Information Storage and Retrieval (748) Class XII Syllabus

Time: 3 Hours; **Marks:** 60

Unit-1: Library Automation: Planning and Implementing

- Understanding Library Automation.
- Library Automation Planning.
- Implementing Library Automation.

Unit-2: Library Automation Software

- Understanding Concepts of Software.
- Library Automation Software.
- Function of LAS.
- Types/Kinds of Library Automation Software Packages.
- KOHA: A Library Automation Software.

Unit-3: Introduction to Networking

- Understanding Networking.
- Types of Networking and Utility.
- Understanding Server.
- Networking and Communication Protocols.
- Networking Topology.

Unit-4: E-Resources

- Introduction.
- Categories of E-resources.
- Advantages of E-resources.
- Disadvantage of E-resources.

Unit-5: Information Retrieval System

- Information Retrieval System: Concept.
- Search Strategy: The Action Plan.
- Search Query Formulation Process for Information Retrieval in Internet.
- Search Technique and Methods Used.

Unit-6: Web Tools used for Promoting Library Services

- Web Tools: The Concept.
- Web 2.0/(Library 2.0): Concept and Characteristic.
- Web Tools and their Applications.
- Information Access Devices.

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