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| **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06**  **ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06**  **संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र**  **TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2018-19 दिनांक/ Date: 14.02.2019

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.01.2019 – 31.01.2019 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को [director@aiishmysore.in](mailto:director@aiishmysore.in) एवं [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in) पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.01.2019 – 31.01.2019 is hereby submitted for your kind perusal and needful. The report is being sent to [director@aiishmysore.in](mailto:director@aiishmysore.in) and [monthlyreports@aiishmysore.in](mailto:monthlyreports@aiishmysore.in).

Head-TCPD

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Monthly Reports of the staff** | | | | | | | | | | |
| Ms. Yashaswini R, Clinical Supervisor | | | | | | | | | | |
| Nature of Service | | | | | No. of Clients | | | No. of Sessions | | |
| Tele-Assessment - Video Conference | | | | | 00 | | | 00 | | |
| Tele-Intervention - Video Conference | | | | | 00 | | | 00 | | |
| Tele-Assessment-Skype | | | | | - | | | - | | |
| Tele-Intervention-Skype | | | | | 00 | | | 00 | | |
| E-mails Queries | | | | | - | | |  | | |
| Counseling for enrolment at TCPD | | | | | 08 | | | | | |
| Telephone | | | | | - | | | | | |
| Assistance for Administrative Activities | Monthly statistics   * Calculated monthly stats for clinical activities and verified it in monthly report. * Cross checked monthly report and leave statement.   Letter drafting   * Drafting letters and other official communications as clerk cum Typist is relieved from his duties from 11.12.2018. * Sent the TCPD information slips to DCS with a copy of director’s approval letter.   Webinar arrangements   * Arranged for webinar on “Overview of sample size estimation in quantitative studies” by Dr. Sumanth M M, Community Medicine on 31.01.2019. * Arrangements for webinar on International symposium on digital health technology on 8.2.19   Website updating   * Coordinated with Mr. Keshav , swift solution regarding query mails being received at the official mail ID of TCPD * Taught Ms. Adithya to use corel video studio software to edit webinar of Head-TCPD and upload it on the website   ISO   * Meeting with staff TCPD regarding maintenance of monthly report and ISO internal audit.   ISO internal audit on 28.2.2019 between 9:30 to 10:30 with Mr. Manohar as auditer. | | | | | | | | | |
| Others | * Participated in New Year celebration organized by Gymkhana in quadrangle. * Coordinated with photographer for taking pictures of TCPD activities. * Working on the book chapter with Dr. G Malar. * Coordinated with Mr. Raghuram, architect for planning the glass patrician at TCPD on 9th and 10th Jan, 2019 * Sent 50 copies TCPD brochures to DCS.   Research   * Working on “Perceptions, perspectives and assumed competence on Tele-special education: A survey among educators” with Dr. Malar.   + Abstract submitted   + Questionnaire developed | | | | | | | | | |
| Ms. Priyanka, SLP Gr. 1 | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | - | | | | - | | |
| Tele-Intervention - Video Conference | | | | - | | | | - | | |
| Tele-Assessment-Skype/Zoom | | | | - | | | | - | | |
| Tele-Intervention-Skype/Zoom | | | | 8 | | | | 42 | | |
| Telephone | 3 | | | | | | | | | |
| Email Queries | 10 | | | | | | | | | |
| Counseling | - | | | | | | | | | |
| Material Development | Preparation of Power Point Presentation and material for Clients | | | | | | | | | |
| Assistance for Administrative Activities | * Attended department meetings with the Clinical Supervisor and HOD * Familiarized with various software and created accounts * Updated client Feedback register * Updated cases in the Skype register * Attended article presentation done by students posted in TCPD * Explored various articles related to the topic “Family centered Tele intervention services” | | | | | | | | | |
| Others | * Recorded and observed videos of clients availing services from TCPD * Mailed all the new cases allotted regarding the commencement of therapy sessions * Mailed consent and undertaking forms to clients * Updated list of materials prepared for clients * Assigned cases and updated clinical schedule | | | | | | | | | |
| Ms. Vanthanaa, SLP Gr. 1 | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | | - | | | | | | - |
| Tele-Intervention - Video Conference | | | | - | | | | | | - |
| Tele-Assessment-Skype/Zoom | | | | 3 | | | | | | 3 |
| Tele-Intervention-Skype/Zoom | | | | 8 | | | | | | 45 |
| Telephone | | Nil | | | | | | | | |
| Email Queries | | 5 | | | | | | | | |
| Counseling | | Nil | | | | | | | | |
| Material Development | | * Preparation of Power Point Presentation and material for Clients * Documentation and updating of the online therapy sessions * Preparation of Power Point Presentation for CELF Stimuli. | | | | | | | | |
| Assistance for Administrative Activities | | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same. * Student In-charge- Maintenance of M.Sc. SLP student work records and assignments. * Prepared Google form for Skype register * Preparation of documents for ISO audit (List of staffs, Skill Matrix, Alternative arrangements, List of AV materials, List of furniture and equipments) | | | | | | | | |
| Others | | * Maintaining clinical schedule * Maintaining daily diary and patient progress reports. * Maintenance of Skype therapy registers. * Updated the sessions and data related to the clients * Compiling literature for research paper on Tele-assessment in dysphagia. | | | | | | | | |
| Ms. S Adithya, Audiologist Gr. 1 | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | - | | | | | | - | |
| Tele-Intervention - Video Conference | | | - | | | | | | - | |
| Tele-Assessment-Zoom | | | 3 | | | | | | 3 | |
| Tele-Intervention-Zoom | | | 4 | | | | | | 20 | |
| Telephone | | | 1 | | | | | | - | |
| Email Queries | | | 3 | | | | | | - | |
| Counselling | | | 2 | | | | | | 2 | |
| Material Development | | * Segregation of slides based on different activities and skills. * Preparation of Power Point Presentation for Clients as a part of therapy materials. | | | | | | | | |
| Assistance for Administrative Activities | | * Orientation about TCPD and procedures followed in TCPD for Tele-Assessment and Intervention, student training, public education and research. * Exploring different apps, sites, accounts, registers used for documentation purpose in TCPD. * Attended department meetings with the Director, HOD and in-charge. * Case allotment and replying to e-mails from clients. * ASSET app editing and test run was done. * Video editing of “Certification of persons with disability” was done. * Editing of different Google drive forms such as feedback form, consent etc. * TCPD slips for recommendation were made. * Drafted a letter to the director seeking permission to disseminate TCPD slips in DCS. * Counseling of client regarding Tele-intervention services. * Maintenance of client’s attendance. * Preparation of therapy materials for therapy. * Maintenance of Clinical work schedule. | | | | | | | | |
| Others | | * Attended department meetings with the Clinical Supervisor and HOD * Recorded and observed videos of clients availing services from TCPD | | | | | | | | |
| Ms. Chaithra K.C, Audiologist Gr. 1 | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | - | | | | - | | | |
| Tele-Intervention - Video Conference | | | - | | | | - | | | |
| Tele-Assessment-Zoom | | | 1 | | | | 1 | | | |
| Tele-Intervention-Zoom | | | 5 | | | | 28 | | | |
| Telephone | 2 | | | | | | | | | |
| Email Queries | 4 | | | | | | | | | |
| Counselling | 0 | | | | | | | | | |
| Material Development | * Segregation of slides based on different activities and skills. * Preparation of Power Point Presentation for Clients as a part of therapy materials. | | | | | | | | | |
| Assistance for Administrative Activities | * Recorded and observed videos of clients availing services from TCPD * Familiarized with various software and created accounts * Mailed consent and undertaking forms to clients * Updated list of materials prepared for clients * Assigned cases and updated clinical schedule * Attended article presentation done by students posted in TCPD * Mailed all the new cases allotted regarding the commencement of therapy sessions * Updated Counseling register and referral register * Updated cases in the Skype register | | | | | | | | | |
| Others | * Attended department meetings with the Clinical Supervisor and HOD | | | | | | | | | |
| Ms. Rakshatha, SLP Gr. 1 | | | | | | | | | | |
| Tele-Assessment - Video Conference | | | - | | | - | | | | |
| Tele-Intervention - Video Conference | | | - | | | - | | | | |
| Tele-Assessment-Skype | | | 2 | | | 4 | | | | |
| Tele-Intervention-Skype | | | 6 | | | 27 | | | | |
| Telephone | 10 | | | | | | | | | |
| Email Queries | 08 | | | | | | | | | |
| Counseling | 0 | | | | | | | | | |
| Material Development | * Preparation of Power Point Presentation and material for Clients | | | | | | | | | |
| Assistance for Administrative Activities | * Attended department meetings with the Clinical Supervisor and HOD * Familiarized with various software and created accounts * Updated Counseling register and referral register * Updated cases in the Skype therapy register * Mailed consent and undertaking forms to clients * Prepared and compiled summary of feedback from clients, students and graphic designing and the graphical representation of the same * Updated list of materials prepared for clients * Assigned cases and updated clinical schedule * Mailed all the new cases allotted regarding the commencement of therapy sessions * Explored various articles related to the topic ‘’Pre-linguistic Milieu Teaching’’ | | | | | | | | | |
| Others | * Attended Journal club and clinical conferences * Attended article presentation done by students posted in TCPD * Recorded and observed videos of clients availing services from TCPD | | | | | | | | | |
| Ms. Nithyashree R, Junior Technical Writer | | | | | | | | | | |
| Material Development | * Translation of Training Material on Attention and Concentration –6 pages | | | | | | | | | |
| Assistance for Administrative Activities | Implementation of Rajbhasha in the Center. Updation of Hindi related documents | | | | | | | | | |

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: 2 student
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - Nil

* Guest Lectures: webinar on “Overview of sample size estimation in quantitative studies” by Dr. Sumanth M M, Community Medicine on 31.01.2019.
* webinar on International symposium on digital health technology on 8.2.19

1. Additional Academic Services rendered by the Faculty and Staff-: I st M.Sc classes were handled by Head-TCPD
2. Student training at TCPD
   * M.Sc. (SLP)-
   * M.Sc. (AUD)-
3. Curriculum Development: NIL
4. Service in Academic bodies of other Organizations: NIL
5. Books/Book Chapters/ Other Resource Materials prepared: NIL
6. Any Other:

**II. RESEARCH ACTIVITIES**

1. Research Projects: Non Funded (Details proved in the table)
2. Completed Research Projects: Nil
3. Projects with Extramural Funding: Nil

**Non-funded project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project | * Pictures in the audiovisual material are being edited * Rerecording of the voice over for 3modules complete * Editing of the voice over in progress | Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

Ongoing Research Projects

1. Doctoral and Post Doctoral Programs- Ms. Yashaswini R is working on her Ph.D. thesis titled “Presymbolic communication behaviors in typically developing children and children with intellectual impairments (0.6-1.6 years): A comparative study”
2. Research Papers presented at National/International Conferences/ Seminars (in APA format) –
3. Research Papers Published (in APA format)

* Papers published in National /International Journals
* Papers published in Conference/Seminar Proceedings
* Research Papers in press.:- NIL
* Books published (in APA format):- NIL
* Book chapters published (in APA format) NIL
* Books in press: NIL
* Books/Manuals/Seminar Proceedings edited- NIL
* Journal Editorship- NIL
* Scholarly Reviewing Activities- NIL
* Ongoing Research: NIL

III. **Clinical Services**

**Out-reach Clinical/rehabilitation/Special educational activities through tele-practice.**

**Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | VC | | Skype/Zoom Therapy | | Ed. Guidance | | Total |
| TA | TI | TA | TI | VC | Skype |
| Clients | 0 | 0 | 06 | 21 | - | - | **31** |
| Sessions | 0 | 0 | 06 | 147 | - | - | **172** |

**Details of Tele-Rehabilitation through VC in Jan, 2019**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total number of sessions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

**Details of Tele-Rehabilitation through Skype in the Month of January, 2019**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Phonological  Disorders | | | Fluency Disorders | | | Voice Disorders | | | Language Disorders | | | Neuro-motor speech disorders | | | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | 1 | 2 | - | 2 | 1 | - | - | - | - | 21 | 4 | - | - | - | - | **31** |
| Total number of sessions | 3 | 6 | - | 10 | 4 | - | - | - | - | 119 | 32 | - | - | - | - | **172** |

**Total no. of casess/Sessions for tele-rehabilitation across the globe in Jan, 2019**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | Row Labels | No. of Cases | N. of Sessions | | Dubai | 1 | 9 | | India | 24 | 121 | | Japan | 1 | 2 | | UK | 3 | 27 | | US | 2 | 13 | | Grand Total | **31** | **172** | |
|  |

**Total no. of casess/Sessions for tele-rehabilitation across the India in Jan, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | States of India | No. of cases | No. of sessions | | Andra pradesh | 2 | 5 | | Assam | 3 | 13 | | Delhi | 2 | 11 | | Jharkhand | 1 | 9 | | Karnataka | 8 | 38 | | Kerala | 2 | 12 | | Maharashtra | 1 | 3 | | Tamil Nadu | 1 | 2 | | Telangana | 1 | 3 | | Rajasthan | 1 | 8 | | Uttar Pradesh | 2 | 5 | | TOTAL | **24** | **109** | |
|  |

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode

* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: Nil**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

**VII.** **Awards and Honors Received by Faculty and Staff: NIl**

**VIII EXTRA Curricular Activities: Nil**

**IX. MAJOR EVENTS OF THE Month:**

**x. Eminent VISITORS:**

**XI. STAFF RELATED:**

**XII. Any Other:**

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month** | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com) | 7165 | 7296 | Nil |
| www.aiishtcpdhelpline.in | 22187 | 22639 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 7 | - |
| Sessions | 38 | - |
| Official letters | - | |
| Mails | - | |

**Head/** प्रधान शासक

**TCPD/** टि सी पि डि