

ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06

**TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS**

**Monthly Report for the Month of January 2017**

**I. ACADEMIC ACTIVITIES**

- A) Short-term Training Programs:- NIL  
B) Clinical Observation Posting of Students from other Institutes-NA  
C) Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - 01

Sl No.	Name of the staff attended	Date	Topic	Dept.
1.	Ms. Madalambika M B & Ms. Vandana B	2 <sup>nd</sup> January 2017	Med EL Rehab Academy	Aud

- D) Guest Lectures:  
E) Additional Academic Services rendered by the Faculty and Staff:- Nil  
F) Clinical Observation Posting of Students:
  - Orientation on TCPD to 02 students were posted (I MSc SLP 2017 SEM from 23.01.17)
  - Orientation on TCPD to 02 students posted (II MSc AUD 2017- from 23.01.17)
  - Observation of teleservice cases (04 students) – 8 sessions
  - Hands on experience (04 students) - 02 sessions  
G) Virtual Seminars/Conferences/Workshops/ Staff enrichment program: Nil

**Prof. K. S Prema, Professor of Language Pathology: -**

- Planning and administration of TCPD activities
- Proposal for in-house non-funded project for identification and management of children with learning disability in KV schools is being finalized

<b>Dr. Malar, Reader in Special Education (Deputed Staff to TCPD one day/week)</b>		
Outreach Clinical Activities	Educational Guidance and/or Assessment: Nil	(ii) Via Video Conferencing: Nil
Material Development	<ul style="list-style-type: none"><li>• Continued working on first draft project proposal for training KV teachers</li><li>• Academic screening checklist EVS Grade IV &amp; VII</li></ul>	

<b>Ms. Yashashwini. R, Clinical Supervisor:</b>		
<b>Nature of Service</b>	<b>No. of Clients</b>	<b>No. of Sessions</b>
Tele-Assessment - Video Conference	-	-
Tele-Intervention - Video Conference	03	03
Tele-Assessment-Skype	-	-
Tele-Intervention-Skype	00	00
E-mails Queries	-	
Telephone	2	
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>• Glossary for TYC level 3, 4 in Kannda and Hindi</li> <li>• Made arrangements and attended Tele-Rehabilitation Enrichment of Knowledge and Skills (TREKS), 2017 on 04.01.2017 (by Ms. Vandana) and 25.01.2017 (By Ms. Haritha)</li> <li>• Organization and printing of subtitles in Hindi Doc for TYC level 3 and 4 Hindi</li> <li>• Proof reading and editing of subtitles in Hindi for TYC level 3</li> <li>• Discussion regarding AV lab with Mr. Manjunath, Engineering section organized by Head-TCPD on 6.01.2017</li> <li>• Preparation of report for changes in the TCPD section of aiishmysore.in website.</li> <li>• Virtual meeting with Mr. Madhusudhan on the TYC level 3 Kannada MMC on 17.01.2017</li> <li>• Prepared feedback on and communicated to swift solution <ul style="list-style-type: none"> <li>○ Level 3 TYC MMC Kannada, goal 1</li> </ul> </li> <li>• Meeting with Purchase section regarding the PRF for AMC of PD helpline and TCPD website on 18.01.2017 <ul style="list-style-type: none"> <li>○ To take the admin control for the websites from swift solution</li> <li>○ To write separate PRFs for both websites</li> </ul> </li> <li>• Sent glossary in Hindi for TYC level 3 and 4 Hindi to OLI for proof reading</li> <li>• Stock verification of instruments and furniture with Ms. Vandana</li> <li>• Discussion with staff-TCPD on 24.01.2017 regarding preparations for <ul style="list-style-type: none"> <li>○ Tele-orientation</li> <li>○ Virtual seminar,</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Open day (3<sup>rd</sup> Feb, 2017)</li> <li>○ Data saving mechanism, necessary fields</li> <li>○ Visit to BGS in Feb activities on account of 5<sup>th</sup> anniversary of BGS celebration.</li> </ul>
Others	<ul style="list-style-type: none"> <li>● Attended catering committee for Open day meeting on 27.01.2017 at Dr. Vasanthalakshmi, Lecturer in Biostatistics, SLP dept. between 3:00pm to 4:30pm</li> </ul>

<b>Ms. Haritha. S. Mohan, Speech Language Pathologist Gr I</b>		
<b>Nature of Service</b>	<b>No. of Clients</b>	<b>No. of Sessions</b>
Tele-Assessment - Video Conference	-	-
Tele-Intervention - Video Conference	-	-
Tele-Assessment-Skype	0	0
Tele-Intervention-Skype	7	46
Telephone	3	
Email Quiries	11	
Counselling	1	1
Material Development	<ul style="list-style-type: none"> <li>● Preparation of Power Point Presentation for Clients</li> <li>● Digitization of test material ( MLT)</li> </ul>	
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>● Made a frame work for documentation and discussed on the fields required.</li> <li>● Maintenance of counselling register, referral forms and consent forms</li> <li>● Clinical presentation done for TREKS</li> <li>● Attended journal club by the student.</li> <li>● Discussed on the games to be conducted for BGS anniversary.</li> <li>● Segregated emails under different labels</li> <li>● Sending conformation e-mail to enrol for telesessions</li> <li>● Follow up emails to clients</li> <li>● Sent Google forms as reminder for patients who completed counselling at TCPD.</li> <li>● Send feedback forms to clients.</li> <li>● Assisted in preparation of report for peer evaluation and statistics.</li> <li>● Send home training for clients.</li> <li>● Attended Jamboree Exhibition on 04.01.17</li> </ul>	
Others	<ul style="list-style-type: none"> <li>● Maintenance of daily diary and documents for clients</li> </ul>	

<b>Ms. Pavithra. K, Speech Language Pathologist Gr I</b>		
Nature of Service	No. of Clients	No. of Sessions
Tele-Assessment - Video Conference	2	2
Tele-Intervention - Video Conference	-	-
Tele-Assessment-Skype	01	02
Tele-Intervention-Skype	04	31
Counselling	1	1
Material Development	<ul style="list-style-type: none"> <li>Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions.</li> </ul>	
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>Checked for appropriate online games in websites for memory, attention and other cognitive based skills and segregated the links and circulated for participants of the BGS. Prepared cognitive, voice and linguistic based behavioural activities for the same.</li> <li>Attended the Monthly meeting in BGS on 8-1-2016.</li> <li>Assisting in preparation of the materials for 17<sup>th</sup> National Jamboree.</li> <li>Attended Jamboree Exhibition for 3 days on 28-12-16, 31-12-16 and 2-1-17.</li> <li>Attended journal club by the student and TREKS conducted in the department.</li> <li>Assessment of a Tele- client- (Krithik) was done direct (face to face) for apraxic features and swallowing issues.</li> <li>Planning and organizing activities for the 5<sup>th</sup> Anniversary of BGS.</li> </ul>	
Others	<ul style="list-style-type: none"> <li>Maintaining daily diary and patient progress reports.</li> </ul>	

**Ms. Madalambika.M.B, Audiologist Gr I**

<b>Nature of Service</b>	<b>No. of Clients</b>	<b>No. of Sessions</b>
<b>Tele-Assessment - Video Conference</b>	0	0
<b>Tele-Intervention - Video Conference</b>	0	0
<b>Tele-Assessment-Skype</b>	0	0
<b>Tele-Intervention-Skype</b>	3	21
<b>E-mails Queries</b>	2	
<b>Telephone</b>	3	
<b>Counselling</b>	2	
<b>Material Development</b>	<ul style="list-style-type: none"> <li>• Made PPTs on different lexical categories and English grammar for the clients.</li> <li>• Prepared glossary for the resource material (Train your child-Level 3) in English.</li> </ul>	
<b>Orientation program</b>	<ul style="list-style-type: none"> <li>• Attended National Jamboree exhibition at Adakanahalli, Nanjangud taluk, Mysore on 30/12/2016 and 1/1/2017 and oriented public and students about TCPD.</li> <li>• Attended orientation programme on 'Med EL Rehab Academy' on 2/1/2017</li> <li>• Oriented 2<sup>nd</sup> Msc audiology students posted about TCPD.</li> </ul>	
<b>Assistance for Administrative Activities</b>	<ul style="list-style-type: none"> <li>• Verified the telephone bill (December 2016)</li> <li>• Made a framework for documentation and discussed on the fields required.</li> <li>• Updated student records and attendance of the month of December</li> <li>• Counselling 2 clients for tele intervention services.</li> <li>• Segregated clients feedback forms month wise.</li> <li>• Organized journal club for 2<sup>nd</sup> Msc audiology student.</li> <li>• Enquired about webinar software and earobics app.</li> <li>• Translated the pamphlet of resource material to Kannada.</li> <li>• Discussed on the games to be conducted for BGS anniversary.</li> </ul>	
<b>Others</b>	<ul style="list-style-type: none"> <li>• Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.</li> </ul>	

<b>Ms. Vandana B, Audiologist</b>		
<b>Nature of Service</b>	<b>No. of Clients</b>	<b>No. of Sessions</b>
Tele-Assessment - Video Conference	-	-
Tele-Intervention - Video Conference	00	00
Tele-Assessment-Skype	1	3
Tele-Intervention-Skype	5	36
E-mails Queries	-	
Telephone	2	
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>• Preparation for Skype therapy session including making of therapy material like online flashcards/PPTs, Preparation of target words for Articulation therapy.</li> <li>• Case presentation of my therapy case on 5/1/17 as part of 'TREK' program</li> <li>• Digitization of test material 'Malayalam Language test'</li> <li>• Assisted in Arrangements for 17th national jamboree of Bharath scouts and guides organized at global village Adakanahalli Nanjangud road , Mysuru (Collection of TCPD Posters, brochures and books in different languages )</li> <li>• Attended 17th national jamboree of Bharath scouts and guides on 28/12/16 (For 2 hours; 3 P.M -5 P.M) and on 31/12/16 for full day (9.30 A.M to 5.P.M)</li> <li>• Attended the orientation program 'Med-EI Rehab Academy'' on 02.01.2017 from 9 A.M -1.00 P.M</li> <li>• Attended meeting regarding preparation of games for 'BGS 5<sup>th</sup> year annual meet'</li> <li>• Attended JC of student posted in TCPD</li> </ul>	
Others	<ul style="list-style-type: none"> <li>• Preparation of glossary in English for book 'Train your child level 4'</li> <li>• Translation of TCPD poster from English to Kannada language</li> <li>• Updated Skype therapy register</li> <li>• Stock verification (List of Equipment, instruments and software)</li> </ul>	

<b>Ms. Ayesha Anjum, SLP</b>		
<b>Nature of Service</b>	<b>No. of Clients</b>	<b>No. of Sessions</b>
Tele-Assessment - Video Conference	-	-
Tele-Intervention - Video Conference	-	-
Tele-Assessment-Skype	1	2
Tele-Intervention-Skype	05	42
Telephone	05	
E-Mail Queries	03	
Counselling	01	
Material Development	<ul style="list-style-type: none"> <li>• Preparation of Power Point Presentation for clients</li> <li>• Digitization of various test materials and treatment manuals.</li> </ul>	
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>• Student in charge for Speech Language Pathology students.</li> <li>• Orientation for Speech Language Pathology students posted at TCPD.</li> <li>• Assisting in merging of videos for 17<sup>th</sup> National Jamboree</li> <li>• Assisting in poster making for resource materials for 17<sup>th</sup> National Jamboree</li> <li>• Attended 17<sup>th</sup> National Jamboree on 03.01.2017.</li> </ul>	
Others	<ul style="list-style-type: none"> <li>• Maintaining daily diary and patient progress reports.</li> <li>• Prepared a summary report for a client.</li> </ul>	

**Ms. Nithyashree, Junior Technical Writer**

<b>Nature of Service</b>	<b>Work done</b>
Material Development	<ul style="list-style-type: none"> <li>• III English - Adapted 6 Lessons translation and transliteration from English to Kannada ( 6 pages)</li> <li>• Proof reading and incorporation of changes in TCPD booklets - 3 no.s</li> <li>• Proof reading and Editing of subtitles of MMC level 3 Hindi</li> <li>• Preparation of list of words for glossary on TYC</li> </ul>

	Level 3 and 4 Kannada and Hindi
Assistance for Administrative Activities	<ul style="list-style-type: none"> <li>Prepared feedback on Framework changes in TYC Level 3 Kannada</li> </ul>
Others	<ul style="list-style-type: none"> <li>Virtual meeting with Mr. Madhusudhan, swift solution, Bangalore on 17.01.2017 regarding the framework of MMC level 3 Goal 1</li> </ul>

**Mr. Shivaprasad.M, Graphic Designer**

Nature of Service	Details of work for Tele-Centre for Persons with Communication Disorders	Work for Other Dept.
Graphic Designing/ Illustrations/ Video editing/ Photo editing/ Audio editing	<ul style="list-style-type: none"> <li>TCPD Books on Sale big Poster Design</li> <li>Illustrations for Learning Disability - 25no's</li> <li>Survey Questionnaires form for Open day</li> </ul>	1. Corrections: Survey of Communication Disorders - A Report
Number of Brochures given to Clients	TCPD Brochures English, Kannada, Hindi and Malayalam – E100+ K50+H20 to Jambooree Exhibition P. D. Helpline Brochures English, Kannada, Hindi and Malayalam - 0	-
Others	Served as indenter member for committee of Pen tablet & Webcam	-

**Ms. Preethi, Data Entry Operator**

Administrative Activities	<ul style="list-style-type: none"> <li>Drafting letters/circulars/notes/formats</li> <li>Receiving letters/documents from other sections/departments for onward transmission to the head</li> <li>Dispatch of letters to concerned sections/departments</li> <li>Filing documents of TCPD</li> <li>Preparation of Monthly Report</li> <li>Maintenance of Leave of all staff in register</li> <li>Leave statement of permanent staff and Attendance certificate of contract staff</li> <li>Mail correspondence</li> <li>Maintenance of stock (Consumable) of the TCPD</li> <li>Maintained office equipments by placing work orders.</li> <li>Monitoring and indenting the printing requirement of the department.</li> </ul>
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- i) Invited Talks-NIL
- ii) Books/Book Chapters/ Other Resource Materials prepared:
  - Adaptation of test materials for online evaluation.
  - Compilation of Audio Visual resources for digital Achieve.
  - Editing of Tele orientation Video.

**iii) Curriculum Development:**

- a. Development of App for tinnitus screening in TCPD
- b. Finalization of MMC
- c. Preparation of success stories for uploading
- d. Preparation of 2 mins 19 secs video for publicizing AIISH and TCPD amongst TSI member community
- e. Updation of Glossary and FAQ's on Hearing and special education
- f. Survey of feedback from dropped out/ongoing clients and caregivers as well as students of AIISH
- g. Work in progress to decide on the aids for persons with PD to be distributed from patient welfare fund with approval from authority
- h. Instruction Manual for Students and staff of TCPD --draft prepared
- i. Terms and conditions for client enrollment in TCPD for teleservices –draft prepared
- j. Guidelines for teleservices-draft finalized
- k. Handbook of learning disability being finalized for parents/caregivers and teachers as a part of Learning Disability Awareness month
- l. Proposal for NIC. in being developed with the help of TCPD staff
- m. Adaptation of curriculum for tele education services.

**Apps:** App for evaluation of tinnitus is being designed. Permission for development of

App for screening early literacy is downloaded for use in TCPD

<b>Resource Books</b>	
<b>Name of the material</b>	<b>Nature of work done</b>
Train Your Child - Level 5- <b>English</b>	Books Received on 10.01.17
Train your child – Level 2- <b>Telugu</b>	
Parent and Child- <b>Malayalam</b>	
Train your child for attention and concentration skills- <b>Hindi</b>	

- iv) Service in Academic bodies of other Organizations
- v) Membership in Professional Organizations/Associations:  
Life Membership (Institutional) with Tele-medicine Society of India
- vi) Any Other: NIL

## II. RESEARCH ACTIVITIES

### A. Research Projects

FUNDED

Completed Research Projects: NIL

NON-FUNDED

i) Ongoing Research Projects : Development of Tinnitus app

### B. Doctoral and Post Doctoral Programs -NA

C. Research Papers presented at National/International Conferences/ Seminars (in APA format)- NA

### D. Research Papers Published (in APA format)

i) Papers published in National /International Journals

ii) Papers published in Conference/Seminar Proceedings

vii) Research Papers in press.:- NIL

viii) Books published (in APA format):- NIL

ix) Book chapters published (in APA format) NIL

x) Books in press: NIL

xi) Books/Manuals/Seminar Proceedings edited- NIL

xii) Journal Editorship- NIL

xiii) Scholarly Reviewing Activities- NIL

xiv) Ongoing Research:

- **Ms. Yashaswini R:** Issues in assessment and management of communication disorders through tele-mode: A sample survey.

## III. CLINICAL SERVICES

A) General Clinical Services:- NIL

B) Specialized Clinical Services

**A) Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**

**B) Tele- Diagnosis & Rehabilitation**

	Video - Conference		Skype Therapy Sessions		Educational Guidance		Total
	Tele - Assessment	Tele - Intervention	Tele - Assessment	Tele - Intervention	Video - Conference	Skype	
Clients	1	1	-	25	-	-	27

Sessions	3	2	-	152	-	-	157
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**C) Details of Tele-Rehabilitation through Video Conferencing in the Month of Dec,2016**

	Phonological Disorders			Fluency Disorders			Voice Disorders			Language Disorders			Neuro-motor speech disorders			Total
	P	A	G	P	A	G	P	A	G	P	A	G	P	A	G	
Total number of clients	-	-	-	-	1	-	1	-	-	-	-	-	-	-	-	2
Total number of sessions	-	-	-	-	2	-	3	-	-	-	-	-	-	-	-	5

**D) Details of Tele-Rehabilitation through Skype in the Month of Dec,2016**

	Phonological Disorders			Fluency Disorders			Voice Disorders			Language Disorders			Neuro-motor speech disorders			Total
	P	A	G	P	A	G	P	A	G	P	A	G	P	A	G	
Total number of clients	-	1	-	1	-	-	-	1	-	16	3	1	2	-	-	25
Total number of sessions	-	10	-	8	-	-	-	1	-	94	24	3	12	-	-	152

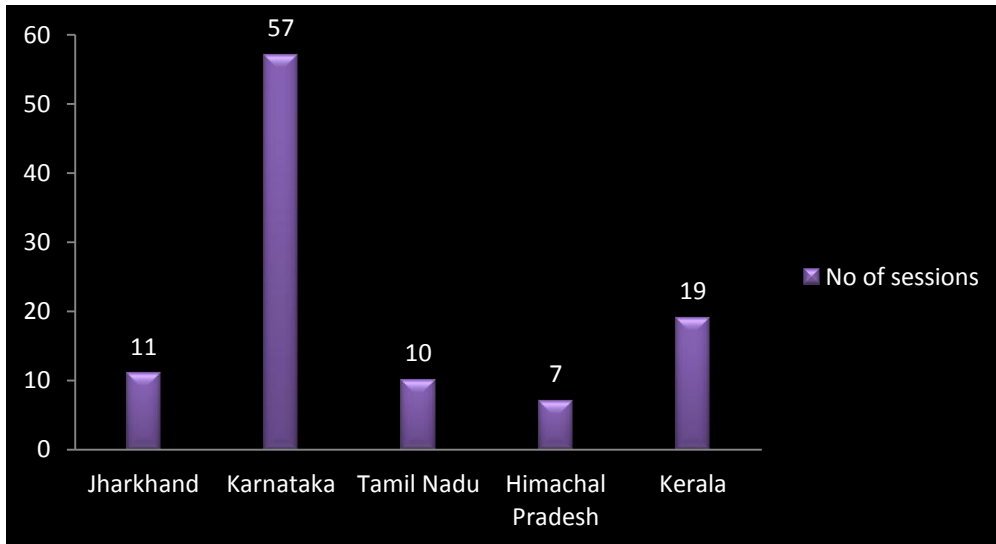
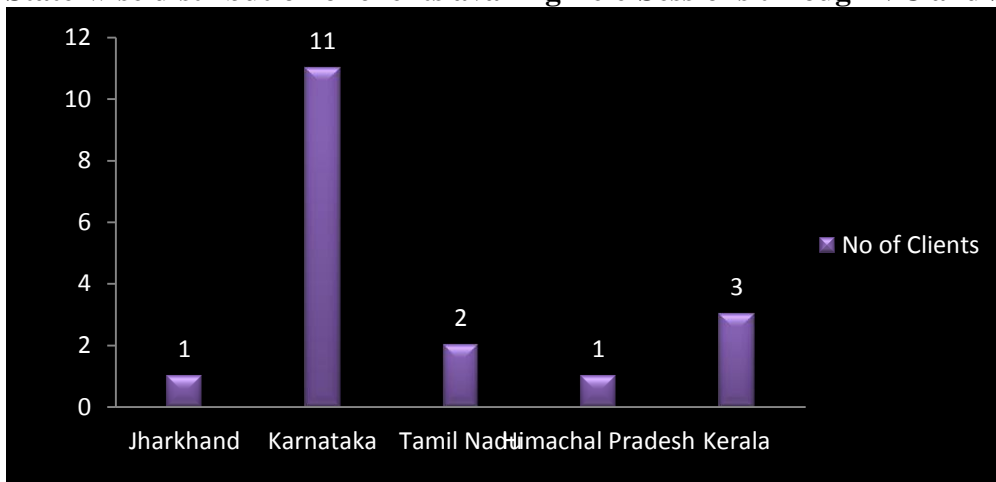
**E) Total no. of Clients/Sessions for Tele-Rehabilitation across India in Dec, 2016**

State	No of Clients	No of sessions
Jharkhand	1	11
Karnataka	11	57
Tamil Nadu	2	10
Himachal Pradesh	1	7
Kerala	3	19

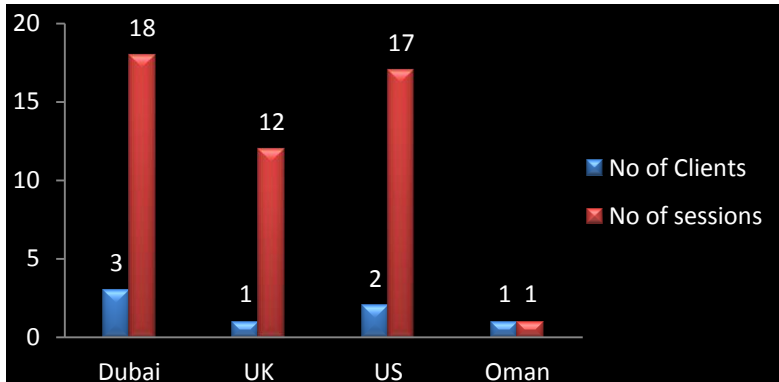
**A) Total no. of Clients/Sessions for Tele-Rehabilitation out of India in Dec, 2016**

Place	No of Clients	No of sessions
Dubai	3	18
UK	1	12
US	2	17
Oman	1	1

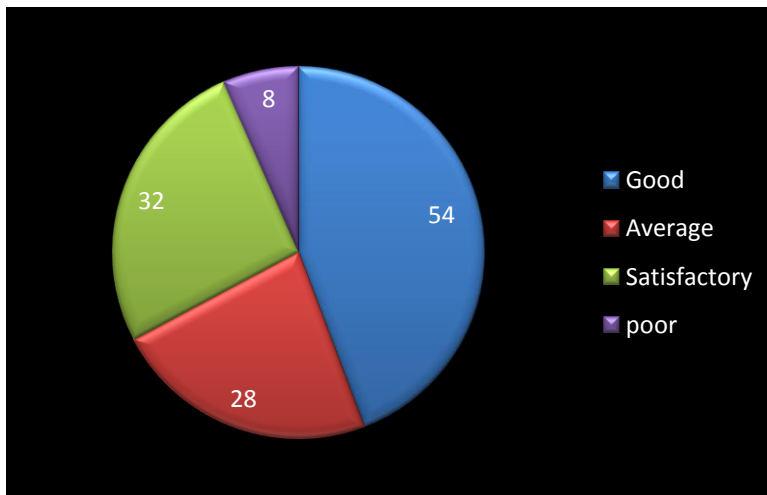
**B) State-wise distribution of clients availing Tele-Sessions through VC and Skype**



**A) Out-side India distribution of clients availing Tele-Sessions through VC and Skype**



### Feedback on Internet connectivity for tele-sessions



B) Clinical Support Services to Clients and Family:- NIL

C) Clinical Electronic Services:- NIL

#### IV. EXTENSION ACTIVITIES

1. Rehabilitation and Education through Distance Mode

- Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.

#### V. TECHNOLOGICAL CONSULTANCY SERVICES

#### VI. CENTRAL FACILITIES

A) Library and Information Services

B) Public Information Activities

C) Material Development:

#### VII. AWARDS AND HONORS RECEIVED BY FACULTY AND STAFF:

#### VIII EXTRA CURRICULAR ACTIVITIES: NIL

#### IX. MAJOR EVENTS OF THE MONTH:

- a) Started Tele-Rehabilitation Enrichment of Knowledge and Skills (TREKS), 2017 on 04.01.2017 (by Ms. Vandana) and 25.01.2017 (By Ms. Haritha).

**X. EMINENT VISITORS: NIL**

**XI. STAFF RELATED:**

- Service of Ms. Nithyashree R, Junior Technical Writer was withdrawn from 27.01.2017.
- Services of Dr. Niraj Kumar Singh was withdrawn from TCPD.

**XII. ANY OTHER:**

– **Parkinson Website:** Parkinson's disease helpline registration is in process. Number of members/cases registered: 8

- Ms. Pavithra K, SLP Gr I & Ms. Haritha S Mohan, SLP Gr I attended BGS on 08.01.2017 there were 10-12 participants and the details are as follow:
  - ❖ A talk was given by Dr. Venkatesh on benefits of yoga in person with Parkinson disease.
  - ❖ Demonstrated Asana and Pranayanas by Dr. Venkatesh.
  - ❖ SLP's counseled regarding the need to improve cognitive skills and gave a hard copy of links which can be used to do online activities to improve the same.

b) TCPD website: [www.aiishtcpd.com](http://www.aiishtcpd.com)

SI. No	Hits of previous month	Number of Hits	Enquiries & discussions
1.	4817	4897	Nil

c) Parkinson's disease Helpline: website: [www.aiishcredmhelpline.in](http://www.aiishcredmhelpline.in)

SI. No	Hits of previous month	Number of Hits	Enquiries & discussions
1.	13573	13849	Nil

d) Official Language Implementation (OLI)

Particulars	Skype	Videoconferencing
Clients	5	-
Sessions	29	-
Official letters	2	
Mails	8	

**Head/ प्रधान शासक**  
**TCPD/ टि सी पि डि**

