
| Education and other qualification required for direct recruits | 1. Bachelor’s Degree or Master’s Degree in Library Science or Library and Information Science of a University/Institute recognized by regulatory bodies.  2. Two years' professional experience in a Library under Central/State Government / Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.  **Desirable**  Computer Application from a recognized University or Institute. |
| In case recruitment is by promotion grade from which promotion be made | Promotion among officials in Level 4 of VII CPC with 7 years of regular service. |
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| 3 | **Post** | **Assistant Library and Information Officer** |
| Classification | Group "A" Gazetted, Technical |
| Scale of Pay | Level 7: 44,900-1,42,400 |
| Education and other qualification required for direct recruits | 1. Bachelor’s or Master’s degree in Library Science or Library Information Science from a University/ Institute recognized by regulatory bodies. 2. 2 years’ professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/University or Recognized Research or Educational Institution.   **Desirable**   1. Diploma in Computer Applications or Library Automation Network/ from a University or Institute recognized by regulatory bodies. |
| In case recruitment is by promotion or deputation or transfer, grade from which promotion/transfer/deputation be made | Promotion among Sr. or Lib. & Information Assistant(s) with combined service of 3 years of pay level 6 or equivalent |
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| 4 | **Post** | **Library and Information Officer** |
| Education and other qualification required for direct recruits | **Essential**   1. Master’s Degree in Library Science or Library and Information Science of a University/ Institute recognized by regulatory bodies.   5 years’ professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/University or Recognized Research or Educational Institution  Or   1. PhD in Library Science or Library and Information Science of a University / Institute recognized by regulatory bodies. 2. 3 years’ professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/University or Recognized Research or Educational Institution. |
|  | In case recruitment is by promotion, grade from which promotion be made | Promotion among Assistant Library and Information officer in Level 7  of VII CPC with regular service of 7 years.  OR  Promotion among Sr. or Library and Information Assistant(s) in Level 6 of VII CPC with regular service of 10 years  (*Supporting document enclosed as Appendix-I*) |

Thank you,

Yours faithfully,

Library and Information Officer