|  |
| --- |
|  **AÎZÉsÉ pÉÉUiÉÏrÉ uÉÉMçü ´ÉuÉhÉ xÉÇxjÉÉlÉ, qÉæxÉÔU-6****ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06****संप्रेषण न्यूनता व्यक्तियों के लिए टेल- केन्द्र****TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

**Monthly Report for the Month of July-2016**

1. ACADEMIC ACTIVITIES
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes-NA
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program-02

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name of the Dept/ Section** | **Topic** | **Resources person** | **Date of presentation** | **No. of Participants** |
|  | Staff of TCPD  | ***“Feasibility of using Tele-Rehabilitation in dysphasia management”*** | Ms. Sona Narayanan, Consultant Speech Language Pathologist  | 28.07.2016 | 35 |
|  | Centres connected to: Ranchi, Ajmer, Lucknow, Delhi, Puducherry, Bhagalpur, Imphal, Jabalpur, Shimla, and Cuttack | ***“Assessment of Central Balance System”*** | Dr. Niraj Kumar Singh, Lecturer in Audiology | 28.07.2016 | 50 |

1. Guest Lectures: NIL
2. Guest Lectures: NIL
3. Additional Academic Services rendered by the Faculty and Staff-: Nil

**Prof. K. S Prema, Professor of Language Pathology: -**

|  |
| --- |
| * Planning and administration of TCPD activities
* Organised orientation on Design and Development of Apps& Peripheral Vestibular Diseases
 |

**Dr. Malar, Reader in Special Education (Deputed Staff to TCPD one day/week)**

|  |  |  |
| --- | --- | --- |
| Outreach Clinical Activities | Educational Guidance and/or Assessment: 0 | (ii)Via Video Conferencing: 1 (Avinash) |
| Material Development | * Worked with Adapted PPT for Skype client.
 |

**Dr. Niraj Kumar Singh, Lecturer in Audiology (Deputed Staff to TCPD two half days/week)**

* + - Correction of Glossary and FAQ’s related to Audiology
		- Correction & Finalization of “Tinnitus App”
		- Served as a resource person for Tele Orientation on the topic “Assessment of Central Balance System”.

 **Ms. Yashashwini. R, Clinical Supervisor:**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | 00 | 00 |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 05 | 29 |
| E-mails Queries | 3 |
| Telephone | 2 |
| Material Development | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions.
 |
| Assistance for Administrative Activities | * Arranged for Orientation on TCPD to I year B.Sc, B.S.Ed students (3 batches) on 01.07.2016
* Prepared a document for website content update on [www.aiishmysore.in](http://www.aiishmysore.in) and mailed to Dept. of Electronics through Head-TCPD
* Went to BGS meet on 10.07.2016 between 10:00 to 2:00pm
* Assisted in organizing and attended Tele-orientation on Assessment of Central Balance system on 28.07.2016 between 10:30 to 12:30 by Dr. Niraj Kumar Singh, Reader in Audiology, AIISH, Mysore
* Assisted in organizing and attended Virtual seminar on Feasibility of using Tele-Rehabilitation in Dysphagia Management in India by Ms. Sona Ayanikalath, Senior SLP, Sheikh Khalifa Medical city Abu Dhabi, UAE on 28.07.2016 between 10:30 to 12:30
* Assisted in preparation of list of unused documents/records to be discarded
* Correspondence with Swift solutions for updating contents on [www.aiishtcpd.com](http://www.aiishtcpd.com).
* Correspondence with Swift solutions for giving feedback on MMC level 3 and 4 in English, Kannada, Hindi
* Calling and enquiring about TeamViewer license and proprietary certificate.
* Directed the mails of speechcredm@gmail.com to aiishtelecenter@gmail.com and mails of aiishcremmysore@gmail.com to telecenteraiish@gmail.com
* Collected information regarding feeding appliances for persons with Parkinson’s disease.
 |
| Others | * Attended Viva-voce of Ms. Mili Merry Mathew on 04.07.2016 between 2:00 to 4:30
* Compilation and editing of the research paper in progress.
* Escorted Mr. David Goldberg to TCPD, POCD, Special clinics at DCS on 19.07.2016
* Attended Interfacing AAC devices with communication skills of selected clients and caregivers- Phase 2 on 20.07.2016 between 9:00am to 1:00pm; Phase 3 on 21.07.2016 between 10:00am to 1:00pm at AAC unit, AIISH
* Attended guest lecture by Mr. David Goldberg on Interfacing AAC devices with communication skills of selected clients, training the clients and caregivers 21.07.2016 between 2:00pm to 5:30pm at Knowledge park AIISH.
 |

 **Ms. M. Sonam Belliappa, SLP (Grade-I)**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment – Video Conference | 0 | 0 |
| Tele-Intervention – Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 7 | 42 |
| E-mails queries | 15 |
| Telephone | 10 |
| Material Development  | * Made PPT’s on different lexical categories for the clients.
* Content updation of TCPD website in Hindi
* Compiling the videos and ppts of the orientation on “Peripheral Vestibular Assessment”
* Website updation
 |
| Orientation Programme | * Tele orientation on Assessment of Peripheral and Central Vestibular system by Dr Niraj Kumar Singh.
 |
| Assistance for Administrative Activities | * Verified the telephone bill (May 2016)
* Follow-up of VC cases and networking with staff of different DHLS centers.
* Assisting the Graphic Designer in the making of the participation certificates.
* Compiled the feedback forms of the orientation.
* Updated the sesssions and data related to the clients for the ISO inspection.
* Maintainance of hygiene log book.
 |
| Others | * Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.
* Counselled 2 cases regarding the procedures to enrol for tele-sessions
* Attended the monthly meeting.
* Attended Virtual Seminar on **“*Feasibility of using Tele-Rehabilitation in dysphagia management*” by Ms. Sona Narayanan**
* Arranging and coordinating for the orientation program hosted by TCPD ON 30.6.16 and 28/7/16
* Dicussed regarding the work to be done and resource materials to be developed with the HOD (Prof. Prema K.S).
 |

**MMs.**

**MsMMs. Rofina Babin Speech Language Pathologist**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | ­­­­­- |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 7 | 29 |
| E-mails queries | 4 |
| Telephone | 0 |
| Material Development  | * Preparation of power point presentation for clients.
* Editing success story
 |
| Counseling | Counseling regarding technical aspects of tele-sessions to 2 caregivers of patients who wanted to avail Skype therapy. (15/7/16 and 20/07/16) |
| Orientation Programs | * Orientation by Dr. Neeraj Kumar Singh on Assessment of Central balance system (28/7/16).
* Virtual seminar on feasibility of TR in Dysphagia Management by Mrs. Sona. N (28/7/16)
 |
| Assistance for Administrative Activities | * Co-ordinated the Orientation by Mrs. Sona. N
* Client feedback forms maintenance
* Maintenance of equipment log book
 |
| Others | * Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.
* Attended seminar on Introduction to interfacing AAC devices for AAC clients on 21/7/16
 |

**Ms. Sujitha**

**, Sp**

**Ms. Sujitha P S, Speech Language Pathologist**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | 0 | 0 |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 4 | 19 |
| E-mails queries | 10 |
| Telephone | 5 |
| Material Development  | * Made PPT’s on different speech and language skills for the clients.
 |
| Orientation | * Attended Tele-Orientation program on the topic of  "Assessment of Central Balance System" on 28.07.2016
* Attended Virtual Seminar on the topic of  **“**Feasibility of using Tele-Rehabilitation in dysphagia management” on 28.07.2016 from 2.00 pm to 4.00 pm
 |
| Assistance for Administrative Activities | * Submitted the prototype for web redesigning
* Maintenance of equipment log book.
 |
| Others | * Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.
* Counselled 2 cases (4.7.16 and 11.7.16) regarding the procedures to enrol for tele-sessions
* Visited Basal Ganglia Support group on 10.7.16
* Attended a workshop ‘Introduction to corel draw, scope, importance and tools on 15.7.16 by Mr Pramod Chinnnapla
* Attended a seminar ‘Interfacing AAC devices for AAC clients’ on 21.7.16 by Mr David Goldberg
 |

**M**

**Ms. Sowmya**

**Ms. Sowmya M, Audiologist Gr I**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | 1 | 1 |
| Tele-Intervention-Skype | 4 | 12 |
| E-mails queries | 10 |
| Telephone | 6 (DHLS centres) |
| Material Development  | * Preparation of Power Point Presentation for Clients
* Recording and editing of Niveditha’s success story.
 |
| Orientation  | * Orientation by Dr.Neeraj Kumar Singh on Assessment of Central balance system (28/7/16).
* Virtual seminar on feasibility of TR in Dysphagia Management by Mrs. Sona. N (28/7/16)
 |
| Assistance for Administrative Activities | * Maintenance of client allotment roster
* Maintenance of clinician allotment roster
* Feedback forms maintenance
* Case allotment, maintenance and Correspondence of information of clients through mails
* Assignment of clients and monitoring the details.
* Maintenance of referral and consent forms.
* Participated in discussion regarding modification and finalization of App on Tinnitus with Dr. Niraj Kumar
* Finalisation of Tinnitus App design
* Finalisation glossary and FAQ’s on hearing
* Research proposal for Tinnitus App
* Research proposal for CAPD school screening through online.
* Coordinated with DHLS centers for virtual seminar
 |
| Others | * Signage maintenance
* Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers
* Counselling cases
* Attended seminar on Introduction to interfacing AAC devices for AAC clients on 21/7/16
 |

**Ms.**

**Ms. S**

**Ms Swathi, Audiologist Grade I**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | ­­­­­- |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 2 | 12 |
| E-mails queries | 4 |
| Telephone | 3 |
| Material Development  | * Preparation of power point presentation for clients.
 |
| Orientation Programs | * Orientation on TCPD to two batch of students posted (II MSc AUD 1st SEM– 18.07.16, 25.07.16)
* Orientation by Dr.Neeraj Kumar Singh on Assessment of Central balance system (28/7/16).
* Virtual seminar on feasibility of TR in Dysphagia Management by Mrs. Sona. N (28/7/16)
 |
| Counselling | * Counselling regarding technical aspects of tele-sessions to two caregivers of patients who wanted to avail skype therapy.
 |
| Assistance for Administrative Activities | * Co-ordinated the Orientation by Mrs. Sona. N
* Maintenance of equipment log book
* Maintenance of student attendance and other students related records.(II MSc. Audiology).
* Case allotment, maintenance and correspondence of information of clients through mails
* Participated in discussion regarding modification and finalization of App on Tinnitus with Dr. Niraj Kumar
* Finalization of Tinnitus App design
* Finalization glossary and FAQ’s on hearing
* Research proposal for Tinnitus App
* Research proposal for CAPD school screening through online.
* Coordinated with DHLS centers for virtual seminar
 |
| Others | * Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.
* Attended seminar on Introduction to interfacing AAC devices for AAC clients on 21/7/16
 |

**MsMs. NithyashM**

**Ms. Nithyashree, Junior Technical Writer**

|  |  |
| --- | --- |
| Material Development | * E-learning material (MMC Kannada Level 3) video slides proofreading and editing (after incorporation of changes)
* Common comments on all three MMCs( Kannada, English & Hindi - Ongoing
* Translation of success story content – Kannada-English – 1 page
 |
| Meeting | * Attended orientation program on ‘Feasibility of ‘Tele Rehab in Dysphagia management’ on 28.07.2016
 |
| Assistance for Administrative Activities | * Preparation and submission of Hindi OLI Quarterly report on 12.07.2016
* Incorporation of changes in Attention and Concentration (Hindi) soft copy with Mr. Shivaprasad, Graphic Designer
* Report on ‘TCPD website maintenance by Swift solution’ for bill settlement
 |

 **Mr. Shivaprasad.M, Graphic Designer**

|  |  |  |
| --- | --- | --- |
| **Nature of Service** | **Details of work for Tele-Canter for Persons with Communication Disorders** | **Work for Other Dept.** |
| **Graphic Designing/ Illustrations/ Video editing/ Audio editing** | 1. 2nd Tele-Orientation on ‘Peripheral Vestibular Assessment’ Certificate designs for resource person & all center participants
2. 3rd Tele-Orientation on ‘Central Balance System’ Certificate designs for resource person
3. Corrections Krithik Success Story Interview Video Shooting & Editing
4. 1st Virtual Seminar on ‘Feasibility of Using Tele-Rehabilitation in Dysphagia Management in India’ Certificate designs for resource person
5. Nivedita Success Story Interview Video Shooting & Editing
6. Tinnitus Assessment & Treatment App Design corrections
7. ‘Vertigo’ 1st Tele-Orientation Slides Audio Video Editing
 | 1. Designing Annual Report 2015-16

Completed Final Printing File of Inner Layout & Coverpage Designs1. Corrections: POCD Public Education Pamphlets Design
* LD
* FD
 |
| **Number of Brochures given to Clients** | TCPD Brochures English, Kannada, Hindi and Malayalam - 8P. D. Helpline Brochures English, Kannada, Hindi and Malayalam - 0 | - |
| **Meetings** | May 31st 2016 | - |
| **Orientation Programs** | * Tele-Orientation on ‘Central Balance System’ by Dr. Neeraj Kumar Singh, Lecturer, Department of Audiology, AIISH on 28/07/2016
* Virtual Seminar on ‘Feasibility of Using Tele-Rehabilitation in Dysphagia Management in India’ by Ms. Sona Ayanikalath, Senior Speech-Language Pathologist at Sheikh Khalifa Medical City, Abu Dhabi, UAE on 28/07/2016
 | - |
| **Others** | Prepared 4 Books Final CDR, PDF File fromat for printing1. Hindi Attention & Concentration
2. Parent & Child Malayalam
3. Train your Child Level 2 Telugu
4. Train Your Child Level 5 English
 | - |

 **Ms. Preethi, Data Entry Operator**

|  |  |
| --- | --- |
| Administrative Activities | * Drafting letters/circulars/notes/formats
* Receiving letters/documents from other sections/departments for onward transmission to the head
* Dispatch of letters to concerned sections/departments
* Filing documents of TCPD
* Preparation of Monthly Report
* Maintenance of Leave of all staff in register
* Leave statement of permanent staff and Attendance certificate of contract staff

Mail correspondence |

1. Invited Talks
2. Curriculum Development-Nil
	1. Development of Materials (Resource Books, CD, DVD, MMC & Apps for communication disorders) to support Learning
	2. Coordinating the development of App for tinnitus screening in TCPD
	3. Coordinating for finalization of MMC
	4. Coordinating for development of MMC for adaptation of curriculum for children with special needs
	5. Updation of Glossary and FAQ’s on Hearing and special education
	6. Plan and develop success stories for updation of website

**Apps**: App for evaluation of tinnitus is being designed. Permission for development of App with technical support has been received from the authority

 App for screening early literacy is downloaded for use in TCPD

|  |
| --- |
| **Resource Books** |
| **Name of the material** | **Nature of work done** |
| **English** |
| Train Your Child - Level 5 | PRF Placed |
| **Telugu** |
| Train your child – Level 2 | Telugu | PRF Placed  |
| **Malayalam** |
| Parent and Child | Malayalam | PRF Placed  |
| **Hindi** |
| Train your child for attention and concentration skills  | Hindi | PRF Placed |

1. Service in Academic bodies of other Organizations
2. Membership in Professional Organizations/Associations:

Life Membership (Institutional) with Tele-medicine Society of India

1. Any Other (Please Specify)
2. **Research Activities**
3. Research Projects

FUNDED

Completed Research Projects: NIL

NON-FUNDED

1. Ongoing Research Projects : NIL
2. Doctoral and Post Doctoral Programs -NA
3. Research Papers presented at National/International Conferences/ Seminars (in APA format)- NIL
4. Research Papers Published (in APA format)

i) Papers published in National /International Journals

 ii) Papers published in Conference/Seminar Proceedings

1. Research Papers in press.:- NIL
2. Books published (in APA format):- NIL
3. Book chapters published (in APA format) NIL
4. Books in press NIL
5. Books/Manuals/Seminar Proceedings edited- NIL
6. Journal Editorship- NIL
7. Scholarly Reviewing Activities- NIL
8. **Clinical Services**
9. General Clinical Services:- NIL
10. Specialized Clinical Services
11. **Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**
12. **Tele- Diagnosis & Rehabilitation in the Month of July,2016**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Video - Conference | Skype Therapy Sessions | Educational Guidance | Total  |
| Tele - Assessment | Tele -Intervention | Tele -Assessment | Tele -Intervention | Video - Conference | Skype |
| Clients | - | - | - | 22 | - | - | 22 |
| Sessions | - | - | - | 121 | - | - | 121 |

1. **Details of Tele-Rehabilitation through Video Conferencing in the Month of July,2016**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total number of sessions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

1. **Details of Tele-Rehabilitation through Skype in the Month of July,2016**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | 3 | - | - | 1 | 3 | - | - | - | - | 11 | 2 | 1 | 1 | - | - | 22 |
| Total number of sessions | 22 | - | - | 5 | 19 | - | - | - | - | 55 | 14 | 4 | 2 | - | - | 121 |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation across India in July, 2016**

|  |  |  |
| --- | --- | --- |
| **State** | **No of Clients** | **No of sessions** |
| Jharkhand | 1 | 7 |
| Karnataka | 11 | 60 |
| Tamil Nadu | 3 | 21 |
| Himachal Pradesh | 1 | 8 |
| Uttar Pradesh | 1 | 4 |
| West Bengal | 1 | 8 |
| Madhya Pradesh | 1 | 6 |
| Andra Pradesh | 1 | 1 |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation out of India in July, 2016**

|  |  |  |
| --- | --- | --- |
| **Place** | **No of Clients** | **No of sessions** |
| **Dubai** | **1** | **4** |

1. **State-wise distribution of clients availing Tele-Sessions through VC and Skype in the Month of July, 2016**

**Feedback on Internet connectivity for tele-sessions**

1. Clinical Support Services to Clients and Family:- NIL
2. Clinical Electronic Services:- NIL

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode
* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.

 **V. Technological Consultancy Services**

**VI.Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

**VII.** **Awards and Honors Received by Faculty and Staff**

 **VIII EXTRA Curricular Activities**

**Ix. MAJOR EVENTS OF THE Month**

**x. Eminent VISITORS:**  Nil

**XI. Any Other:** NIL.

1. **Parkinson Website:** Parkinson’s disease helpline registration is in process. Number of members/cases registered: 8 Number.
2. **TCPD website:** [**www.aiishtcpd.com**](http://www.aiishtcpd.com)

|  |  |  |
| --- | --- | --- |
| **SI. No** | **Total Number of Hits** | **Enquiries & discussions** |
| 1. | 16112 | Nil |

1. **Parkinson’s disease Helpline: website:** [**www.aiishcredmhelpline.in**](http://www.aiishcredmhelpline.in)

|  |  |  |
| --- | --- | --- |
| **SI. No** | **Number of Hits** | **Enquiries & discussions** |
| 1. | 8822 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 10 | - |
| Sessions | 47 | - |
| Official letters | 03 |
| Mails | 55 |

 **Head/** प्रधान शासक

 **TCPD/** टि सी पि डि