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| **ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06****TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

**Monthly Report for the Month of February 2017**

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes-NA
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - 04

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| **Sl No.** | **Name of the staff attended** | **Date** | **Topic** | **Dept./Section** |
| 1.
 | Ms. Haritha S Mohan & Ms. Pavithra K | 03.02.2017 | Diet for Children with Communication Problems & its effect on their Behavior | Audiology  |
|  | Ms. Yashaswini R | 22.02.2017 | ISO 9001:2015 Awareness Training Program | ISO Cell |
|  | Ms. Ayesha Anjum | 28.02.2017 | Fourth Hindi Workshop 2016-17 | OLI Section |
|  | Ms. Yashaswini R | 20.02.2017 | SeekGyan program on Dysphagia rehabilitation by Dr. Balaji, R., (alumnus of AIISH) Asst. Professor, Department of Communication Sciences and Disorders, East Carolina, USA.  | DCS |

1. Guest Lectures:
2. Additional Academic Services rendered by the Faculty and Staff-: Nil
3. Clinical Observation Posting of Students:
	* Orientation on TCPD to 05 students were posted (I MSc SLP 2017 Semester from 01.02.2017)
	* Orientation on TCPD to 04 students posted (II MSc AUD 2017- from 01.02.2017)
	* Observation of tele services cases (09 students) – 30 sessions
	* Hands on experience (09 students) - 15 sessions

1. Virtual Seminars/Conferences/Workshops/ Staff enrichment program: Nil

**Prof. K. S Prema, Professor of Language Pathology: -**

* Planning and administration of TCPD activities

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| **Dr. Malar, Reader in Special Education (Deputed Staff to TCPD one day/week)** |
| Outreach Clinical Activities | Educational Guidance and/or Assessment: Nil | (ii)Via Video Conferencing: Nil |
| Material Development | * Academic survey checklist.
* Revised project proposal for Training Programme for KV Teachers.
* Provide workshop guidance for primitive activities.
 |
| **Dr. N Devi, Lecturer in Audiologist (Deputed Staff to TCPD on Tue & Thur)** |
| * Discussed regarding the projects that are already going on.
* Reviewing the material on Speech reading.
* LD pamphlet pictures were discussed with Mr. Shivaprasad.
* Group discussion on On-Line documentation and Preparation of material on SR
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| **Ms. Yashashwini. R, Clinical Supervisor:**  |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | 00 | 12 |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 00 | 00 |
| E-mails Queries | - |
| Telephone | 2 |
| Assistance for Administrative Activities | * Made arrangements for the visit of Additional secretary, Ministry of Health and Family Welfare, Govt. of India as part of Swatchch Bharath fortnight inspection on 08.02.2017
* Attended Ms. Pavithra’s case presentation as part of Tele-rehabilitation: Enrichment of Knowledge and Skills (TREKS) on 09.02.2017
* Subtitles for TYC level 3 Hindi videos
* Planned for activities to be carried out at BGS
* Attended BGS monthly meet on 12.02.2017, it was also their 5th anniversary celebration. Video recorded the whole event
* Was present during the installation of pen tablet and assisted in certification and stock entry of the same on 15.02.2017
* Arranged for a group interview by Ms. Sona Ayanikalat, alumnus of AIISH
* Attended and assisted in preparation of minutes of monthly meeting on 20.02.2017
* Finalized the Report on subtitles of Level 3 TYC Hindi MMC and mailed Swift solution
 |
| Others | * Video editing of the activities carried out in BGS visit
* Counselling 4 clients who visited the center seeking tele-services
* Participated in a group interview with Head-TCPD and staff TCPD by Ms. Sona Ayanikalat on 17.02.2017 for her thesis titled “Developing and evaluating the effectiveness of an ecologically valid tele rehabilitation for assessment and primary management of dysphagia in India”
* SeekGyan program on Dysphagia rehabilitation by Dr. Balaji, R., (alumnus of AIISH) Asst. Professor, Department of Communication Sciences and Disorders, East Carolina, USA on 20.02.2017
* Discussion with TCPD staff regarding the fields to be included in the digital database for clients seeking tele-services from TCPD on 28.02.2017
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| **Ms. Haritha. S. Mohan, Speech Language Pathologist Gr I** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 7 |  39  |
| Telephone  | 3 |  |
| Email Quiries | 3 |  |
| Counselling | 0 |  0 |
| Material Development | * Preparation of Power Point Presentation for Clients
* Digitization of test material ( MLT)
 |
| Assistance for Administrative Activities | * Made a frame work for documentation and discussed on the fields required.
* Assisted in making power point slides for DARE
* Made TCPD Model for open day.
* Attended seminar on “ Dietary needs for children with special needs “ on 3.02.17
* Assisted in making materials for BGS 5th anniversary.
* Maintanence of counselling register, referral forms and consent forms
* Attended journal club by the student.
* Segregated emails under different labels
* Sending conformation e-mail to enrol for telesessions
* Follow up emails to clients
* Send Google forms as reminder for patients who completed counselling at TCPD.
* Send feedback forms to clients.
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| Others | * Maintenance of daily diary and documents for clients
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| **Ms. Pavithra. K, Speech Language Pathologist Gr I** |
| Nature of Service | No. of Clients | No. of Sessions |
| Tele-Assessment - Video Conference | 4 | 3 |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | 02 | 02 |
| Tele-Intervention-Skype | 04 | 29 |
| Counselling | 1 | 1 |
| Material Development | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions.
 |
|  Assistance for Administrative Activities | * Made TCPD Model for open day.
* Assisted in making power point slides for DARE.
* Attended Seminar on Dietary needs for children with Special needs 03.02.2017 (full day).
* Preparation and planning the games for BGS meet.
* Attended the Monthly meeting in BGS 5th Year Anniversary and conducted games on 12-2-2017.
* Presented a case for TREKS.
* Attended journal club by the student of Msc Audiology and Msc Speech Langauge Pathology.
* Co-ordinating the cases for Vedio conferences from other DHLS centers.
* Attended a Ph.D data collection interview with Ms. Sona Narayanan
 |
| Others | * Maintaining daily diary and patient progress reports.
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| **Ms. Vandana B, Audiologist**  |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | 00 | 00 |
| Tele-Assessment-Skype | 1 | 3 |
| Tele-Intervention-Skype | 6 | 37 |
| E-mails Queries |  - |
| Telephone | 1 |
| Assistance for Administrative Activities | * Preparation for Skype therapy session and segregation of therapy materials according to different cases.
* Digitization of test material ‘Malayalam Language test’
* Attended Seminar on Dietary needs for children with

special needs 03.02.2017 (full day).* Made TCPD Model for OPEN DAY
* Preparation of games for BGS 5th year Annual meet
* Attended ‘Basal Ganglia Support’ meet on February 11.
* Attended journal club by the Msc student posted in TCPD
 |
| Others | * Updated Skype therapy register
* Stock verification (List of Equipment, instruments and software)
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| **Ms. Ayesha Anjum, SLP** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 5 |  28 |
| Telephone  | 6 |
| E-Mail Queries | 2 |
| Counselling  | 0 |
| Material Development | * Preparation of Power Point Presentation for Clients
* Digitization of test materials and treatment manuals
 |
| Assistance for Administrative Activities | * Attended Open day meeting on 31.01.2017
* Made TCPD Model for open day.
* Attended Open day on 03.02.2017 (full day).
* Assisted in making materials for BGS 5th anniversary.
* Maintenance of M.Sc SLP student work records and assignments.
* Attended journal club by the students M.Sc SLP & M.Sc. Audiology
* Segregated emails under different labels
* Attended a Ph.D data collection interview with Ms. Sona Narayanan.
 |
| Others | * Maintenance of daily diary and documents for clients
* Scheduled Dr. Malar’s session for a client for special education input.
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| **Ms. Madalambika M B, Audiologist Gr I** |
| Nature of Service | No. of Clients | No. of Sessions |
| Tele-Assessment - Video Conference | 0 | 0 |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 4 | 27 |
| Emails | 3 |
| Telephone | 3 |
| Material Development | * Made PPTs on different lexical categories and English grammar for the clients.
* Prepared model for open day.
* Prepared cue cards for conducting games in BGS society.
* Framing outline for manual on speech reading.
 |
|  Assistance for Administrative Activities | * Verified the telephone bill (january 2016)
* Updated student records and attendance of the month of December.
* Counselled 2 clients for tele intervention services.
* Attended journal club of students of audiology and speech language pathology.
 |
| Oreintation | * Oriented 2nd Msc audiology students posted about TCPD.
* Oriented students and public about TCPD on open day.
 |
| Others | * Maintaining daily dairy and progress reports regularly and filing the same in the respective files/registers.
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**Ms. Nithyashree, Junior Technical Writer**

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| **Nature of Service** | **Work done**  |
| Material Development | * Proof reading and Editing of subtitles of MMC level 4 English
* Proof reading and Editing of subtitles of MMC level 3 Hindi
* Prepared questionnaire for conducting a survey on ‘Tele-Health services’
 |
| Others | * Took part in data collection for a survey on ‘Tele-health services’ on open day
* Attended monthly meeting held on 20.02.2017
 |

 **Mr. Shivaprasad.M, Graphic Designer**

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| **Nature of Service** | **Details of work for Tele-Centre for Persons with Communication Disorders** | **Work for Other Dept.** |
| **Graphic Designing/ Illustrations/ Video editing/ Photo editing/ Audio editing** | * Dev Success Story shooting
* Illustrations for Learning Disability
* Booklets of TCPD ( All 5 booklets redesigned
 | 1. Corrections:

Survey of Communication Disorders - A ReportFinalized on 09-02-2017 |
| **Number of Brochures given to Clients** | * TCPD Brochures English, Kannada, Hindi and Malayalam - 250 distributed in open day
* P. D. Helpline Brochures English, Kannada, Hindi and Malayalam – 0
* Dept Meeting held on 20.02.2017
 |
| **Others** | Monitored of certifying pen tablet with system needs person |

 **Ms. Preethi, Data Entry Operator**

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| Administrative Activities | * Drafting letters/circulars/notes/formats
* Receiving letters/documents from other sections/departments for onward transmission to the head
* Dispatch of letters to concerned sections/departments
* Filing documents of TCPD
* Preparation of Monthly Report
* Maintenance of Leave of all staff in register
* Leave statement of permanent staff and Attendance certificate of contract staff
* Mail correspondence
* Maintenance of stock (Consumable) of the TCPD
* Maintained office equipments by placing work orders.
* Monitoring and indenting the printing requirement of the department.
 |

1. Invited Talks-NIL
2. Books/Book Chapters/ Other Resource Materials prepared:
* Adaptation of test materials for online evaluation.
* Compilation of Audio Visual resources for digital Achieve.
* Editing of Tele orientation Video.
1. **Curriculum Development:**
	1. Development of App for tinnitus screening in TCPD
2. Finalization of MMC
3. Preparation of success stories for uploading
4. Preparation of 2 mins 19 secs video for publicizing AIISH and TCPD amongst TSI member community
5. Updation of Glossary and FAQ’s on Hearing and special education
6. Survey of feedback from dropped out/ongoing clients and caregivers as well as students of AIISH
7. Work in progress to decide on the aids for persons with PD to be distributed from patient welfare fund with approval from authority
8. Instruction Manual for Students and staff of TCPD --draft prepared
9. Terms and conditions for client enrollment in TCPD for teleservices –draft prepared
10. Guidelines for teleservices-draft finalized
11. Handbook of learning disability being finalized for parents/caregivers and teachers as a part of Learning Disability Awareness month
12. Adaptation of curriculum for tele education services.

**Apps**: App for evaluation of tinnitus is being designed. Permission for development of

1. Service in Academic bodies of other Organizations
2. Membership in Professional Organizations/Associations:

Life Membership (Institutional) with Tele-medicine Society of India

1. Any Other: NIL
2. **Research Activities**
3. Research Projects

FUNDED

Completed Research Projects: NIL

NON-FUNDED

1. Ongoing Research Projects : Development of Tinnitus app
2. Doctoral and Post Doctoral Programs -NA
3. Research Papers presented at National/International Conferences/ Seminars (in APA format)- NA
4. Research Papers Published (in APA format)

i) Papers published in National /International Journals

 ii) Papers published in Conference/Seminar Proceedings

1. Research Papers in press.:- NIL
2. Books published (in APA format):- NIL
3. Book chapters published (in APA format) NIL
4. Books in press: NIL
5. Books/Manuals/Seminar Proceedings edited- NIL
6. Journal Editorship- NIL
7. Scholarly Reviewing Activities- NIL
8. Ongoing Research:
* **Ms. Yashaswini R:** Issues in assessment and management of communication disorders through tele-mode: A sample survey.
1. **Clinical Services**
2. General Clinical Services:- NIL
3. Specialized Clinical Services
4. **Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**
5. **Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Video - Conference | Skype Therapy Sessions | Educational Guidance | Total  |
| Tele - Assessment | Tele -Intervention | Tele -Assessment | Tele -Intervention | Video - Conference | Skype |
| Clients | 2 | 3 | - | 25 | - | - | 30 |
| Sessions | 2 | 10 | - | 144 | - | - | 156 |

1. **Details of Tele-Rehabilitation through Video Conferencing in the Month of Feb, 2017**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | 2 | - | 1 | - | - | 2 | - | - | - | - | - | 5 |
| Total number of sessions | - | - | - | - | 2 | - | 8 | - | - | 2 | - | - | - | - | - | 12 |

1. **Details of Tele-Rehabilitation through Skype in the Month of Feb,2017**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | 1 | 1 | - | 1 | 1 | - | - | - | - | 15 | 3 | 1 | 2 | - | - | 25 |
| Total number of sessions | 1 | 11 | - | 6 | 7 | - | - | - | - | 90 | 13 | 4 | 12 | - | - | 144 |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation across India in Feb, 2017**

|  |  |  |
| --- | --- | --- |
| **State** | **No of Clients** | **No of sessions** |
| Jharkhand | 1 | 8 |
| Karnataka | 10 | 57 |
| Tamil Nadu | 3 | 15 |
| Himachal Pradesh | 1 | 3 |
| Kerala | 3 | 14 |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation of Indians abroad, Feb, 2017**

|  |  |  |
| --- | --- | --- |
| **Place** | **No of Clients** | **No of sessions** |
| Dubai | 3 | 15 |
| UK | 1 | 10 |
| US | 1 | 11 |
| Oman | 1 | 3 |

1. **State-wise distribution of clients availing Tele-Sessions through VC and Skype**
2. **Out-side India distribution of clients availing Tele-Sessions through VC and Skype**

**Feedback on Internet connectivity for tele-sessions**

1. Clinical Support Services to Clients and Family:- NIL
2. Clinical Electronic Services:- NIL

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode
* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.

 **V. Technological Consultancy Services**

**VI.Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

 **VII.** **Awards and Honors Received by Faculty and Staff:**

 **VIII EXTRA Curricular Activities: Nil**

**Ix. MAJOR EVENTS OF THE Month: Nil**

**x. Eminent VISITORS:**

* + Shri Sanjiva Kumar, IAS, Additional Secretary, Ministry of Health & Family Welfare, Govt. of India visited on 08th Feb 2017 for the purpose of Swach Bharath Fortnight.

**XI. STAFF RELATED: Nil**

**XII. Any Other:**

* **Parkinson Website:** Parkinson’s disease helpline registration is in process. Number of members/cases registered: 8
	+ From TCPD Ms. Yashaswini R- Clinical Supervisor, Ms. Pavithra K – SLP Grade 1 & Ms Vandana B- Aud Grade 1who were attended he Basal Ganglia Support group- Mysore on 12th Feb 2017.
	+ 10 Persons with Parkinson Disease with their Caregivers.
	+ On the occasion of 5th Anniversary of the Basal Ganglia Support group- Mysore and as part of the regular monthly meet the organizers invited the TCPD staff to conduct the programme.
	+ The programme started with brief introduction about the BGS by one of the Organizers Mr. Venkat Ram.
	+ The TCPD- AIISH staff had planned few activities to boost the brain functions of the participants. The activities included Cognitive linguistic task such as Generative Naming, Auditory attention, auditory recognition, Synonym naming, Memory and Speech Motor tasks such as Repeating fast complex sequenced speech and gross motor task. For each task three best performers were identified and rewarded.
	+ The program was concluded by vote of thanks by the organizer followed by lunch.



* 02 Quick Web Camera, Logitech C922 Pro System was purchased on 17th Feb 2017.
* Dr. Prema K S, Ms. Yashaswini, Ms. Pavithra, Ms. Ayesha Anjum & Ms. Haritha S Mohan participated in the group interview held by Ms. Sona Ayanikalat, alumnae of AIISH for her thesis titled “Developing and evaluating the effectiveness of an ecologically valid tele rehabilitation for assessment and primary management of dysphagia in India” on 17th Feb 2017.
* Department meeting was held on 20th Feb 2017.
* Ms. Pavithra presented Tele-rehabilitation: Enrichment of Knowledge and Skills (TREKS) on 09.02.2017
1. **TCPD website:** [**www.aiishtcpd.com**](http://www.aiishtcpd.com)

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| --- | --- | --- |
| **Hits of previous month**  | **Number of Hits** | **Enquiries & discussions** |
| 4897 | 5002 | Nil |

1. **Parkinson’s disease Helpline: website:** [**www.aiishcredmhelpline.in**](http://www.aiishcredmhelpline.in)

|  |  |  |
| --- | --- | --- |
| **Hits of previous month** | **Number of Hits** | **Enquiries & discussions** |
| 13849 | 14214 | Nil |

1. **Official Language Implementation (OLI)**

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| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 5 | 5 |
| Sessions | 22 | 14 |
| Official letters | 02 |
| Mails | 02 |

 **Head/** प्रधान शासक

 **TCPD/** टि सी पि डि