**ALL INDIA INSTITUTE OF SPEECH AND HEARING**

**LIBRARY AND INFORMATION CENTRE**

SH/LIC/STF/2021-22 25.03.22

Submitted to the Director.

Sub: Re-submission of evidence for attending office during lockdown period-reg.

 Ref: 1) SH/Estt/2021-22 dated 01.02.22

 2) SH/LIC/STF/2021-22 dated 07.02.22

 3) SH/Est/Tpt/2021-22 dated 22.03.22

Respected Madam,

With reference to the above, we have already submitted the evidence for being present and worked during April 2020 by the following staff members, vide reference cited (2) above.

1. Dr. Shijith Kumar, C., Library and Information Officer (23rd, 24th & 28th April 2020)
2. Mr. Nandeesha, B., Asst. Library and Information Officer ( 23rd & 24th April 2020)
3. Mr. Nanjunda Swamy, N., Sr. Library and Information Asst. (28th April 2020)

However, disregarding the same, it is decided to recover the TA for April 2020 from all three staff members vide OM No.SH/Est/Tpt/2021-22 dated 22.03.22. It is re-iterated that we were present and worked during the days mentioned above. It may kindly be noted that direct evidence like signed documents cannot be produced for all types of works. We have produced copies of documents related to the work done during the period and a copy of the relevant pages of the key register maintained by the security booth indicating the date and time of check-in and check-out of the Section door key.

Considering the above, it is kindly requested to revoke the decision to recover TA. In this regard, the copies of the evidence already provided are once again enclosed herewith.

Thank you,

Yours faithfully,

Library and Information Officer