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| **अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 06****ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE-06****संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र** **TELE-CENTER FOR PERSONS WITH COMMUNICATION DISORDERS** |

SH/TCPD/Monthly report/2018-19 दिनांक/ Date: 14.02.2019

निदेशक को प्रस्तुत/ Submitted to the Director:

संप्रेषण न्यूनता व्यक्तियों के लिए टेली केन्द्र की  01.01.2019 – 31.01.2019 अवधि का मासिक रिपोर्ट को आपके अवलोकन एवं आवश्यक कार्रवाई के लिए प्रस्तुत किया जा रहा है। रिपोर्ट को director@aiishmysore.in एवं monthlyreports@aiishmysore.in पर भेजा गया है।

The monthly report of the Tele-center for Persons with Communication Disorders covering the period from 01.01.2019 – 31.01.2019 is hereby submitted for your kind perusal and needful. The report is being sent to director@aiishmysore.in and monthlyreports@aiishmysore.in.

 Head-TCPD

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| **Monthly Reports of the staff** |
| Ms. Yashaswini R, Clinical Supervisor |
| Nature of Service | No. of Clients | No. of Sessions |
| Tele-Assessment - Video Conference | 00 | 00 |
| Tele-Intervention - Video Conference | 00 | 00 |
| Tele-Assessment-Skype | - | - |
| Tele-Intervention-Skype | 00 | 00 |
| E-mails Queries | - |  |
| Counseling for enrolment at TCPD | 08 |
| Telephone | - |
| Assistance for Administrative Activities | Monthly statistics* Calculated monthly stats for clinical activities and verified it in monthly report.
* Cross checked monthly report and leave statement.

Letter drafting* Drafting letters and other official communications as clerk cum Typist is relieved from his duties from 11.12.2018.
* Sent the TCPD information slips to DCS with a copy of director’s approval letter.

Webinar arrangements * Arranged for webinar on “Overview of sample size estimation in quantitative studies” by Dr. Sumanth M M, Community Medicine on 31.01.2019.
* Arrangements for webinar on International symposium on digital health technology on 8.2.19

Website updating* Coordinated with Mr. Keshav , swift solution regarding query mails being received at the official mail ID of TCPD
* Taught Ms. Adithya to use corel video studio software to edit webinar of Head-TCPD and upload it on the website

ISO* Meeting with staff TCPD regarding maintenance of monthly report and ISO internal audit.

ISO internal audit on 28.2.2019 between 9:30 to 10:30 with Mr. Manohar as auditer. |
| Others | * Participated in New Year celebration organized by Gymkhana in quadrangle.
* Coordinated with photographer for taking pictures of TCPD activities.
* Working on the book chapter with Dr. G Malar.
* Coordinated with Mr. Raghuram, architect for planning the glass patrician at TCPD on 9th and 10th Jan, 2019
* Sent 50 copies TCPD brochures to DCS.

Research* Working on “Perceptions, perspectives and assumed competence on Tele-special education: A survey among educators” with Dr. Malar.
	+ Abstract submitted
	+ Questionnaire developed
 |
| Ms. Priyanka, SLP Gr. 1 |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - |  - |
| Tele-Assessment-Skype/Zoom | - | - |
| Tele-Intervention-Skype/Zoom | 8 |  42 |
| Telephone  |  3 |
| Email Queries |  10 |
| Counseling |  - |
| Material Development | Preparation of Power Point Presentation and material for Clients  |
| Assistance for Administrative Activities | * Attended department meetings with the Clinical Supervisor and HOD
* Familiarized with various software and created accounts
* Updated client Feedback register
* Updated cases in the Skype register
* Attended article presentation done by students posted in TCPD
* Explored various articles related to the topic “Family centered Tele intervention services”
 |
| Others | * Recorded and observed videos of clients availing services from TCPD
* Mailed all the new cases allotted regarding the commencement of therapy sessions
* Mailed consent and undertaking forms to clients
* Updated list of materials prepared for clients
* Assigned cases and updated clinical schedule
 |
| Ms. Vanthanaa, SLP Gr. 1 |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype/Zoom | 3 | 3 |
| Tele-Intervention-Skype/Zoom | 8 |  45 |
| Telephone  |  Nil |
| Email Queries |  5 |
| Counseling |  Nil |
| Material Development | * Preparation of Power Point Presentation and material for Clients
* Documentation and updating of the online therapy sessions
* Preparation of Power Point Presentation for CELF Stimuli.
 |
| Assistance for Administrative Activities | * Corresponding confirmation e-mails to the cases for enrolment for Tele sessions and follow up for the same.
* Student In-charge- Maintenance of M.Sc. SLP student work records and assignments.
* Prepared Google form for Skype register
* Preparation of documents for ISO audit (List of staffs, Skill Matrix, Alternative arrangements, List of AV materials, List of furniture and equipments)
 |
| Others | * Maintaining clinical schedule
* Maintaining daily diary and patient progress reports.
* Maintenance of Skype therapy registers.
* Updated the sessions and data related to the clients
* Compiling literature for research paper on Tele-assessment in dysphagia.
 |
| Ms. S Adithya, Audiologist Gr. 1 |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Zoom | 3 | 3 |
| Tele-Intervention-Zoom | 4 | 20 |
| Telephone  | 1 | - |
| Email Queries | 3 | - |
| Counselling | 2 | 2 |
| Material Development | * Segregation of slides based on different activities and skills.
* Preparation of Power Point Presentation for Clients as a part of therapy materials.
 |
| Assistance for Administrative Activities | * Orientation about TCPD and procedures followed in TCPD for Tele-Assessment and Intervention, student training, public education and research.
* Exploring different apps, sites, accounts, registers used for documentation purpose in TCPD.
* Attended department meetings with the Director, HOD and in-charge.
* Case allotment and replying to e-mails from clients.
* ASSET app editing and test run was done.
* Video editing of “Certification of persons with disability” was done.
* Editing of different Google drive forms such as feedback form, consent etc.
* TCPD slips for recommendation were made.
* Drafted a letter to the director seeking permission to disseminate TCPD slips in DCS.
* Counseling of client regarding Tele-intervention services.
* Maintenance of client’s attendance.
* Preparation of therapy materials for therapy.
* Maintenance of Clinical work schedule.
 |
| Others | * Attended department meetings with the Clinical Supervisor and HOD
* Recorded and observed videos of clients availing services from TCPD
 |
| Ms. Chaithra K.C, Audiologist Gr. 1 |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Zoom | 1 | 1 |
| Tele-Intervention-Zoom | 5 | 28 |
| Telephone  | 2 |
| Email Queries | 4 |
| Counselling | 0 |
| Material Development | * Segregation of slides based on different activities and skills.
* Preparation of Power Point Presentation for Clients as a part of therapy materials.
 |
| Assistance for Administrative Activities | * Recorded and observed videos of clients availing services from TCPD
* Familiarized with various software and created accounts
* Mailed consent and undertaking forms to clients
* Updated list of materials prepared for clients
* Assigned cases and updated clinical schedule
* Attended article presentation done by students posted in TCPD
* Mailed all the new cases allotted regarding the commencement of therapy sessions
* Updated Counseling register and referral register
* Updated cases in the Skype register
 |
| Others | * Attended department meetings with the Clinical Supervisor and HOD
 |
| Ms. Rakshatha, SLP Gr. 1 |
| Tele-Assessment - Video Conference | - |  - |
| Tele-Intervention - Video Conference | - | - |
| Tele-Assessment-Skype | 2 | 4 |
| Tele-Intervention-Skype | 6 |  27 |
| Telephone  |  10 |
| Email Queries |  08 |
| Counseling |  0 |
| Material Development | * Preparation of Power Point Presentation and material for Clients
 |
| Assistance for Administrative Activities | * Attended department meetings with the Clinical Supervisor and HOD
* Familiarized with various software and created accounts
* Updated Counseling register and referral register
* Updated cases in the Skype therapy register
* Mailed consent and undertaking forms to clients
* Prepared and compiled summary of feedback from clients, students and graphic designing and the graphical representation of the same
* Updated list of materials prepared for clients
* Assigned cases and updated clinical schedule
* Mailed all the new cases allotted regarding the commencement of therapy sessions
* Explored various articles related to the topic ‘’Pre-linguistic Milieu Teaching’’
 |
| Others | * Attended Journal club and clinical conferences
* Attended article presentation done by students posted in TCPD
* Recorded and observed videos of clients availing services from TCPD
 |
| Ms. Nithyashree R, Junior Technical Writer |
| Material Development | * Translation of Training Material on Attention and Concentration –6 pages
 |
| Assistance for Administrative Activities | Implementation of Rajbhasha in the Center. Updation of Hindi related documents |

1. **ACADEMIC ACTIVITIES**
2. Short-term Training Programs:- NIL
3. Clinical Observation Posting of Students from other Institutes: 2 student
4. Virtual Seminars/Conferences/Workshops/ Staff enrichment program attended - Nil
* Guest Lectures: webinar on “Overview of sample size estimation in quantitative studies” by Dr. Sumanth M M, Community Medicine on 31.01.2019.
* webinar on International symposium on digital health technology on 8.2.19

1. Additional Academic Services rendered by the Faculty and Staff-: I st M.Sc classes were handled by Head-TCPD
2. Student training at TCPD
	* M.Sc. (SLP)-
	* M.Sc. (AUD)-
3. Curriculum Development: NIL
4. Service in Academic bodies of other Organizations: NIL
5. Books/Book Chapters/ Other Resource Materials prepared: NIL
6. Any Other:

**II. RESEARCH ACTIVITIES**

1. Research Projects: Non Funded (Details proved in the table)
2. Completed Research Projects: Nil
3. Projects with Extramural Funding: Nil

**Non-funded project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Project** | **Duration/ Funding Agency** | **Status** | **PI / Co-I** | **Total Grant** |
| Capacity building in in-service teachers of KV School on identification and management of children with learning disability in classroom | NON-FUNDED AIISH-MHRD collaborative project  | * Pictures in the audiovisual material are being edited
* Rerecording of the voice over for 3modules complete
* Editing of the voice over in progress
 |  Dr. Jayashree C Shanbal | Non-Funded |
|  |  |

Ongoing Research Projects

1. Doctoral and Post Doctoral Programs- Ms. Yashaswini R is working on her Ph.D. thesis titled “Presymbolic communication behaviors in typically developing children and children with intellectual impairments (0.6-1.6 years): A comparative study”
2. Research Papers presented at National/International Conferences/ Seminars (in APA format) –
3. Research Papers Published (in APA format)
* Papers published in National /International Journals
* Papers published in Conference/Seminar Proceedings
* Research Papers in press.:- NIL
* Books published (in APA format):- NIL
* Book chapters published (in APA format) NIL
* Books in press: NIL
* Books/Manuals/Seminar Proceedings edited- NIL
* Journal Editorship- NIL
* Scholarly Reviewing Activities- NIL
* Ongoing Research: NIL

III. **Clinical Services**

**Out-reach Clinical/rehabilitation/Special educational activities through tele-practice.**

**Tele- Diagnosis & Rehabilitation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | VC | Skype/Zoom Therapy  | Ed. Guidance | Total  |
| TA | TI | TA | TI | VC | Skype |
| Clients | 0 | 0 | 06 | 21 | - | - | **31** |
| Sessions | 0 | 0 | 06 | 147 | - | - | **172** |

**Details of Tele-Rehabilitation through VC in Jan, 2019**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total number of sessions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |

**Details of Tele-Rehabilitation through Skype in the Month of January, 2019**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Phonological Disorders | Fluency Disorders | Voice Disorders | Language Disorders | Neuro-motor speech disorders  | Total |
| P | A | G | P | A | G | P | A | G | P | A | G | P | A | G |  |
| Total number of clients | 1 | 2 | - | 2 | 1 | - | - | - | - | 21 | 4 | - | - | - | - | **31** |
| Total number of sessions | 3 | 6 | - | 10 | 4 | - | - | - | - | 119 | 32 | - | - | - | - | **172** |

**Total no. of casess/Sessions for tele-rehabilitation across the globe in Jan, 2019**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |
| --- | --- | --- |
| Row Labels | No. of Cases | N. of Sessions |
| Dubai | 1 | 9 |
| India | 24 | 121 |
| Japan | 1 | 2 |
| UK | 3 | 27 |
| US | 2 | 13 |
| Grand Total | **31** | **172** |

 |
|  |

**Total no. of casess/Sessions for tele-rehabilitation across the India in Jan, 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |
| --- | --- | --- |
| States of India | No. of cases | No. of sessions |
| Andra pradesh | 2 | 5 |
| Assam | 3 | 13 |
| Delhi | 2 | 11 |
| Jharkhand | 1 | 9 |
| Karnataka | 8 | 38 |
| Kerala | 2 | 12 |
| Maharashtra | 1 | 3 |
| Tamil Nadu | 1 | 2 |
| Telangana | 1 | 3 |
| Rajasthan | 1 | 8 |
| Uttar Pradesh | 2 | 5 |
| TOTAL | **24** | **109** |

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|  |

**C) Feedback on connectivity**

**IV. Extension Activities**

1. Rehabilitation and Education through Distance Mode
* Out-reach Clinical/rehabilitation/Special educational activities through tele-mode.
* Collaboration with BGS group activity.

**V. Technological Consultancy Services: Nil**

**VI. Central Facilities**

1. Library and Information Services
2. Public Information Activities
3. Material Development:

 **VII.** **Awards and Honors Received by Faculty and Staff: NIl**

 **VIII EXTRA Curricular Activities: Nil**

 **IX. MAJOR EVENTS OF THE Month:**

**x. Eminent VISITORS:**

**XI. STAFF RELATED:**

**XII. Any Other:**

**TCPD website:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Hits of previous month**  | **Number of Hits** | **Enquiries** |
| [www.aiishtcpd.com](http://www.aiishtcpd.com)  | 7165 | 7296 | Nil |
| www.aiishtcpdhelpline.in | 22187 | 22639 | Nil |

1. **Official Language Implementation (OLI)**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Skype** | **Videoconferencing** |
| Clients | 7 | - |
| Sessions | 38 | - |
| Official letters | - |
| Mails | - |

 **Head/** प्रधान शासक

 **TCPD/** टि सी पि डि