**अखिल भारतीय वाक - श्रवण संस्थान, मैसूरू - 6**

**ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSORE - 6**

**सामग्री विकास विभाग**

**DEPARTMENT OF MATERIAL DEVELOPMENT**

दिनांक/Date: 01.10.2018

निदेशक को प्रस्तुत/ Submitted to the Director

सामग्री विकास विभाग की  01.09.2018 –30.09.2018 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को [director@aiishmysore.in](mailto:director@aiishmysore.in) एवं [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in) पर भेजा गया है।

The monthly report of the Department of Material Development covering the period from 01.09.2018 to 30.09.2018 is hereby submitted for your kind perusal and needful. The report is being sent to [director@aiishmysore.in](mailto:director@aiishmysore.in) and [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in).

विभागाध्यक्ष - सामग्री विकास

HOD - Material Development

**PHOTOGRAPHY**

**01.09.2018 - 30.09.2018**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **WO Received**  **Date** | **Name of the Dept./Sec/Units** | **Name of the Event** | **No. of photos** | **Date of Completion** |
|
| 1 | 16.8.2018 | Clinical Psychology | National Workshop on 30th & 31st August, 2018 | 25 | 04.09.2018 |
| 2 | 05.09.2018 | Special Education | Onam And Eid celebration on 07.09.2018 | 100 | 11.09.2018 |
| 3 | 05.09.2018 | POCD | Workshop on 7th & 11th September, 2018 | 15 | 18.09.2018 |
| 4 | 06.09.2018 | Audiology | Visit of Mr. Brett Lee 0n 7th September, 2018 | 50 | 07.09.2018 |
| 5 | 11.09.2018 | OLI | Hindi Week on 14 to 20th September, 2018 | 75 | 26.09.2018 |
| 6 | 17.09.2018 | Academic | DHLS Exam from 17th to 26th September, 2018 | 20 | 26.09.2018. |
| 7 | 24.09.2018 | POCD | Workshop on 19th September, 2018 | 25 | 25.09.2018 |
| 8 | 27.09.2018 | Audiology | Fine tuning of digital Hearing aids on 27th September, 2018 | 20 | 27.09.2018 |
| **Total** | | | | **330** |  |

**PRINTING**

**01.09.2018 - 30.09.2018**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **WO Received** | **Name of the Dept./Sec/Units** | **Details of the work** | **Paper** | **Paper size** | **Color/**  **Black & White** | **No. of pages** | **Date of**  **Completion** |
|
| 1 | 05.09.2018 | Clinical Services | ADHD Symptoms Checklist | O | A4 | B&W | 50 | 10.09.2018 |
| 2 | 05.09.2018 | Clinical Services | Proforma of Cleft Palate | O | A4 | B&W | 50 | 10.09.2018 |
| 3 | 10.09.2018 | SLP | Cover page of Profile | G | A4 | C | 03 | 10.09.2018 |
| 4 | 11.09.2018 | Rajabhasha cell | Hindi week Invitation cards & certificates | G | A4 | C | 80 | 19.09.2018 |
| 5 | 14.09.2018 | Clinical Services | General History for childhood speech and language disorders | O | A4 | B&W | 100 | 19.09.2018 |
| 6 | 17.09.2018 | Girish R.C. (Gardening In-charge) | Swacch Bharath Poster | O | A4 | C | 20 | 17.09.2018 |
| 7 | 18.09.2018 | POCD | Certificates of Sensitization program on Noise Induced Hearing loss | G | A4 | C | 30 | 19.08.2018 |
| 8 | 18.09.2018 | Research Project  Dr. Goswami | Documents Survey of use of technological aids/mobile apps | O | A4 | B&W | 300 | 19.09.2018 |
| 9 | 19.09.2018 | Academics | M.sc. (Audiology & SLP) Syllabus CBCS 2016 | O | A4 | B&W | 0 | Ongoing |
| 10 | 19.09.2018 | Dr. Chandini Jain, Audiology | Certificates | G | A4 | C | 05 | 19.09.2018 |
| 11 | 26.09.2018 | Srinivasa | Pictures | O | A4 | C | 56 | 26.09.2018 |
| **TOTAL** | | | | | | | **694** |  |

**GRAPHIC DESIGNING**

**01.09.2018 - 30.09.2018**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **WO Received Date** | **Name of the Dept./Sec/Units** | **Details of the work** | **No. of Design** | **No. of pages** | **Drafts** | **Date of Completion** |
| 1 | 03.09.2018 | Electronics | International Workshop on Speech Processing for  Voice, Speech and Hearing Disorders Tag design | 1 | 36 | 1 | 03.09.2018 |
| 2 | 04.09.2018 | Electronics | International Workshop on Speech Processing for  Voice, Speech and Hearing Certificate | 1 | 90 | 2 | 08.09.2018 |
| 3 | 06.09.2018 | Electronics | International Workshop on Speech Processing for  Voice, Speech and Hearing Certificate Proceeding cover and Banner | 2 | 2 | 1 | 06.09.2018 |
| 4 | 05.09.2018 | POCD | Development and Creation on E-platform for  FAQ's on Communication Disorders | 1 | 7 | 2 | 12.09.2018 |
| 5 | 10.09.2018 | Rajabhasha | Hinidi week Invitation | 0 | 1 | 1 | 12.09.2018 |
| 6 | 10.09.2018 | Rajabhasha | Hindi week Certificate | 0 | 4 | 1 | 12.09.2018 |
| 7 | 24.09.2018 | SLS | Semantic Fluency: A Speech Marker for Persons with  Dementia of Alzheimer’s Type Poster Design | 1 | 1 | 2 | 25.09 .2018 |
| 8 | 24.09.2018 | SLS | How to control drooling/saliva booklet | 1 | 14 | 1 | Ongoing |
| 9 | 29.08.2018 | DMD | Illustrations for story titled ‘Ashakirana’ | 1 | 1 | 1 | Ongoing |
| 10 | 18.09.2018 | POCD | POCD NIHL Certificate designs | 1 | 11 | 4 | 19.09.2018 |
| **TOTAL** | | | | **9** | **167** |  |  |

**CONTENT DEVELOPMENT/ MODIFICATIONS AND TRANSLATION**

**01.09.2018 - 30.09.2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **WO Received**  **Date** | **Name of the Dept./Sec/Units** | **Details of the work** | **Drafts** | **No. of pages** | **Date of Completion** |
|
| 1 | 01.09.2018 | SLS | Strategies for curriculum & Instruction for students with HI | - | 10 | 17.09.2018 |
| 2 | 01.09.2018 | POCD | Screening card  E-K | - | 06 | 17.09.2018 |
| 3 | 01.09.2018 | POCD | Screening card  E-H | - | 06 | 17.09.2018 |
| **Total** | | | | | **22** |  |

**SUMMARY REPORT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **No. of New WO Received** | **No. of New WO Completed** | **No. of Old WO Completed** | **No. of WO Ongoing** | **No. of pages / photos/in minutes/Design** |
|
| Printing | 11 | 10 | - | 1 | 674 |
| Photography | 7 | 7 | 1 | - | 330 |
| Graphic Designing | 10 | 8 | - | 2 | 9 (167 pages) |
| Content development/  modifications and translation | 3 | 3 | - | - | 22 |

अन्य कार्य/ **Other Works:**

* Ms. Manjula R, Convenor for Hindi Dictation organized by Official Language Implementation Cell (Hindi Week) on 17.09.2018 in Academic Block
* Department secured 1st prize for the implementation of Hindi in the Institute in the department wise category

विभागाध्यक्ष - सामग्री विकास

HOD - Material Development