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| **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06**  **ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06**  **संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र**  **TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2018-19 दिनांक/ Date: 07.12.2018

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.10.2018 – 31.10.2018 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को [director@aiishmysore.in](mailto:director@aiishmysore.in) एवं [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in) पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.12.2018 – 31.12.2018 is hereby submitted for your kind perusal and needful. The report is being sent to [director@aiishmysore.in](mailto:director@aiishmysore.in) and [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in).

Head-TCPD

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Monthly Reports of the staff** | | | | | | | | | | | |
| Ms. Yashaswini R, Clinical Supervisor | | | | | | | | | | | |
| Nature of Service | | | | | | No. of Clients | | | No. of Sessions | | |
| Tele-Assessment - Video Conference | | | | | | 00 | | | 00 | | |
| Tele-Intervention - Video Conference | | | | | | 00 | | | 00 | | |
| Tele-Assessment-Skype | | | | | | - | | | - | | |
| Tele-Intervention-Skype | | | | | | 00 | | | 00 | | |
| E-mails Queries | | | | | | - | | |  | | |
| Counseling for enrolment at TCPD | | | | | | 08 | | | | | |
| Telephone | | | | | | - | | | | | |
| Assistance for Administrative Activities | Monthly statistics   * Calculated monthly stats for clinical activities and verified it in monthly report. * Cross checked monthly report and leave statement.   Letter drafting   * Drafting letters and other official communications as clerk cum Typist is relieved from his duties from 11.12.2018. * Sent the TCPD information slips to DCS with a copy of director’s approval letter.   Webinar arrangements   * Made technical arrangements for Head-TCPD to attend a webinar with UK group of researchers on Dementia on 12.12.218. * Preparing ppts and video snippet editing for International symposium on Digital technology for the webinar topic on Health and wellbeing- Sessions based on specialty applications scheduled on 8/01/2019.   Website updating   * List of new staff was prepared and mailed to the concerned staff to be updated on www.aiishmysore.in website * Taught Ms. Adithya to use corel video studio software to edit webinar of Head-TCPD and upload it on the website   Equipment related   * Prepared list of equipment to be condemned and sent to for approval to the Director. * Placed work order to Dept. Of Electronics and got the condemnation report for the equipments * Attended meet with Condemnation committee with By Dr. S. Venkatesan, Dr. Manohar, Mr. Bharath on 21.12.18   Handing over and Taking over  Ms. Vishnu priya, SLP gr. 1 was relieved from her duties, took over her duties and checked her backup files, documents. | | | | | | | | | | |
| Others | New batch of staff and induction   * Staff 5 staff joined TCPD on contract (Ms. Priyanka, Ms. Vanthanaa, Ms. Rakshatha 3-SLP, Ms. Adithya S, Ms. Chaithra 2-AUD). Provided induction to the staff on Objectives of TCPD, activities in clinical, academic, research and public education for a week. * Slowly delegating roles and responsibilities to the staff in all the four domains. * Checked for functioning of all the systems, camera and headphones and software for assigning to each staff.   Research   * Working on “Perceptions, perspectives and assumed competence on Tele-special education: A survey among educators” with Dr. Malar.   + Abstract submitted   + Questionnaire developed * Third review of paper submitted to JISHA * Research article titled “Telepractice in speech-language pathology and audiology: Prospects and challenges” Authored by Dr. Prema K. S and Ms. Yashaswini R published in JISHA Dec, 2018. | | | | | | | | | | |
| Ms. Priyanka, SLP Gr. 1 | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | | - | | | | - | | |
| Tele-Intervention - Video Conference | | | | | - | | | | - | | |
| Tele-Assessment-Skype/Zoom | | | | | 5 | | | | 5 | | |
| Tele-Intervention-Skype/Zoom | | | | | 5 | | | | 11 | | |
| Telephone | 6 | | | | | | | | | | |
| Email Queries | 20 | | | | | | | | | | |
| Counseling | 2 | | | | | | | | | | |
| Material Development | Preparation of Power Point Presentation and material for Clients | | | | | | | | | | |
| Assistance for Administrative Activities | * Updation of articles in Mendeley software (Telerehabilitation in Dysphagia) * Attended induction on various clinical, research and student training services of TCPD * Attended department meetings with the Director and HOD * Prepared a letter for availing services from various expertise * Prepared power-point presentation for "International Symposium Theme: Digital Technologies- Health and Wellbeing" * Prepared list of duties of bond staffs in TCPD * Familiarized with various software and created accounts * Compiled cases to be assigned and case reports * Assigned cases and updated clinical schedule * Mailed all the cases allotted regarding the commencement of therapy sessions | | | | | | | | | | |
| Others | Observation of tele speech therapy cases and introduction to softwares and apps used for teleintervention. | | | | | | | | | | |
| Ms. Vanthanaa, SLP Gr. 1 | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | | - | | | | | | - |
| Tele-Intervention - Video Conference | | | | | - | | | | | | - |
| Tele-Assessment-Skype/Zoom | | | | | 5 | | | | | | 5 |
| Tele-Intervention-Skype/Zoom | | | | | 5 | | | | | | 15 |
| Telephone | | | 1 | | | | | | | | |
| Email Queries | | | 20 | | | | | | | | |
| Counseling | | | 0 | | | | | | | | |
| Material Development | | | * Preparation of Power Point Presentation and material for Clients | | | | | | | | |
| Assistance for Administrative Activities | | | * Attended induction on various clinical, research and student training services of TCPD * Prepared condemnation list and letter for the annual condemnation meeting * Attended department meetings with the Director and HOD * Prepared a letter for availing services from various expertise * Complied Zoom specifications * Prepared videos and power-point presentation for "International Symposium Theme: Digital Technologies- Health and Wellbeing" * Familiarized with various software and created accounts * Updated referral register (August 2016 to December 2018) * Complied cases to be assigned and case reports * Assigned cases and updated clinical schedule * Mailed all the cases allotted regarding the commencement of therapy sessions | | | | | | | | |
| Others | | | - | | | | | | | | |
| Ms. Adithya, Audiologist Gr. 1 | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | - | | | | | | - | |
| Tele-Intervention - Video Conference | | | | - | | | | | | - | |
| Tele-Assessment-Zoom | | | | 2 | | | | | | 2 | |
| Tele-Intervention-Zoom | | | | 3 | | | | | | 9 | |
| Telephone | | - | | | | | | | | | |
| Email Queries | | 5 | | | | | | | | | |
| Counselling | | 1 | | | | | | | | | |
| Assistance for Administrative Activities | | | * Orientation about TCPD and procedures followed in TCPD for Tele-Assessment and Intervention, student training, public education and research. * Exploring different apps, sites, accounts, registers used for documentation purpose in TCPD. * Attended department meetings with the Director, HOD and in-charge. * Case allotment and replying to e-mails from clients. * ASSET app editing and test run was done. * Video editing of “Certification of persons with disability” was done. * Editing of different Google drive forms such as feedback form, consent etc. * TCPD slips for recommendation were made. * Drafted a letter to the director seeking permission to disseminate TCPD slips in DCS. * Counseling of client regarding Tele-intervention services. * Maintenance of client’s attendance. * Preparation of therapy materials for therapy. * Maintenance of Clinical work schedule. | | | | | | | | |
| Ms. Chaithra K.C, Audiologist Gr. 1 | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | - | | | | - | | | |
| Tele-Intervention - Video Conference | | | | - | | | | - | | | |
| Tele-Assessment-Zoom | | | | 1 | | | | 1 | | | |
| Tele-Intervention-Zoom | | | | 3 | | | | 9 | | | |
| Telephone | - | | | | | | | | | | |
| Email Queries | 4 | | | | | | | | | | |
| Counselling | 1 | | | | | | | | | | |
| Assistance for Administrative Activities | * Orientation about TCPD and procedures followed in TCPD for Tele-Assessment and Intervention, student training, public education and research. * Familiarizing and exploring different exploring the apps, sites used for TCPD for the purpose of intervention. * Information’s about accounts, registers and updating the same. * Attended the department meetings with the Director, HOD and in-charge. * Case allotment and replying to e-mails received from clients. * Video editing of “Certification of persons with disability” was done. * TCPD slips for recommendation were made. * Updating Internship student’s attendance, maintaining the student work schedule for Internship students and collecting feedback forms from the students. * Counselling of client regarding Tele-intervention services. * Maintenance and Correspondence of information of clients through mails * Maintenance of client’s attendance. * Preparation of therapy materials for therapy. * Maintenance of Clinical work schedule. * Updating of staffs list * Sent e-mails for respective HOD’s regarding the expertise of the institute to seek services for TCPD whenever required. | | | | | | | | | | |
| Ms. Rakshatha, SLP Gr. 1 | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | - | | | - | | | | |
| Tele-Intervention - Video Conference | | | | - | | | - | | | | |
| Tele-Assessment-Skype | | | | 4 | | | 4 | | | | |
| Tele-Intervention-Skype | | | | 4 | | | 6 | | | | |
| Telephone | 5 | | | | | | | | | | |
| Email Queries | 20 | | | | | | | | | | |
| Counseling | 0 | | | | | | | | | | |
| Material Development | * Preparation of Power Point Presentation and material for Clients | | | | | | | | | | |
| Assistance for Administrative Activities | * Attended induction on various clinical, research and student training services of TCPD * Attended department meetings with the Director and HOD * Familiarized with various software and created accounts * Explored different apps, sites, accounts, registers used for documentation purpose in TCPD. * Updated name boards of TCPD staffs * Compiled cases to be assigned and case reports * Assigned cases and updated clinical schedule * Observed videos of few clients availing services from TCPD * Explored various manuals available in TCPD * Prepared and mailed letters to various expertise professionals to provide tele-consultation services. * Mailed all the cases allotted regarding the commencement of therapy sessions | | | | | | | | | | |
| Ms. Nithyashree R, Junior Technical Writer | | | | | | | | | | | |
| Material Development | * Translation of Training Material on Attention and Concentration –6 pages | | | | | | | | | | |
| Assistance for Administrative Activities | Implementation of Rajbhasha in the Center. Updation of Hindi related documents | | | | | | | | | | |

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: 2 student
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - Nil
5. Guest Lectures: NA
6. Additional Academic Services rendered by the Faculty and Staff-: I st M.Sc classes were handled by Head-TCPD
7. Student training at TCPD
   * M.Sc. (SLP)-
   * M.Sc. (AUD)-
8. Curriculum Development: NIL
9. Service in Academic bodies of other Organizations: NIL
10. Books/Book Chapters/ Other Resource Materials prepared: NIL
11. Any Other:

**II. RESEARCH ACTIVITIES**

1. Research Projects: Non Funded (Details proved in the table)
2. Completed Research Projects: Nil
3. Projects with Extramural Funding: Nil

**Non-funded project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project | * Pictures in the audiovisual material are being edited * Rerecording of the voice over for 3modules complete * Editing of the voice over in progress | Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

Ongoing Research Projects

1. Doctoral and Post Doctoral Programs- Ms. Yashaswini R is working on her Ph.D. thesis titled “Presymbolic communication behaviors in typically developing children and children with intellectual impairments (0.6-1.6 years): A comparative study”
2. Research Papers presented at National/International Conferences/ Seminars (in APA format) –
3. Research Papers Published (in APA format)

* Papers published in National /International Journals

“**Telepractice in speech-language pathology and audiology: Prospects and challenges”** Authored by Dr. Prema K. S and Ms. Yashaswini R published in JISHA Dec, 2018.

* Papers published in Conference/Seminar Proceedings
* Research Papers in press.:- NIL
* Books published (in APA format):- NIL
* Book chapters published (in APA format) NIL
* Books in press: NIL
* Books/Manuals/Seminar Proceedings edited- NIL
* Journal Editorship- NIL
* Scholarly Reviewing Activities- NIL
* Ongoing Research: NIL

III. **Clinical Services**

**Out-reach Clinical/rehabilitation/Special educational activities through tele-practice.**

**Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | VC | | Skype/Zoom Therapy | | Ed. Guidance | | Total |
| TA | TI | TA | TI | VC | Skype |
| Clients | 0 | 0 | 10 | 20 | - | - | **20** |
| Sessions | 0 | 0 | 10 | 51 | - | - | **61** |

**Details of Tele-Rehabilitation through VC in Dec , 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total number of sessions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

**Details of Tele-Rehabilitation through Skype in the Month of October, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | 2 | - | 2 | - | - | - | - | - | 14 | 2 | - | - | - | - | **20** |
| Total number of sessions | - | 8 | - | 6 | - | - | - | - | - | 40 | 7 | - | - | - | - | **61** |

**Total no. of casess/Sessions for tele-rehabilitation across the globe in Dec, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | Row Labels | No. of Cases | N. of Sessions | | Dubai | 1 | 2 | | India | 13 | 43 | | Japan | 1 | 3 | | UK | 3 | 10 | | US | 2 | 3 | | Grand Total | **20** | **61** | |
|  |

**Total no. of casess/Sessions for tele-rehabilitation across the India in Dec, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | States of India | No. of cases | No. of sessions | | Andra pradesh | 2 | 6 | | Assam | 2 | 5 | | Jharkhand | 1 | 3 | | Karnataka | 3 | 9 | | Kerala | 2 | 8 | | Tamil Nadu | 1 | 3 | | Telangana | 1 | 5 | | Rajasthan | 1 | 4 | | TOTAL | **13** | **43** | |
|  |

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode

* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: Nil**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

**VII.** **Awards and Honors Received by Faculty and Staff: NIl**

**VIII EXTRA Curricular Activities: Nil**

**IX. MAJOR EVENTS OF THE Month:**

**x. Eminent VISITORS:**

**XI. STAFF RELATED:**

* Ms. Vishnu Priya,SLP gr. 1 Mr. Paramesh, D.N Clerk cum typist relived from their duties on completion of contract on 10.12.2018.
* Ms Priyanka, SLP Gr1; Ms. Vanthanaa, SLP gr. 1; Ms. Adithya, Aud. Gr. 1; Ms. Chaithra Aud. Gr 1 and Ms. Rakshatha KC Joined TCPD on contract.
* Induction conducted to the 5 new staff by Ms. Yashaswini R , Clinical Supervisor

**XII. Any Other:**

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month** | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com) | 6981 | 7165 | Nil |
| www.aiishtcpdhelpline.in | 21022 | 22187 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 2 | - |
| Sessions | 10 | - |
| Official letters | - | |
| Mails | - | |

**Head/** प्रधान शासक

**TCPD/** टि सी पि डि