ALL INDIA INSTITUTE OF SPEECH AND HEARING
AIISH GUESTHOUSE

SH/LIC/M.R/2017-18 06.02.18

 Sub: Monthly Report for the Month of January -2018

 Ref: SH/LIC/M. Rep/2017-18 dated 25.09.17

Respected Madam

With reference to the above, please find attached the Monthly Report pertaining to the AIISH Guesthouse for the month of January -2018. A copy of the same has been e-mailed to aiishreports@gmail.com.

Thanking you,

 Yours faithfully,

 Library and Information Officer

**ALL INDIA INSTITUTE OF SPEECH AND HEARING**

AIISH GUESTHOUSE

**Monthly Report for the Month of January -2018**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No. of Room Occupation** | **Total Amount Collected** | **Details of Rent Waved off, if any** | **Expenses** | **Remarks** |
| **Category** | **Amount** |
| 41 |  Rs.49,500/- | Dr. R. S. Dhaliwal, ICMR, Occupy 21st to 22nd January 2018 1 Room.  | Nil | Nil | Approval No: SH/Dir/Gen.77/2017-18. dated -16.01.2018.  |

Report prepared by: Mahendra. R Checked and verified by

 (sd/-)

 Guest house In-charge