Submitted to the Director.

 Sub: Journal subscription 2021-reg.

Respected Madam,

With reference to the above, it is decided to cancel the subscription of journals for the year 2021 through GeM vide note dated 8th September 2021 (*Page 6 of Purchase Section File No. SH/PUR/212/LIC/20-21*) along with an intimation to us to prepare the journals for subscription for the year 2022, three months in advance.

In this regard, it is kindly requested to inform the Purchase Section to make an attempt to subscribe the journals directly from the Publishers as proprietary items in multi-year subscription mode from 2021. A proposal received from M/s Elsevier, our major journal publisher (*17 journals in our proposed list of journals for subscription are published by M/s Elsevier*), in this respect is enclosed herewith. The publisher is offering nearly 4% discount on each title. Also, it offers price cap on multi-year subscription. It may please be noted that the discount offer we received through GeM was only 1%. Even, with the manual tender last year, the maximum discount was 2.5%. Hence, the Purchase Section may kindly be instructed to contact the remaining publishers of e-journals and negotiate for discount in line with M/s Elsevier.

It also suggested to exclude the publishers of the following categories of journals from negotiation (*List enclosed*).

1. E-journals which are not yet published their issues for the year 2021 ( 2 nos.)
2. Journal(s) which stopped access recently ( 1 no.)
3. Print journals (*9 nos*.)

The final list of …. Journals (including the Elsevier published journals) along with the contact details of the publishers are enclosed herewith.

Your kind attention is also brought to the fact that unlike the subscription of literature databases, once we subscribe an e-journal in a particular year, we own the content of all the issues of the journal published during the year for ever. It is not just for the year of subscription. It is known as perpetual access. Moreover, we were getting access to the published issues of all the proposed e-journals from January this year. Usually, the period of subscription for the journals is calendar year.

 Yours faithfully,

Library and Information Officer