|  |
| --- |
| **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06**  **ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06**  **संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र**  **TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2017-18 दिनांक/ Date: 08.06.2018

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.05.2018 – 31.05.2018 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को [director@aiishmysore.in](mailto:director@aiishmysore.in) एवं [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in) पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.05.2018 – 31.05.2018 is hereby submitted for your kind perusal and needful. The report is being sent to [director@aiishmysore.in](mailto:director@aiishmysore.in) and [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in).

Head-TCPD

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: Nil
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - Nil
5. Guest Lectures: Nil
6. Additional Academic Services rendered by the Faculty and Staff-: 1.MSc classes were handled by Head TCPD
7. Clinical Observation Posting of Students May 2018: (Nil session)
   1. Orientation on TCPD to Nil students were posted-I MSc SLP
   2. Orientation on TCPD to Nil students were posted-I MSc Audio

**Dr. S.P Goswami, Professor in Language Pathology:**

* Administrative duties related to the center
* Supervision of therapy cases
* Organization for Visit of UGC expert committee for Mock De-novo inspection

1. Invited Talks-NIL
2. Curriculum Development: NIL
3. Service in Academic bodies of other Organizations: NIL
4. Books/Book Chapters/ Other Resource Materials prepared: NIL
5. Any Other: Nil

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | | |
| **Ms. Yashaswini R., Clinical Supervisor** | | | | | | | | | | | | | |
| **Nature of Service** | | | **No. of Clients** | | | **No. of Sessions** | | | | | | | |
| Tele-Assessment - Video Conference | | | 01 | | | 02 | | | | | | | |
| Tele-Intervention - Video Conference | | | 1 | | | 06 | | | | | | | |
| Tele-Assessment-Skype | | | - | | | - | | | | | | | |
| Tele-Intervention-Skype | | | 2 | | | 03 | | | | | | | |
| E-mails Queries | | | - | | | | | | | | | | |
| Counselling for enrolment at TCPD | | | 09 | | | | | | | | | | |
| Telephone | | | - | | | | | | | | | | |
| Assistance for Administrative Activities | | | * Compilation and statistics inputs to prepare monthly report for May, 2018. * Preparation of leave statement for the month of April 16th, 2018 to May 15th , 2018 with steno cum typist   Inspection to provide Denovo university status.   * Arrangements for the visit of UGC committee members Shri J. Gaurishankar, Shri S.K Chaturvedi, Shri A. K. Sinha and Shri Gopukumar for inspection to provide Denovo university status on 04.05.2018. * Attended meeting for the staff on 04.05.2018. * Worked on 05.05.2018, a Saturday.   Purchase related duties   * Received headphones from stores section. Indented, certified the bills and made stock entry of 07 Headphones * Received GFTA, KLPA, PPVT and CELF from stores section. Indented, certified the bills and made stock entry of the same. * Indented for Vocal function exercises, UPS and Compters and submitted to the purchases section with justification and addresses.   Website updation   * Cross checking, sending remainder to change the contents of the website ([www.aiishtcpdheliline.in](http://www.aiishtcpdheliline.in) and [www.aiishtcpd.com](http://www.aiishtcpd.com)) and mailed it to Swift solution and verification of the same.   Weeding of papers and Condemnation of equipments   * Separated the papers which were older than 5 years and kept aside for weeding. To send those for weeding once the list and covering letters are done by clerk cum typist.   Book on telepractice   * Working on the chapter Introduction to Telepractice. Definitions of Telepractice, and other related terms have been compiled. Draft submitted for correction on 2.5.2018   Entrance examination   * Shifting TCPD tables to academic section for entrance examination. * Served as a invigilator on 26.05.2018 for UG/PG entrance examination. | | | | | | | | | | |
| Others | | | * Submitted self appraisal of my APAR to my reporting officer Dr. Jayashree C Shanbal on 11.05.2018. * Enquired the editors of JISHA on papers submitted to them in Sept, 2017. * Submitted the Preliminary short report to JISTeH on 29.05.2018, no acknowledgement received yet. | | | | | | | | | | |
| **Ms. Pavithra K., SLP Gr 1** | | | | | | | | | | | | | |
| **Nature of Service** | | | **No. of Clients** | | | **No. of Sessions** | | | | | | | |
| Tele-Assessment - Video Conference | | | 0 | | | 0 | | | | | | | |
| Tele-Intervention - Video Conference | | | 0 | | | 0 | | | | | | | |
| Tele-Assessment-Skype | | | 01 | | | 04 | | | | | | | |
| Tele-Intervention-Skype | | | 8 | | | 64 | | | | | | | |
| E-mails Queries | | | 8 | | | | | | | | | | |
| Telephone | | | 0 | | | | | | | | | | |
| Counselling | | | 1 | | | Counselling | | | | | | | |
| Material Development | | | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions. | | | | | | | | | | |
| Assistance for Administrative Activities | | | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same. * Maintenance of M.Sc. SLP student work records and assignments. * Arrangements for the Video conferencing cases during the visit of UGC committee members to provide Denovo university status on 04.05.2018. * Discussed with Dr. Abhishek, B. P Lecturer in SLS, AIISH and the students Ms. Haripriya, Ms. Deepika and Ms. Indira about the case for the presentation for the clinical conference. * Working on the chapter Ethical guidelines for Telepractice for the Book on Tele-Practice in India. * Served as a invigilator on 26.05.2018 for entrance examination (UG/PG). | | | | | | | | | | |
| Others | | | * Maintaining daily diary and patient progress reports. * Maintenance of Skype therapy registers. * Maintenance of referral and consent forms. * Updated the sessions and data related to the clients. * Ground work for paper work on Telepractice vs Face to Face therapy. * Co-ordinated for the NSS activities as Assistant NSS officer for Unit-2. | | | | | | | | | | |
| **Ms. Nithya K., SLP Gr 1** | | | | | | | | | | | | | |
| **Nature of Service** | | | | | **No. of Clients** | | **No. of Sessions** | | | | | | |
| Tele-Assessment - Video Conference | | | | | 0 | | 0 | | | | | | |
| Tele-Intervention - Video Conference | | | | | 0 | | 0 | | | | | | |
| Tele-Assessment-Skype | | | | | 0 | | 0 | | | | | | |
| Tele-Intervention-Skype | | | | | 7 | | 38 | | | | | | |
| E-mails Queries | | | | | 14 | | | | | | | | |
| Telephone | | | | | 0 | | | | | | | | |
| Counselling | | | | | 1 | | | | 1 | | | | |
| Material Development | | | | | * Preparation of assessment and therapy materials for the clients. Documentation and updating of the online therapy sessions. | | | | | | | | |
| Assistance for Administrative Activities | | | | | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same. * Attended department meeting. * Attended meeting regarding Entrance examinations for BASLP and M.Sc Audiology/SLP * Working on the chapter Ethical guidelines for Telepractice for the Book on Tele-Practice in India. | | | | | | | | |
| Others | | | | | * Maintaining daily diary and patient progress reports. * Maintenance of Skype therapy registers. * Updated the sessions and data related to the clients. | | | | | | | | |
| **Ms. Jasiya K M** **Audiologist Gr. 1** | | | | | | | | | | | | | |
| **Nature of Service** | | | | **No. of Clients** | | **No. of Sessions** | | | | | | | |
| Tele-Assessment and intervention- Video Conference | | | | - | | - | | | | | | | |
| Tele-Assessment-Skype | | | | - | | - | | | | | | | |
| Tele-Intervention-Skype | | | | 5 | | 21 | | | | | | | |
| E-mails Queries | | | | 4 | | | | | | | | | |
| Counselling | | | | 3 | | | | | | | | | |
| Material Development | | | | * Preparation of Power Point Presentation for Clients as a part of therapy materials. * Segregation of slides based on different activities and skills. | | | | | | | | | |
| Assistance for Administrative Activities and others | | | | * Compiling marks from various activities and submission of Clinical IA of the 2 nd Msc audiology. * Maintenance of documents submitted by the students. * Maintenance of Skype therapy registers. * Updated the sessions and data related to the clients. * Served as a invigilator on 26.05.2018 for entrance examination (UG/PG). * Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers. * Maintenance of client's attendance. * Counselling cases and maintaining counselling   register.   * Working on compiling information for the book on Telepractice. * Completed the TCPD brochure. | | | | | | | | | |
| Ms. Shamantha M, Audiologist Gr. 1 | | | | | | | | | | | | | |
| **Nature of Service** | | | | | **No. of Clients** | | | **No. of Sessions** | | | | | |
| Tele-Assessment - Video Conference | | | | | - | | | - | | | | | |
| Tele-Intervention - Video Conference | | | | | 0 | | | 0 | | | | | |
| Tele-Assessment-Skype | | | | | 0 | | | 0 | | | | | |
| Tele-Intervention-Skype | | | | | 5 | | | 26 | | | | | |
| E-mails Queries | | | | | 3 | | | | | | | | |
| counselling | | | | | 3 | | | | | | | | |
| Material Development | | | | | * Preparation of Power Point Presentation for Clients as a part of therapy materials. * Segregation of slides based on different activities and skills. * Compiling information for a Chapter preparation on Manual for Telepractice | | | | | | | | |
| Assistance for Administrative Activities | | | | | * Maintenance and Correspondence of information of clients through mails * Maintenance of skype therapy register. * Updated the sessions and data related to the clients. | | | | | | | | |
| Others | | | | | * Monitored students research articles presentation and their daily diary. * Maintenance of daily dairy and progress reports regularly and filing the same in the respective files/registers * Maintenance of client's attendance. * Counselling cases and maintaining counselling register. * Served as a invigilator on 26.05.2018 for entrance examination (UG/PG). | | | | | | | | |
| **Ms. Vishnu Priya M.S SLP Gr 1** | | | | | | | | | | | | | |
| Tele-Assessment - Video Conference | | - | | | | | | | | | | | - |
| Tele-Intervention - Video Conference | | 1 | | | | | | | | | | | 2 |
| Tele-Assessment-Skype | | 1 | | | | | | | | | | | 1 |
| Tele-Intervention-Skype | | 6 | | | | | | | | | | | 68 |
| E-mails Queries | | - | | | | | | | | | | | |
| Counselling for enrolment at TCPD | | - | | | | | | | | | | | |
| Telephone | | -Coordinated client queries via phone | | | | | | | | | | | |
| Material Development | | * Preparation of Power Point Presentation for Clients as a part of therapy materials. * Preparation of new recordings for the ASSET app. | | | | | | | | | | | |
| Assistance for Administrative Activities | | * Maintenance of Skype therapy registers. * Maintenance of referral and consent forms. * Updated the sessions and data related to the clients. * Assistance in weeding of documents * Arrangements for the visit of UGC committee members to provide Denovo university status on 04.05.2018. * Indented for Vocal function exercises, submitted to the purchases section with justification and addresses. * Served as a invigilator on 26.05.2018 for entrance examination (UG/PG) | | | | | | | | | | | |
| **Ms. Nithyashree, Junior Technical Writer** | | | | | | | | | | | | | |
| **Nature of Service** | | **Work done** | | | | | | | |  | | | |
| Material Development | | * Changes to be made in TCPD Website - English – Proof reading of the updation done by the service provider and finalization * Translation of Resource Material on ‘Attention and Concentration’ - English to Kannada 5 pages | | | | | | | | | | | |
| Assistance for Administrative Activities | |  | | | | | | | | | | | |
| Others | | Preparation and submission of OLI report on ‘Rubber stamps and others procured by the Center during the year 2017-18 | | | | | | | | | | | |
| **Shivaprasad M., Graphic designer** | | | | | | | | | | | | | |
| **Sl. No** | **Nature of Service** | | **Details of work for Tele-Centre for Persons with Communication Disorders** | | | | | | | | | **Work for Other Dept.** | |
| 1. | Graphic Designing/ Illustrations/ Video editing/ Photo editing/ Audio editing | | 1. Four Figure drawings of progress report by director | | | | | | | | | 1. Design of Annual Report 2017-18 2. DCS - Video Editing of success story for Denovo visit | |
|  | Number of Brochures Printed | | * TCPD Brochures English, Kannada, Hindi and Malayalam - 0 * P. D. Helpline Brochures English, Kannada, Hindi and Malayalam - 0 | | | | | | | | | **-** | |
|  | Others | | Served as a resource person to demonstrate mask making class for summer camp, Department of Special Education. | | | | | | | | |  | |
| STAFF: Dr. G. Malar | | | | | | | | | | | | | |
|  | Tele-Assessment - Video Conference | | Nil | | | | | | | | Nil | | |
|  | Tele-Intervention - Video Conference | | Nil | | | | | | | | Nil | | |
|  | Tele-Assessment-Skype | | Nil | | | | | | | | Nil | | |
|  | Tele-Intervention-Skype | | Nil | | | | | | | | Nil | | |
|  | E-mails Queries | | Developed 3 sample adapted lessons in English & EVS for Skype client Aman Achyuth | | | | | | | | | | |
|  | Counselling for enrolment at TCPD | | Nil | | | | | | | | | | |
|  | Telephone | | Nil | | | | | | | | | | |
|  | Material Preparation | | * Academic screening tool for high school mathematics –outlined content for 4 units & completed content for IX class mathematics * Academic screening tool for primary school EVS – outlined content for 7 units of class III | | | | | | | | | | |
|  | Assistance for Administrative Activities & Others | | Nil | | | | | | | | | | |

1. **Activities**
2. Research Projects: Non Funded
3. Completed Research Projects: Nil
4. Projects with Extramural Funding: Nil

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project | * Pictures in the audiovisual material are being edited * Rerecording of the voice over for 3modules complete * Editing of the voice over in progress | Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

NON-FUNDED

1. Ongoing Research Projects : NA
2. Doctoral and Post Doctoral Programs -NA
3. Research Papers presented at National/International Conferences/ Seminars (in APA format) -NIL
4. Research Papers Published (in APA format) - details provided in the table

ii) Papers published in National /International Journals

iii) Papers published in Conference/Seminar Proceedings

iv) Research Papers in press.:- NIL

v) Books published (in APA format):- NIL

vi) Book chapters published (in APA format) NIL

Books in press: NIL

Books/Manuals/Seminar Proceedings edited- NIL

Papers submitted for publication-NIL

|  |  |  |
| --- | --- | --- |
| Sl.No | Name of the Article | Status |
|  | Tele-service delivery for Persons with Communication Disorders: A Sample Survey  Yashaswini R & Prema, K.S. Rao | Submitted to Journal of the International Society for Telemedicine and eHealth |
|  | Tele service in Speech-Language Pathology and Audiology: Prospects and Challenges  Prema, K.S. Rao & Yashaswini R. | Submitted to JISHA |
|  | Article on ‘Awareness about Tele health services’ Draft prepared for approval by authority | To be submitted to Magazine for public |
|  | Feature article on Tele center for persons with communication disorders | Submitted to ASHA KIRAN |

1. Journal Editorship- NIL
2. Scholarly Reviewing Activities- NIL
3. Ongoing Research: NIL
4. **Clinical Services**
5. General Clinical Services:- NIL
6. Specialized Clinical Services

**Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.**

**Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Video - Conference | | Skype Therapy Sessions | | Educational Guidance | | Total |
| TA | TI | TA | TI | VC | Skype |
| Clients | 1 | 1 | 5 | 21 | - | - | **26** |
| Sessions | 2 | 6 | 5 | 220 | - | - | **233** |

1. **Details of Tele-Rehabilitation through Video Conferencing in the Month of May , 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | 1 | - | - | - | 1 | - | - | - | - | **2** |
| Total number of sessions | - | - | - | - | - | - | 6 | - | - | - | 2 | - | - | - | - | **8** |

**C) Details of Tele-Rehabilitation through Skype in the Month of May, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | 2 | 2 | - | - |  | - | 16 | 6 | - | - | - | - | **26** |
| Total number of sessions | - | - | - | 26 | 15 | - | - | - | - | 125 | 59 | - | - | - | - | **225** |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation across India in May, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of case** | **No. of sessions** |
| Karnataka | 13 | 112 |
| Kerala | 3 | 36 |
| Tamil Nadu | 2 | 11 |
| Assam | 2 | 19 |
| MP | 2 | 5 |
| Mumbai | 1 | 8 |
| **Total** | **23** | **191** |

1. **Total no. of Clients/Sessions for Tele-Rehabilitation of Indians abroad, April, 2018**

|  |  |  |
| --- | --- | --- |
| **Place** | **No. of cases** | **No. of sessions** |
| US | 2 | 11 |
| Japan | 1 | 11 |
| South Korea | 1 | 7 |
| UK | 1 | 18 |
| **Total** | **5** | **42** |

1. **State-wise distribution of clients availing Tele-Sessions through Skype**
2. **Out-side India distribution of clients availing Tele-Sessions and Skype**

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode

* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: N**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

**VII.** **Awards and Honors Received by Faculty and Staff: NIl**

**VIII EXTRA Curricular Activities: Nil**

**IX. MAJOR EVENTS OF THE Month:**

**x. Eminent VISITORS:**

* Visit of UGC committee members on 4.05.2018.

**XI. STAFF RELATED:** .

**XII. Any Other:** Membership in Professional Organizations/Associations:

Life Membership (Institutional) with Tele-medicine Society of India.

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month** | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com) | 6376 | 648 | Nil |
| www.aiishcredmhelpline.in | Request to change domain name | 18229 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 5 | 1 |
| Sessions | 37 | 1 |
| Official letters | - | |
| Mails | - | |

**Head/** प्रधान शासक

**TCPD/** टि सी पि डि