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|  **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06****ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06****संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र****TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2017-18 दिनांक/ Date: 09.02.2018

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.01.2018 – 31.01.2018 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को director@aiishmysore.in एवं monthlyreports@aiishmysore.in पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.01.2018 to 31.01.2018 is hereby submitted for your kind perusal and needful. The report is being sent to director@aiishmysore.in and monthlyreports@aiishmysore.in.

Head-TCPD

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: Nil
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended -

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the staff** | **Topic** | **Date** | **Department/Place** |
| 1. Dr. Jayashree Shanbal 2. Dr. S.P Goswami3. Ms. Yashaswini R4. Ms. Vishnupriya | * Attended 50th ISHACON
 | * 5th, 6th and 7th January, 2018

. | AIISH |

1. Guest Lectures: Nil
2. Additional Academic Services rendered by the Faculty and Staff-: MSc classes were handled by Head TCPD
3. Clinical Observation Posting of Students January 2018:
	1. Orientation on TCPD to 06 students were posted-I MSc SLP

**Dr. Jayashree C Shanbal, Reader in Language Pathology: -**

1. AIISH-KVS Collaborative project –Launch of Project
* Edited e-Flip book, audio-video lessons of AIISH-KVS Project and finalized for release.
* Organized launch of AIISH-KVS project and release of e-Flip book developed as part of the project on 1/1/2018 at AIISH.

**Dr. S.P Goswami, Professor in Language Pathology:**

Administrative duties related to the center:

 1) App development

* Bills for ASSET app and tinnitus app in process. Finalized the app along with the software professional.

2) Planning and administration of TCPD activities

3)Purchase related to Headset, team viewer, aiish-tcpd helpline, workstation, furnishing of AV lab were processed

4) Supervision of therapy cases

5) Served as Hon secretary, Organizing Committee 50th ISHACON, on 5, 6 &7th January.2018 at AIISH, Mysuru.

 Invited Talks-NIL

1. Curriculum Development: NIL
2. Service in Academic bodies of other Organizations: NIL
3. **Books/Book Chapters/ Other Resource Materials prepared: NIL**
4. Any Other: NIL

**Note:** Dr. Jayashree C Shanbal, Reader in Language Pathology she handed over Headship of TCPD to Dr. S.P Goswami, Professor of Language Pathology on 10/01/2018

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|  |
| **Ms. Yashaswini R., Clinical Supervisor** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | 02 | 02 |
| Tele-Intervention - Video Conference | 01 | 03 |
| Tele-Assessment-Skype | 01 | 01 |
| Tele-Intervention-Skype | 01 | 03 |
| E-mails Queries | 04 |
| Counselling for enrolment at TCPD | 01 |
| Telephone |  |
| Assistance for Administrative Activities |  * Preparation of monthly report for December, 2017 with Steno cum typist.
* Preparation of leave statement for the month of Dec, 2017 and Jan, 2018 with steno cum typist
* Prepared duty roaster for attending BGS every month.
* Discussed with Ms. Samantha regarding changes to be incorporated for TCPD brochure design for NAAC visit. Proof read the draft and discussed corrections. The drafts were approved by Head-TCPD.
* Attended monthly meeting with Head-TCPD on 22/01/2018
* Incorporated changes suggested by Head-TCPD in Hygiene register.
* Proof read letter of undertaking by client (TC/F/35) and caregiver (TC/F/34) format and discussed corrections with Ms. Jasiya. The draft were approved by the Head-TCPD.
* Organized soft copies of the therapy sessions taken through VC.

Follow up with Purchase section* Placing PRF for purchase of
	+ Headset
	+ Test materials- Addresses of the distributors of the test materials in India attached with PRF
	+ Corel video studio X10 ultimate-Addresses of Indian distributors attached with the PRF
	+ Carpet- Discussed with Engineering section and specifications and attached with the PRF.

To place purchase order for change in domain name of PD helpline from www.aiishcredmghelpline to [www.aiishtcpdhelpline](http://www.aiishtcpdhelpline).KV project* Launch of AIISH-KVS project and official release of the e-flipbook of the project by Ms. L Chari on 1/01/2018 at Board room, AIISH.
* Assisted in organizing the AIISH-KVS launch program (vote of thanks, invocation, Withdraw of the supplier's advance, coordinating with Dr. N. Devi for arrangement of catering, arranging TCPD for visit of the chief guest to TCPD, assisted in designing and printing poster of KV project and clipping on the notice board)
* Assisted in coordinating for the video-conferencing with the KVS regions for the launch of the project. e-mail correspondence of the acknowledgement for participation in the launch with Ms. Vishnu priya.
* Letter drafting for communication to Commissioner, KVS regarding addition of the KVS regions to the project.
* Letter drafting to include KVS Mysuru for the project.
* Discussed with staff-TCPD regarding the pictures to be changed in the ppts of the resource materials of the project. Changed the background of all the 11 ppts with staff-TCPD as suggested by Director, AIISH.

Swift Solution* Placed a letter for approval to the Director, AIISH for the change in domain name and contents of www. aiishcredmhelpline.in

Handing over and taking over on 10/01/2018* ASSET app bill settlement and Tinnitus app bill settlement in the process.
* Updated documents, files, registers, formats

Prepared list of documents, files, registers, formats, websites. TCPD publications for handing over of Headship of TCPD from Dr. Jayashree C Shanbal to Dr. S. P Goswami.  |
| Others | * Attended 50th ISHACON on 5th, 6th and 7th January, 2018
* Attended student article presentation on 24/01/2018
* Discussed regarding the client from Ajmer center and his line of treatment with Head TCPD on 25/01/2018.
 |
| **Ms. Pavithra K., SLP Gr 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference  | 1 | 1 |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 01 | 02 |
| Tele-Intervention-Skype | 07 | 38 |
| E-mails Queries | 12 |
| Telephone | 0 |
| Counselling | 2 | 1 |
| Material Development | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions. .
 |
| Assistance for Administrative Activities | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same.
* Co-ordinating the cases for Video conferences from other DHLS centers.
* Edited the material for KV school project on Topic Cognitive academic skills and Welfare measures of children with Learning Disability.
* Assisted and co-ordinated for the AIISH & KVS collaborative launch on January 1st 2018.
* Maintenance of M.Sc. SLP student work records and assignments.
* Corresponded the information on discussion about the final correction (data to be stored for the report) in the Tinnitus app.
* Assisted in compiling the TCPD monthly report for the month of December.
* Attended journal club by the M.sc SLP & M.Sc. Audiology student posted in TCPD.
* Attended department meeting.
 |
| Others | * Maintaining daily diary and patient progress reports.
 |
| **Ms. Nithya K., SLP Gr 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | 1 | 1 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 6 |  32 |
| Telephone  |  0 |
| Email Queries |  15 |
| Counseling |  - |
| Material Development | * Preparation of Power Point Presentation and material for Clients
 |
| Assistance for Administrative Activities | * Seggregation and labeling of e-mails
* Attended JC of MSc student posted in TCPD
* Oriented Msc students posted in TCPD
 |
| Others | * Maintenance of client's attendance.
* Co ordinated with activities related to KVS project Launch.
* Modifying/Edited KVS Project slides of a resource person.
 |
| **Ms. Jasiya K M** **Audiologist Gr. 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | 3 | 17 |
| Telephone  | - | - |
| Email Queries | 3 | - |
| Counselling | 2 | 2 |
| Material Development | * Prepared Power Point Presentation for Clients as a part of therapy materials.
* Edited the resource materials for the KV project.
 |
| Assistance for Administrative Activities | * Orientation of M.Sc Audiology students posted about TCPD.
* Maintenance of the student records.
* Maintenance of attendance of students.
* Supervision of the article presentation and compilation of the marks for the students posted.
* Compiling marks from various activities and submission of Clinical IA of the 2nd Msc audiology students.
* Verified telephone bill of December 2017.
* Maintenance of telephone register
* Day to day monitoring of students.
* Maintenance of daily dairy and progress reports regularly.
* Maintenance of client’s attendance.
* Drafted letter of undertaking by the client and letter of undertaking by the caregiver.
* Compiling the correspondence made with regard to the teamviewer software.
* Attended journal club by the M.sc SLP & M.Sc. Audiology student posted in TCPD.
* Attended department meeting.
 |
| Ms. Shamantha M, Audiologist Gr. 1 |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 3 | 20 |
| E-mails Queries |  |
| counselling | Called the KV Sangathan incharges/DC/AC to collect the details of participants of KV project launch.Coordinated and answered client queries via phone |
| Material Development | * Preparation of Power Point Presentation for Clients as a part of therapy materials.
* Segregation of slides based on different activities and skills
* Editing the resource material-KV project
* Making list of resource sites
 |
| Assistance for Administrative Activities | * Maintenance of skype therapy register.
* Maintenance of referral and consent forms.
* Updated the sessions and data related to the clients.
* ISO documentation work related to KV project.
* Documentation of KV project launch -participants and further details.
* Suggestions to modify the student module and ideas for incorporating clinical based module work was suggested during meeting with the Head-TCPD.
 |
| Others | * Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers
* Maintenance of client's attendance.
* Counselling cases and maintaining counselling register.
* Attended CC/JC
* Attended 50th ISHACONFERENCE.
* Hands on experience for students on using tele mode for rehabilitation.
* Gave inputs to the Head TCPD for presentation at the 10th National Aphasia Congress.
* Face to face therapy for an individual with Aphasia (9 sessions) as instructed by the Head-TCPD.
 |
| **Ms. Vishnu Priya M.S SLP Gr 1** |
| Nature of Service | Details of work for Tele-Centre for Persons with Communication Disorders | Work for Other Dept. |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 3 | 15 |
| E-mails Queries |  |
| Telephone | Called the KV Sangathan incharges/DC/AC to collect the details of participants of KV project launch.Coordinated and answered client queries via phone |
| Material Development | * Preparation of Power Point Presentation for Clients as a part of therapy materials.
* Segregation of slides based on different activities and skills
* Editing the resource material-KV project
* Making list of resource sites
 |
| Assistance for Administrative Activities | * Maintenance of skype therapy register.
* Maintenance of referral and consent forms.
* Updated the sessions and data related to the clients.
* ISO documentation work related to KV project.
* Documentation of KV project launch -participants and further details.
* Suggestions to modify the student module and ideas for incorporating clinical based module work was suggested during meeting with the Head-TCPD.
 |
| Others | * Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers
* Maintenance of client's attendance.
* Counselling cases and maintaining counselling register.
* Attended CC/JC
* Attended 50th ISHACONFERENCE.
* Hands on experience for students on using tele mode for rehabilitation.
* Gave inputs to the Head TCPD for presentation at the 10th National Aphasia Congress.
* Face to face therapy for an individual with Aphasia (9 sessions) as instructed by the Head-TCPD.
 |
| **Ms. Nithyashree, Junior Technical Writer** |
| **Nature of Service** | **Work done**  |  |
| Material Development | 1. Formatting (with suggested changes) of AIISH- KV Project Resource material and conversion of the same to e-flipbook -145 Pages
2. Compilation of changes to be made in TCPD content in AIISH website - ongoing
3. Translation of TYC ‘Attention and Concentration’ material to Kannada - 04 pages
4. Incorporation of changes in the hand out on ‘Tele-therapy’, suggested by the Head, TCPD
 |
| Assistance for Administrative Activities | * Assistance in the preparations of the launch of AIISH-KVS Collaborative project on ‘Capacity building in Kendriya Vidyalaya Teachers for Identification and Management of Children with Learning Disabilities in Classroom’ to be held on 01.01.2018
 |
| Others | * Participated in Kannada Rajyotsava Quiz competition
* Participated in Christmas carol singing competition with team, TCPD
 |
| **Shivaprasad M., Graphic designer** |
| **Sl. No** | **Nature of Service** | **Details of work for Tele-Centre for Persons with Communication Disorders** | **Work for Other Dept.** |
| 1. | Graphic Designing/ Illustrations/ Video editing/ Photo editing/ Audio editing | 1. Dept. NAAC Brochure Design- SLP
2. Dept. NAAC Brochure Design -Academics
3. NAAC Brochure Design-Internship & Placement Cell
4. Dept. NAAC Brochure Design-Audiology
5. Dept. NAAC Brochure Design-SLS
6. Dept. NAAC Brochure Design-Special Education
7. NAAC Brochure Design- Dept. Of Clinical Cervices
8. Dept. NAAC Brochure Design-ENT (Otorhinolaryngology)
9. Dept. NAAC Brochure Design-TCPD
 | 1. POCD Pamphlets corrections
2. Dementia
3. Specific Language Impairment
4. Communication Disorders in Elderly
 |
| 2. | Number of Brochures Printed | * TCPD Brochures English, Kannada, Hindi and Malayalam - 0
* P. D. Helpline Brochures English, Kannada, Hindi and Malayalam - 0
 | **-** |
| 3. | Meetings | Attended department meeting. | **-** |
| 4. | Orientation Programs/ Vertual Seminar | - | **-** |
| 5. | Others | - | **-** |

* 1. Orientation on TCPD to 05 students posted II MSc AUD
	2. Observation of tele services cases (11 students) –33 sessions

1. **Activities**
2. Research Projects: Non Funded
3. Completed Research Projects: Nil
4. Projects with Extramural Funding: Nil

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project  | * Pictures in the audiovisual material are being edited
* Rerecording of the voice over for 3modules complete
* Editing of the voice over in progress
 |  Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

NON-FUNDED

1. Ongoing Research Projects : NA
2. Doctoral and Post Doctoral Programs -NA
3. Research Papers presented at National/International Conferences/ Seminars (in APA format) -NIL
4. Research Papers Published (in APA format) - details provided in the table

 ii) Papers published in National /International Journals

iii) Papers published in Conference/Seminar Proceedings

iv) Research Papers in press.:- NIL

v) Books published (in APA format):- NIL

vi) Book chapters published (in APA format) NIL

Books in press: NIL

Books/Manuals/Seminar Proceedings edited- NIL

Papers submitted for publication-NIL

|  |  |  |
| --- | --- | --- |
| Sl.No | Name of the Article  | Status |
|  | Tele-service delivery for Persons with Communication Disorders: A Sample SurveyYashaswini R & Prema, K.S. Rao |  Submitted to Journal of theInternational Society for Telemedicine and eHealth |
|  | Tele service in Speech-Language Pathology and Audiology: Prospects and ChallengesPrema, K.S. Rao & Yashaswini R.  | Submitted to JISHA |
|  | Article on ‘Awareness about Tele health services’ Draft prepared for approval by authority  | To be submitted to Magazine for public |
|  | Feature article on Tele center for persons with communication disorders | Submitted to ASHA KIRAN |

1. Journal Editorship- NIL
2. Scholarly Reviewing Activities- NIL
3. Ongoing Research:
4. **Clinical Services**
5. General Clinical Services:- NIL
6. Specialized Clinical Services

**Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**

1. **Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Video - Conference | Skype Therapy Sessions | Educational Guidance | Total  |
| TA | TI | TA | TI | VC | Skype |
| Clients | 3 | 2 | 2 | 23 | - | - |  **30** |
| Sessions | 3 | 4 | 3 | 125 | - | - | **135** |

1. **Details of Tele-Rehabilitation through Video Conferencing in the Month of January , 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | - | - | - | - |  | - | - | 1 | - | **1** |
| Total number of sessions | - | - | - | - | - | - | - | - | - | - | - | - | - | 4 | - | **4** |

 **C) Details of Tele-Rehabilitation through Skype in the Month of January, 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | 1 | 2 | - | 3 | 1 | - | 11 | 3 |  |  |  |  | **21** |
| Total number of sessions | - | - | - | 7 | **7** | - | 13 | 9 | - | 66 | 18 |  |  |  |  | **120** |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation across India in January, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of Clients**  | **No. of sessions**  |
| Ajmer | 1 | 4 |
| Karnataka | 3 | 3 |
| Kerala | 1 | 8 |
| MP | 1 | 4 |
| Raipur | 1 | 2 |
| Chattisgarh | 1 | 0 |
| Shimla | 1 | 6 |
| Channai (TN) | 3 | 16 |
| Total | 12 | 43 |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation of Indians abroad, January, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of cases**  | **No. of sessions**  |
| Maldives | 1 | 3 |
| South Korea | 1 | 8 |
| UK | 1 | 13 |
| US | 1 | 4 |
| Singapore | 1 | 6 |
| Total | 6 | 34 |

1. **State-wise distribution of clients availing Tele-Sessions through Skype**
2. **Out-side India distribution of clients availing Tele-Sessions and Skype**

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode
* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: N**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

 **VII.** **Awards and Honors Received by Faculty and Staff: NIl**

 **VIII EXTRA Curricular Activities: Nil**

 **IX. MAJOR EVENTS OF THE Month:**

* Launch of AIISH-KVS collaborative project on 01.01.2018 by Ms. L Chari Deputy Commissioner & Director, ZIET KVS Mysuru. E-Flip Book was also release. DCs from Chennai, Jammu, Varanasi, Jabalpur, Mysuru regions were connected through video conferencing to the event.

**x. Eminent VISITORS:**

**XI. STAFF RELATED:** .

Mr. Paramesha D.N Clerk cum Typist, who was deputed to TCPD, on all days, was transferred to POCD on 24.01.18 for forenoon only.

**XII. Any Other:** Membership in Professional Organizations/Associations:

 Life Membership (Institutional) with Tele-medicine Society of India.

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month**  | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com)  | 5947 | 6040 | Nil |
| www.aiishcredmhelpline.in | Request to change domain name  | 16488 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 4 | 3 |
| Sessions | 23 | 4 |
| Official letters | - |
| Mails | - |

 **Head/** प्रधान शासक

 **TCPD/** टि सी पि डि