SECOND SEMESTER

Course Title: Information Sources Practice	Course Code: **15LB24P**
Type of course: Practical CIE: 25 Marks	Total Contact Hours: 78 SEE:- 50 Marks

Pre-Requisite: Knowledge about Internet Surfing, Newspaper Reading, different Reference Sources.

COURSE OBJECTIVES

1. Know the net surfing and searching the information resources
2. Apply information retrieval technique in searching the internet
3. Learn what is long range and short range reference service
4. Learn the techniques of news paper clipping service
5. Learn the steps involved in answering the reference queries

UNIT NO.	CONTENTS	NO. OF HRS.
1.	Internet Surfing/ Online Searching	20
2.	Short Range and Long Range Reference Services	12
3.	Press Clipping	20
4.	General Criteria for Evaluation of References Tools	10
5.	Reference Queries – Practical Exposure	16

Details of Content

UNIT 1:   INTERNET SURFING/ONLINE SEARCHING.   20
Search engines: Features of different search engines,
Online information/ Reference Sources- e Dictionaries,
 E-Encyclopaedia, Online Bibliographic databases,
On line Geographical sources, Online Biographical sources,
Online Directories- Govt. of India and Govt. of Karnataka Websites.

UNIT 2:   SHORT RANGE AND LONG RANGE REFERENCE SERVICES   12
Feature, Steps , Methods, Possible case studies. Nature of Queries asked

UNIT 3: PRESS CLIPPING   20
The work includes collection of paper clippings from any two languages-

English Or Kannada News paper of two months on a specified topic, classifying the paper Cuttings, Arranging them alphabetically under subject headings, Filing/pasting them. In a file/card board cover, Numbering the pages, preparing the contents list with Page number.

UNIT 4: GENERAL CRITERIA FOR EVALUATION OF REFERENCE TOOLS   10
     Evaluation Points, Sources for evaluation.

UNIT 5: REFERENCE QUERIES – PRACTICAL EXPOSURE,
Queries from all type of reference sources. Search the Appropriate sources

COURSE OUTCOME: By the end of this programme, the student will be able to

1. **Surf Internet / Online Searching**

2. **Short range and Long range reference services**

3. **Can process Press clipping**

4. **Evaluate reference sources**

5. **Know the Techniques and steps in answering reference queries**

Mapping course outcomes with programme outcomes :
     CO – PO mapping

	COURSE OUTCOME	EXPERIMENT LINKED	P O MAPPED	COGNITIVE LEVEL	LAB SESSIONS
CO1	Know the procedure of internet surfing using different search engines	1	1,4,5	U/a	20
CO2	Practice long range &short range reference services	1,2	2,3	U/A	12
CO3	Prepare Newspaper Clipping file	2,3	6,9	U/A	20
CO4	Evaluation of reference sources by using six criteria points	3,4	8,9	A/App	10
CO5	Learn to answer reference queries	4,5	2,3,5,9,10	A/App	16
TOTAL NO. OF CONTACT HOURS					78

     U-Understanding; A-Analysis; App-Application

2. Course with program outcomes Level mapping

Name of the course	Program Outcomes									
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
Information SourcesPractice	1	2	1	1	1	1	-	1	3	1

Level 3- Highly Addressed, Level 2-Moderately Addressed, Level 1-Low Addressed.

Method is to relate the level of PO with the number of hours devoted to the COs which address the given PO.

If ≥40% of classroom sessions addressing a particular PO, it is considered that PO is addressed at Level 3

If 25 to 40% of classroom sessions addressing a particular PO, it is considered that PO is addressed at Level 2

If 5 to 25% of classroom sessions addressing a particular PO, it is considered that PO is addressed at Level 1

If < 5% of classroom sessions addressing a particular PO, it is considered that PO is considered not-addressed.

COURSE ASSESSMENT AND EVALUATION

		What	To Whom	Frequency	Max Marks		Evidence Collected	Course Outcomes
					Theory	Practical's		
DIRECT ASSESSMENT	CIE – Continuous Internal Evaluation	I A Tests	Students	Two IA tests (Average marks two IA tests are considered)		10	Blue Books	1 to 5
		Class room Assignments		Record Writing (Average marks of each exercise to be computed)		10	Record Book	1-5
				Student Activity		05	Log of activity	2or3
				TOTAL		25		
	SEE – Semester End Examination	End Exam		End Of the Course		50	Answer Scripts	ALL CO's
INDIRECT ASSESSMENT METHODS	Student Feedback on course		Students	Middle of The Course	Feed Back Forms			
	End of Course Survey			End of The Course	Questionnaire			

*CIE – Continuous Internal Evaluation   *SEE – Semester End Examination

Note:
1. I.A. test shall be conducted as per SEE scheme of valuation. However obtained marks shall be reduced to 10 marks. Average marks of two tests shall be rounded off to the next higher digit.
2. Rubrics to be devised appropriately by the concerned faculty to assess Mini project/Student activities.

Question for CIE and SEE will be designed to evaluate the various educational components, such as:-

Remembering and understanding	:	30% weight age
Applying the knowledge acquired from the course	:	35% weight age
Analysis	:	35% weight age

Reference

1. KRISHAN KUMAR., Reference service . Ed.3. 1996. Vikas publishers new delhi.

2. GURDEV SINGH., Information sources, services and systems. 2013. P.H. learning Pvt Ltd Delhi.
3. GATES (Jean Key). Guide to use of Libraries and Information Sources. Ed6. 1988. McGraw-Hill books, New York.

4. Free online e-reference sources web-sites.

Suggested List of Student Activities

Note:- The following activities for assessing CIE (IA) for 5 marks. (any one).

01	Prepare the check list of Criteria for evaluation of reference sources, eg., dictionary, encyclopaedias.
02	Find the appropriate reference source for 10 reference queries
03	Work out case study for the provision of reference queries

Course Delivery:
- The course will be delivered through lectures and Power point presentations/ Video

Note: Concerned faculty (Course co-ordinator) must be given to a group of FIVE students
      Example: **Model of Rubrics/Criteria for assessing student activity Task given – Create a Greeting card using word**

Dimension	Scale					Students score (5 students)				
	1 Unsatisfactory	2 Developing	3 Satisfactory	4 Good	5 Exemplary	1	2	3	4	5
1. Prepa ration	Has not prepared satisfactorily	Prepared with little information	Included relevant information	Prepared neatly with relevant information	Prepared including all information neatly	3				
2. Fulfil team' role and duties	Does not perform any duties assigned	Perform very little duties	Performs partial duties	Performs neatly all duties	Performs all duties of assigned team roles	3				
3. Conclusion	Poor	Less Effective	Partially effective	Summarises but not exact	Most effective	4				
4.Convensions	Frequent error	More error	Some error	Occasional error	No error	4				
Total marks (14/4=3.5,rounded off to 4)						4				

Note to IA verifier: ***The following documents to be verified by CIE verifier at the end of semester***
1. Blue books (10 marks)
2. Record (10 marks)
3. Student suggested activities report for 5 marks and should be assessed on RUBRICS
4. Student feedback on course regarding Effectiveness of Delivery of instructions & Assessment Methods.

MODEL QUESTION PAPER

1. Mention any 5 e-reference sources for Dictionaries, Encyclopedia, Biographical and Geographical sources.

2. Write a brief note on web site addresses for the e-resources with the help of net surfing

3. Search the Govt. Of India and Govt. Of Karnataka Web sites and write a brief note of information available in them.

4. Write a brief note on Long and Short range reference services.

5. Mention appropriate reference books for the following reference queries.

    a. Brief life history of Vivekananda

    b. Information about A.P.J. Abdul Kalam

c. Height of Mountain Himalaya

d. Brief note on river Nile.

e. Correct spelling for the following terms

    i. Encyclopedia , Synopsis,   Ubiquetous

Scheme of Examination:

Net surfing: 20 marks

Paper clipping file: 10 marks

Written exam: 10 marks

        Total: 50 marks