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|  **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06****ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06****संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र****TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2017-18 दिनांक/ Date: 08.06.2018

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.05.2018 – 31.05.2018 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को director@aiishmysore.in एवं monthlyreports@aiishmysore.in पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.05.2018 – 31.05.2018 is hereby submitted for your kind perusal and needful. The report is being sent to director@aiishmysore.in and monthlyreports@aiishmysore.in.

Head-TCPD

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: Nil
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - Nil
5. Guest Lectures: Nil
6. Additional Academic Services rendered by the Faculty and Staff-: 1.MSc classes were handled by Head TCPD
7. Clinical Observation Posting of Students May 2018: (Nil session)
	1. Orientation on TCPD to Nil students were posted-I MSc SLP
	2. Orientation on TCPD to Nil students were posted-I MSc Audio

**Dr. S.P Goswami, Professor in Language Pathology:**

* Administrative duties related to the center
* Supervision of therapy cases
* Organization for Visit of UGC expert committee for Mock De-novo inspection
1. Invited Talks-NIL
2. Curriculum Development: NIL
3. Service in Academic bodies of other Organizations: NIL
4. Books/Book Chapters/ Other Resource Materials prepared: NIL
5. Any Other: Nil

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|  |
| **Ms. Yashaswini R., Clinical Supervisor** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | 01 | 02 |
| Tele-Intervention - Video Conference | 1 | 06 |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 2 | 03 |
| E-mails Queries | - |
| Counselling for enrolment at TCPD | 09 |
| Telephone | - |
| Assistance for Administrative Activities | * Compilation and statistics inputs to prepare monthly report for May, 2018.
* Preparation of leave statement for the month of April 16th, 2018 to May 15th , 2018 with steno cum typist

Inspection to provide Denovo university status.* Arrangements for the visit of UGC committee members Shri J. Gaurishankar, Shri S.K Chaturvedi, Shri A. K. Sinha and Shri Gopukumar for inspection to provide Denovo university status on 04.05.2018.
* Attended meeting for the staff on 04.05.2018.
* Worked on 05.05.2018, a Saturday.

Purchase related duties* Received headphones from stores section. Indented, certified the bills and made stock entry of 07 Headphones
* Received GFTA, KLPA, PPVT and CELF from stores section. Indented, certified the bills and made stock entry of the same.
* Indented for Vocal function exercises, UPS and Compters and submitted to the purchases section with justification and addresses.

Website updation* Cross checking, sending remainder to change the contents of the website ([www.aiishtcpdheliline.in](http://www.aiishtcpdheliline.in) and [www.aiishtcpd.com](http://www.aiishtcpd.com)) and mailed it to Swift solution and verification of the same.

Weeding of papers and Condemnation of equipments* Separated the papers which were older than 5 years and kept aside for weeding. To send those for weeding once the list and covering letters are done by clerk cum typist.

Book on telepractice* Working on the chapter Introduction to Telepractice. Definitions of Telepractice, and other related terms have been compiled. Draft submitted for correction on 2.5.2018

Entrance examination* Shifting TCPD tables to academic section for entrance examination.
* Served as a invigilator on 26.05.2018 for UG/PG entrance examination.
 |
| Others | * Submitted self appraisal of my APAR to my reporting officer Dr. Jayashree C Shanbal on 11.05.2018.
* Enquired the editors of JISHA on papers submitted to them in Sept, 2017.
* Submitted the Preliminary short report to JISTeH on 29.05.2018, no acknowledgement received yet.
 |
| **Ms. Pavithra K., SLP Gr 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | 0 | 0 |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 01 | 04 |
| Tele-Intervention-Skype | 8 | 64 |
| E-mails Queries | 8 |
| Telephone | 0 |
| Counselling | 1 | Counselling |
| Material Development | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions.
 |
| Assistance for Administrative Activities | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same.
* Maintenance of M.Sc. SLP student work records and assignments.
* Arrangements for the Video conferencing cases during the visit of UGC committee members to provide Denovo university status on 04.05.2018.
* Discussed with Dr. Abhishek, B. P Lecturer in SLS, AIISH and the students Ms. Haripriya, Ms. Deepika and Ms. Indira about the case for the presentation for the clinical conference.
* Working on the chapter Ethical guidelines for Telepractice for the Book on Tele-Practice in India.
* Served as a invigilator on 26.05.2018 for entrance examination (UG/PG).
 |
| Others | * Maintaining daily diary and patient progress reports.
* Maintenance of Skype therapy registers.
* Maintenance of referral and consent forms.
* Updated the sessions and data related to the clients.
* Ground work for paper work on Telepractice vs Face to Face therapy.
* Co-ordinated for the NSS activities as Assistant NSS officer for Unit-2.
 |
| **Ms. Nithya K., SLP Gr 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | 0 | 0 |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 7 | 38 |
| E-mails Queries | 14 |
| Telephone | 0 |
| Counselling | 1 | 1 |
| Material Development | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions.
 |
| Assistance for Administrative Activities | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same.
* Attended department meeting.
* Attended meeting regarding Entrance examinations for BASLP and M.Sc Audiology/SLP
* Working on the chapter Ethical guidelines for Telepractice for the Book on Tele-Practice in India.
 |
| Others | * Maintaining daily diary and patient progress reports.
* Maintenance of Skype therapy registers.
* Updated the sessions and data related to the clients.
 |
| **Ms. Jasiya K M** **Audiologist Gr. 1** |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment and intervention- Video Conference | - | - |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 5 | 21 |
| E-mails Queries | 4 |
| Counselling | 3 |
| Material Development | * Preparation of Power Point Presentation for Clients as a part of therapy materials.
* Segregation of slides based on different activities and skills.
 |
| Assistance for Administrative Activities and others | * Compiling marks from various activities and submission of Clinical IA of the 2 nd Msc audiology.
* Maintenance of documents submitted by the students.
* Maintenance of Skype therapy registers.
* Updated the sessions and data related to the clients.
* Served as a invigilator on 26.05.2018 for entrance examination (UG/PG).
* Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers.
* Maintenance of client's attendance.
* Counselling cases and maintaining counselling

register.* Working on compiling information for the book on Telepractice.
* Completed the TCPD brochure.
 |
| Ms. Shamantha M, Audiologist Gr. 1 |
| **Nature of Service** | **No. of Clients** | **No. of Sessions** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | 0 | 0 |
| Tele-Assessment-Skype | 0 | 0 |
| Tele-Intervention-Skype | 5 | 26 |
| E-mails Queries | 3 |
| counselling | 3 |
| Material Development | * Preparation of Power Point Presentation for Clients as a part of therapy materials.
* Segregation of slides based on different activities and skills.
* Compiling information for a Chapter preparation on Manual for Telepractice
 |
| Assistance for Administrative Activities | * Maintenance and Correspondence of information of clients through mails
* Maintenance of skype therapy register.
* Updated the sessions and data related to the clients.
 |
| Others | * Monitored students research articles presentation and their daily diary.
* Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers
* Maintenance of client's attendance.
* Counselling cases and maintaining counselling register.
* Served as a invigilator on 26.05.2018 for entrance examination (UG/PG).
 |
| **Ms. Vishnu Priya M.S SLP Gr 1** |
| Tele-Assessment - Video Conference | - | - |
| Tele-Intervention - Video Conference | 1 | 2 |
| Tele-Assessment-Skype | 1 | 1 |
| Tele-Intervention-Skype | 6 | 68 |
| E-mails Queries | - |
| Counselling for enrolment at TCPD | - |
| Telephone | -Coordinated client queries via phone |
| Material Development | * Preparation of Power Point Presentation for Clients as a part of therapy materials.
* Preparation of new recordings for the ASSET app.
 |
| Assistance for Administrative Activities | * Maintenance of Skype therapy registers.
* Maintenance of referral and consent forms.
* Updated the sessions and data related to the clients.
* Assistance in weeding of documents
* Arrangements for the visit of UGC committee members to provide Denovo university status on 04.05.2018.
* Indented for Vocal function exercises, submitted to the purchases section with justification and addresses.
* Served as a invigilator on 26.05.2018 for entrance examination (UG/PG)
 |
| **Ms. Nithyashree, Junior Technical Writer** |
| **Nature of Service** | **Work done**  |  |
| Material Development | * Changes to be made in TCPD Website - English – Proof reading of the updation done by the service provider and finalization
* Translation of Resource Material on ‘Attention and Concentration’ - English to Kannada 5 pages
 |
| Assistance for Administrative Activities |   |
| Others | Preparation and submission of OLI report on ‘Rubber stamps and others procured by the Center during the year 2017-18  |
| **Shivaprasad M., Graphic designer** |
| **Sl. No** | **Nature of Service** | **Details of work for Tele-Centre for Persons with Communication Disorders** | **Work for Other Dept.** |
| 1. | Graphic Designing/ Illustrations/ Video editing/ Photo editing/ Audio editing | 1. Four Figure drawings of progress report by director
 | 1. Design of Annual Report 2017-18
2. DCS - Video Editing of success story for Denovo visit
 |
|  | Number of Brochures Printed | * TCPD Brochures English, Kannada, Hindi and Malayalam - 0
* P. D. Helpline Brochures English, Kannada, Hindi and Malayalam - 0
 | **-** |
|  | Others | Served as a resource person to demonstrate mask making class for summer camp, Department of Special Education. |  |
| STAFF: Dr. G. Malar  |
|  | Tele-Assessment - Video Conference | Nil | Nil |
|  | Tele-Intervention - Video Conference | Nil | Nil |
|  | Tele-Assessment-Skype | Nil | Nil |
|  | Tele-Intervention-Skype | Nil | Nil |
|  | E-mails Queries | Developed 3 sample adapted lessons in English & EVS for Skype client Aman Achyuth |
|  | Counselling for enrolment at TCPD | Nil |
|  | Telephone | Nil |
|  | Material Preparation | * Academic screening tool for high school mathematics –outlined content for 4 units & completed content for IX class mathematics
* Academic screening tool for primary school EVS – outlined content for 7 units of class III
 |
|  | Assistance for Administrative Activities & Others | Nil |

1. **Activities**
2. Research Projects: Non Funded
3. Completed Research Projects: Nil
4. Projects with Extramural Funding: Nil

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project  | * Pictures in the audiovisual material are being edited
* Rerecording of the voice over for 3modules complete
* Editing of the voice over in progress
 |  Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

NON-FUNDED

1. Ongoing Research Projects : NA
2. Doctoral and Post Doctoral Programs -NA
3. Research Papers presented at National/International Conferences/ Seminars (in APA format) -NIL
4. Research Papers Published (in APA format) - details provided in the table

 ii) Papers published in National /International Journals

iii) Papers published in Conference/Seminar Proceedings

iv) Research Papers in press.:- NIL

v) Books published (in APA format):- NIL

vi) Book chapters published (in APA format) NIL

Books in press: NIL

Books/Manuals/Seminar Proceedings edited- NIL

Papers submitted for publication-NIL

|  |  |  |
| --- | --- | --- |
| Sl.No | Name of the Article  | Status |
|  | Tele-service delivery for Persons with Communication Disorders: A Sample SurveyYashaswini R & Prema, K.S. Rao |  Submitted to Journal of theInternational Society for Telemedicine and eHealth |
|  | Tele service in Speech-Language Pathology and Audiology: Prospects and ChallengesPrema, K.S. Rao & Yashaswini R.  | Submitted to JISHA |
|  | Article on ‘Awareness about Tele health services’ Draft prepared for approval by authority  | To be submitted to Magazine for public |
|  | Feature article on Tele center for persons with communication disorders | Submitted to ASHA KIRAN |

1. Journal Editorship- NIL
2. Scholarly Reviewing Activities- NIL
3. Ongoing Research: NIL
4. **Clinical Services**
5. General Clinical Services:- NIL
6. Specialized Clinical Services

**Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**

**Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Video - Conference | Skype Therapy Sessions | Educational Guidance | Total  |
| TA | TI | TA | TI | VC | Skype |
| Clients | 1 | 1 | 5 | 21 | - | - | **26** |
| Sessions | 2 | 6 | 5 | 220 | - | - | **233** |

1. **Details of Tele-Rehabilitation through Video Conferencing in the Month of May , 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | 1 | - | - | - | 1 | - | - | - | - | **2** |
| Total number of sessions | - | - | - | - | - | - | 6 | - | - | - | 2 | - | - | - | - | **8** |

 **C) Details of Tele-Rehabilitation through Skype in the Month of May, 2018**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | 2 | 2 | - | - |  | - | 16 | 6 | - | - | - | - | **26** |
| Total number of sessions | - | - | - | 26 | 15 | - | - | - | - | 125 | 59 | - | - | - | - | **225** |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation across India in May, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of case** | **No. of sessions** |
| Karnataka | 13 | 112 |
| Kerala | 3 | 36 |
| Tamil Nadu | 2 | 11 |
| Assam | 2 | 19 |
| MP | 2 | 5 |
| Mumbai | 1 | 8 |
| **Total** | **23** | **191** |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation of Indians abroad, April, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of cases** | **No. of sessions**  |
| US | 2 | 11 |
| Japan | 1 | 11 |
| South Korea | 1 | 7 |
| UK | 1 | 18 |
| **Total** | **5** | **42** |

1. **State-wise distribution of clients availing Tele-Sessions through Skype**
2. **Out-side India distribution of clients availing Tele-Sessions and Skype**

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode
* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: N**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

 **VII.** **Awards and Honors Received by Faculty and Staff: NIl**

 **VIII EXTRA Curricular Activities: Nil**

 **IX. MAJOR EVENTS OF THE Month:**

**x. Eminent VISITORS:**

* Visit of UGC committee members on 4.05.2018.

**XI. STAFF RELATED:** .

**XII. Any Other:** Membership in Professional Organizations/Associations:

 Life Membership (Institutional) with Tele-medicine Society of India.

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month**  | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com)  | 6376 | 648 | Nil |
| www.aiishcredmhelpline.in | Request to change domain name  | 18229 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 5 | 1 |
| Sessions | 37 | 1 |
| Official letters | - |
| Mails | - |

 **Head/** प्रधान शासक

 **TCPD/** टि सी पि डि