**अखिल भारतीय वाक् श्रवण संस्थान, मैसूरू - 570 006**

**ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSURU - 570 006**

**वाक् भाषा विज्ञान विभाग**

**DEPARTMENT OF SPEECH-LANGUAGE SCIENCES**

**MONTHLY REPORT FOR THE MONTH OF June 2021**

**(FROM 01.06.2021 TO 30.06.2021)**

1. **ACADEMIC ACTIVITIES:**
2. **Theory classes:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the faculty / staff** | **Theory classes** | **Allotted  (Hrs/ Week)** | **Taken**  **(Hrs/ month)** |
| Dr. N. Sreedevi | I MSc (SLP) Both A and B Sections  Phonological Disorders | 18 | 14 |
| Dr. Yeshoda K | I MSc (SLP) A+B Sections (Combined class) | 4 | 4 |
| III B.ASLP B Section | 4 | 14 |
| Dr. M Santosh | 2nd M.SLP, A Section | - | 16 |
| Supra Segmental & Music acoustics 2nd M.SLP, B section | - | 16 |
| Dr. T. Jayakumar | Research Methods & Statistics, II B.Sc, A Section | 3 | 10 |
| Dr. R Rajasudhakar | I BASLP: Speech Language Pathology: Assessment & Management | 4 | 4 |
| III BASLP: Speech Language Pathology and Audiology in Practice | 3 | 3 |
| Dr. M B Priya | Speech Language Pathology - Assessment and Management – I B.ASLP (B Section) | 4 | 17 |
| Gerontology and Communication Disorders – I M.Sc (SLP) | 4 | - |
| Language Acquisition – DECSE (HI) | 4 | 18 |
| Management of Communication Disorders – II – (DHLS) | 2 | 9 |
| TOTAL | | | **125** |

\*Taken through Zoom + Syllabus completed

**Practical classes : Nill**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the faculty / staff** | **Class** | **Topic** | **Date** |

1. **Short-term training program:**

1. **Clinical Observation Posting of Students from other Institutes: Nil**
   * + - Number of Students:
       - Course:
       - Institute :
       - Date :
2. **Seminars/Conferences/Workshops/Training Programs conducted**

* Theme /Topic
* Coordinator Objectives
* Target Audience
* Number of Participants:
* Date

1. **Staff Enrichment /In-house training Programmes (*For own staff members*)**

* Theme /Topic
* Coordinator
* Objectives
* Number of Participants
* Date

1. **Guest Lectures**

* Name, Designation and Institutional affiliation of Lecturer:
* Topic of Lecture :
* Date :

1. **Additional Academic Services rendered by the Faculty and Staff**
2. ***Invited Talks :* Nil**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Faculty** | **Topic** | **Event** | **Date** |
|  |  |  |  |

1. ***Curriculum Development***
2. ***Development of Materials to Support Learning***
3. ***Service in Academic bodies of other Organizations***

**Dr. K. Yeshoda**

* Member, Board of Studies in Speech-Language Pathology (PG) of University of Mysore, Mysuru from 18th Jan. 2019.
* Member – Board of Studies in Speech & Hearing (BOS-B.Sc. Speech & Hearing), Vijayanagar Sri Krishnadevaraya University, Ballari from 19th May 2015.
* Member – Board of Education (BOE-M.Sc. Sp & Hg/ SLP), Bangalore University, Bengaluru from Nov. 2017
* Member – Board of Education (BOE-BASLP),Vijayanagara Sri. Krishnadevaraya University, Ballari from Dec. 2017.

1. ***Participation in Committees/ Taskforces and Panels set up by other organizations/agencies.***

**Dr. Sreedevi N :**

* Served as a member of Doctoral committee progress presentation of Phd candidates

**Dr. K. Yeshoda**

* Supervision of work-Review, pilot studies for finalization of topicsof3 JRFs for Ph.D. (SLP) reported on 1.4.2021 (Ms. Bilvashree, C.), 9.4.2021 (Ms. Revathi, R.) & 15.4.2021 (Ms. Ceana M. Paul)

Dr. T. Jayakumar

* Supervision of review work of3 JRFs for Ph.D. (SLP) reported on April,2021( Mr. Jesnu Jose, Ms. Ranjitha Kashyap & Mrs. Geetha M.P).

1. ***Seminar/Conference/Workshop/In-house Training Programs attended by the faculty/staff at AIISH***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No** | **Name of the faculty/ staff** | **Event attended** | **Organized by** | **Date** |
| 1 | 1. Dr. Sreedevi N  2.Dr. Santosh M  3. Dr. T. Jayakumar  4. Dr. R. Rajsudhakar  5. Dr. Priya M B | Online workshop on “Teaching Learning and Assessment in the field of Speech and Hearing”  Resource persons: Faculty from KMC, Mangalore | Academic Section, AIISH, Mysuru. | 28.06.2021 to 30.06.2021 |
| 2 | Dr. R. Rajasudhakar | Online Workshop on Research Paper Writing | Rehaboth Academic Services, Bengalore | 25.6.2021 to 26.6.2021 |
| 3 | 1. Dr. T. Jayakumar  2. Dr. Priya M B | In-house webinar on “Multi-channel Event related Potential: Acquisition, Analysis and Interpretation” | Department of Audiology, AIISH | 07 – 10th June, 2021 |
| 4 | Webinar on “How to publish in Medical Journals” | Taylor and Francis Group | 22nd June, 2021 |

1. CC/JC guided:

Any Other (Please Specify):

Dr. Sreedevi N:

* Attended 3 JC & 1 CC

Dr. T. Jayakumar:

* Guided 2 JC in the area of Voice assessment.

Dr. Priya M.B:

* Conduct of online assessment for I B.ASLP (A section students) and submission of C1 marks – 11.06.2021.

1. **ADDITIONAL & OTHER RESPONSIBILITIES OF THE FACULTY AND**

**STAFF:**

**Dr. N. Sreedevi**

**HOD –** POCD

Chairperson- Phonology Clinic,

Member- Library committee

Member – scrutiny of applications for Lecturer in Language Pathology (contract)

Gave feedback on SLS PEER evaluation PPT

Attended Office council meeting on 28.6.2021

**Dr. K Yeshoda**

HOD – Department of material Development

Chairperson – Voice clinic

Social Media Champion

Honorary General Secretary-AAA

Member – Selection Committee for finalizing students for admission to BSEd (Spl. Ed-HI) program of the institute

Chairperson: Committee to Document the Success Stories of Individuals who are Successfully Rehabilitated after availing Services at AIISH (CDSSISR)

Member: Internal Grievance Redressal Committee (IGRC) – for SC/ST Community

Chairperson- Vide/ Photography Committee-IALP-2021

**Dr. M. Santhosh**

Chairperson, Fluency Unit

Chairperson, Unit for Human Genetics.

Head – PFRI compilation.

Member – Entrance exam committee

Member – Ph.D. Selection Committee.

**Dr. T. Jayakumar**

**HOD – SLS**

Chair person – USOFA

Member, Voice Clinic

Member, Unit for Human Genetics.

Member – Office Council Committee

Honorary Treasurer-AAA

**Dr. R. Rajasudhakar**

Member Secretary, Voice Clinic

NSS Programme Officer for AIISH-NSS unit 1

Team Leader: AIISH – Jal Shakti Abhiyan

Member Secretary – Social Activities Committee

**Mr. Reuben T Varghese**

Member –Secretary Student Grievance Cell.

Member secretary – AAC unit

Member- Product Development Cell.

Member- OLI inspection committee.

**Dr. Priya M B.**

Member, Phonology Clinic

Member, Learning Disability Clinic

In-Charge, Phonology Lab, Dept. of SLS

Serving as Member – Website Updation Committee w.e.f 17.06.2020.

Preparation of RE (2021-22)-BE (2022-23) for Phonology Lab, Dept. of SLS

Attended Departmental Peer Evaluation presentation of SLS on 16.06.2021

**Ms. Sahana V.**

Assistance in Internship and Placement cell

1. **Research Activities**
2. **Research Projects**
3. ***Initiated***
4. ***Completed***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Title of the Project** | **Duration/ Funding Agency** | **PI / Co-I** | **Total Grant**  **(in lakhs)** | **Status** |
| 1 | Adaptation and Validation of Vocal Fatigue Index (VFI) in Kannada | 1 year / ARF | Dr. R. Rajasudhakar | 4.33 | Modifying according to the reviewer’s report  (in progress) |
| 3 | Effect of noise and noise reduction technique on Speaker Identification | 1 year / ARF | Dr. Hema. N. | 4.33 | Review report awaited |
| 4 | Validation of Discourse Analysis Scale in adults with Dementia | 1 year / ARF | Dr. Hema. N | 4.93 | Report Accepted |
| 6 | Perception and Production of Prosody in Children with Hearing Impairment. | 1 year / ARF | Dr. Yeshoda, K.  Dr. Sreeraj K | 4.93 | Report submitted |
| 7 | Executive function in Individuals with MCI and normal aging | 1 year / ARF | Dr. Abhishek B.P  Dr. RajaSudhakar | 4.98 | Initial report submitted |
| 8 | Auditory Processing in children with Speech Sound Disorders | 1 year / ARF | Dr. Chandni Jain &  Dr. Priya M. B. | 5.05 | Completed |
| 9 | Product Development of Useful Products of Research carried out at AIISH | 1 year / ARF | Dr. Prashanth Prabhu  Dr. Priya M. B. &  Dr. Shijith Kumar C | 5.03 | Initial Review received |
| 10 | Discourse and Working Memory in Neuro-typical individuals and adults with Aphasia | 1 year / ARF | Dr. Hema. N | 4.98 | Initial Report Submitted |
| 11 | Development and Standardization of Western Aphasia Battery in Tamil | 1 year/  ARF | Dr. Hema. N | 4.88 | Initial Report Submitted |
| 12 | Behavioural and Electrophysio-logical (P300) correlates for Visual and Auditory Process in Alzheimers Diseases | 1 year/  ARF | Dr. Hema. N | 4.88 | Term completed |
| 13 | Massively parallel sequencing of cerebral palsy | 2 years (ARF) | Dr. N Sreedevi  Dr. N Swapna  Dr. Srinivas K | 6.00 | Compliance report submitted. |
| 15 | Sequel of Auditory Dys-synchrony on Speech Production | 1 year / ARF | Dr. Priya M.B. &  Dr. Sandeep M. | 4.33 | Completed |
| 16 | Auditory Processing in children with Speech Sound Disorders | 1 year / ARF | Dr. Chandni Jain &  Dr. Priya M. B. | 5.05 | Completed |
| 17 | Product Development of Useful Products of Research carried out at AIISH | 1 year / ARF | Mr. Prashanth Prabhu,  Dr. Priya M. B. &  Dr. Shijith Kumar C | 5.03 | Initial Review received |
| 18 | Behavioral and Electrophysiological Correlates(N400) of Lexical and Phonological access in children with stuttering. For the proposed period of 13.10.2016 – 12.10.2017. (SH/CDN/ARF-49/2016-17). | Research project through AIISH Research Fund | PI: Dr. Santosh M  CI: Dr. Sandeep M | 4.93 | Completed |
| 19 | Construction and Validation of a Short Version of the Impact Scale for Assessment of Cluttering and Sttutering (ISACS) | Research project through AIISH Research Fund | PI: Dr. Santosh M  PI: Dr. Pallavi Kelkar | 4.93 | Revised project report submitted |
| 20 | Stimulability Assessment as an Outcome Measure of Phonological Intervention in Kannada Speaking Children with Speech Sound Disorders | 1 year/  ARF | Dr. Priya M. B. & Dr. N Sreedevi | 5.00 | Initiated on 27.04.2021 (A/N) |

1. ***Ongoing***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Title of the Project** | **Duration/ Funding Agency** | **PI / Co-I** | **Total Grant** | **Status** |
| 1 | Efficacy of articulation and prosody intervention program for children with hearing impairement using hearing aids | 3 years/SERB | Dr. N Sreedevi &  Dr. Sangeetha Mahesh | 23 Lakhs | Data collection  ongoing |
| 2 | Effect of cognitive load on speech and voice characteristics across lifespan | 3 years/ DST | Dr. T Jayakumar | 28 Lakhs | Data collection on progress |

1. **Doctoral Program:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Name of the Candidate** | **Title** | **Guide** | **Status** |
| 1 | Ms. Anitha Naittee | Effect of verbal context and phoneme position in the correct articulation of phoneme in Malayalam speaking children with down syndrome: A pre-post therapy comparison. | Dr. N. Sreedevi | Term over |
| 2 | Ms. Deepthi Ann Joy | Acoustic and Articulatory characteristics of Malayalam speaking children using Cochlear implant | Thesis submitted |
| 3 | Ms. Ranjitha R | A Comparative study of phonological representations in native Malayalam speaking typically developing children and children with speech sound disorders. | Ongoing |
| 4 | Ms. Seema M | Development of Diagnostic Articulation Test in English (DATE) for Indian Children | Gave consent for change of guide |
| 5 | Ms Ranjini | Derived Acoustic measures of Vowels in Kannada speaking children with  Cochlear implant’ | Ongoing |
| 6 | Ms Divyashree K N | Not yet finalized | Enrolled |
| 7 | Ms. Priyanka | Generalization of fluency to untreated language in bilinguals who stutter | Dr. Santosh M | Pre-thesis completed |
| 8 | Ms. Nirmal Sugathan | Behavioral and electrophysiological correlates of phonological processing in children and adults who stutter | Term over |
| 9 | Ms. Divya Seth | Efficacy of Response Cost Treatment for children who Stutter | Thesis submitted |
| 10 | Mr. Rakesh | Efficacy of prolonged speech and pause & talk technique in school aged children with stuttering: A comparison | Ongoing |
| 11 | Ms. Jyothi S | Child directed speech Vs Adult directed speech: comparison of acoustic measures between mothers of typically developing children and children with hearing impairment | Ongoing |
| 12 | Ms. Vasupradaa M | Yet to be finalized | Enrolled |
| 13 | Ms. Maisaa Jamal Mahmoud Al-Shawawreh | Role of Cognition in Developing Speaking Skills through use of multimedia. | Dr. Hema. N | Ongoing |
| 14 | Ms. Pooja C | Yet to be finalized | Enrolled |
| 15 | Ms. Yashaswini B C | Yet to be finalized | Enrolled |
| 16 | Ms. Lakshmipriya S M | Yet to be finalized | Enrolled |
| 17 | Tasnim A. S. Swaitti  Dept. of Linguistics, KIKS, UOM, Mysuru | The Effect of Geographical Area and Language Contact on Phonological Variations in the Palestinian Society | Dr. K. Yeshoda | Enrolled |
| 18 | Ms. Bilvashree, C | Yet to be finalized | Enrolled |
| 19 | Ms. Revathi, R | Yet to be finalized | Enrolled |
| 20 | Ms. Ceana M. Paul | Yet to be finalized | Enrolled |
| 21 | Ms. Ranjitha Kashyap | Yet to be finalized | Dr. T.Jayakumar | Enrolled |
| 22 | Mr. Jesnu Jose Benoy | Yet to be finalized | Enrolled |
| 23 | Ms. Geetha M P | Yet to be finalized | Enrolled |

1. **Dissertations ongoing 2020-21**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.**  **No.** | **Candidate** | **Title** | **Guide** |
| 1. | Biraj Bhattarai | Derived measures of Vowel Acoustic in Children: A system Review | Dr. N. Sreedevi |
| 2. | Kapasi Arva Shabbirbhai | Development of a minimal pair manual for intervention of children with speech sound disorders in Gujarati |
| 3. | Anima Goyal | Development of a minimal pair manual for intervention of children with speech sound disorders in Hindi |
| 4. | Jeevan R S | Development of a multimedia manual for school teachers on voice and its disorders | Dr. N. Sreedevi  (Co-guide) |
| 5. | Mohamed Abuthalha. M. | An Objective Method of Quantifying Vocal Breathiness | Dr. K Yeshoda |
| **6.** | Niranjana, P. | Exploration of Vocal Fatigue in Trained Carnatic Singers using Vocal Fatigue Index-Version 2 (VFI-2) |
| **7.** | Sri Ranjani, V. | Acoustic Voice Quality Index in young phononormals using SOVT- Frication exercise: comparison of pre-post training |
| **8.** | Akshit Anand | Development of a Questionnaire to Assess Psychosocial Issues in Professional Voice Users |
| 9. | Ms. Christabale Jane | Effect of phonological and morphological factors on stuttering frequency in children who stutter: a systematic review | Dr. Santosh M**.** |
| 10. | Ms. Vijayeshwari | Effect of phonological and morphological factors on stuttering frequncy in adult who stutter: a systematic review |
| 11. | Keneitsolou koza | Acoustic analysis of lexical tones in 2 naga languages |
| 12. | S Amritha Varshini | Development of vocal education material for professional voice users(singer, teacher and radio jockey) in tunnel | Dr. T Jayakumar |
| 13. | K R Rini | Development of vocal education material for individuals with puberphonia |
| 14. | T Vyshna Babu | Development of vocal education material for older adults in Malayalam |
| 15. | Madhusudhan B M | Assessment of voice characterstics through virtual mode (co-guide) |
| 16. | Ms. Architaa R S | Analysis of scholarly communication on VOICE: A Scientometric Study | Dr. R Rajasudhakar |
| 17. | Ms. Ashiya Shaima | Student clinician’s perspectives on service delivery in Speech-Language Pathology through Tele-mode |
| 18. | Mr. Syam Krishna V | Characteristics of Clients in AIISH Voice Clinic: A Retrospective Study |
| 19. | Ms. Priyanka N | Development of multi-media manual for school teachers on voice and its disorders | Mr. Reuben T Varghese  Dr. R Rajasudhakar  (co-guide) |
| 20. | Jeevan R.S | Development of an android based application for intonation training in Children with Hearing Impairment | Mr. Reuben T Varghese |

1. **Research Papers presented at National/International Conferences/ Seminars (*in APA format*):**
2. **Research Papers Published (*in APA format*)**
3. ***Papers published in National /International Journals :***
4. ***Papers published in Conference/Seminar Proceedings***
5. ***In-house journal articles***
6. **Books published (*in APA format*): Nil**
7. **Book chapters published (*in APA format*) : Nil**
8. **Books/Manuals/Seminar Proceedings edited: Nil**
9. **Journal Editorship**
10. **Scholarly Reviewing Activities**
11. ***Journal Articles***

**Dr. Priya M B:** Review of article for Journal of Indian Speech Language and Hearing Association – Review submitted on 04.06.2021

1. ***Conference Papers***
2. ***Research Projects***

**IV. CLINICAL ACTIVITIES:**

1. **General Clinical Services**
2. ***Speech and Language Assessment:*** (Online Diagnostic procedures & OPD

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Faculty** | **Voice** | **Phonology** | **Fluency** | **Language** | **Total** |
| NS | - | - | - | - | - |
| KY | 1 | - | - | 9 | 10 |
| MS | - | - | - | - | - |
| RRS | - | - | - | - | - |
| JK | - | - | - | - | - |
| PMB | - | - | - | - | - |
| RTV | - | - | - | 12 | 12 |
| SV | - | - |  | - | - |
| **Total** | 1 | - | - | 21 | 22 |

**\*Regular OPD . # tele-assessment**

1. ***Speech and Language Rehabilitation***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Faculty** | **Voice** | **Phonology** | **Fluency** | **Language** | **AAC** | **MSD** | **Total** |
| NS | - | 2 | - | - | - |  | 2 |
| KY | 2 | - | - | - | - |  | 2 |
| MS | - | - | 10 | - | - |  | 10 |
| RRS | 3 | - | - | 12 | - | 3 | 18 |
| JK | 5 | 2 | - | 4 | - |  | 11 |
| RTV | - | - | - | - | 8 |  | 8 |
| PMB |  | 9 | - | 20 | - |  | 29 |
| SV |  |  |  | - |  |  | - |
| **Total** | 10 | 13 | 10 | 36 | 8 | 3 | 80 |

1. ***Details of Therapy Supervision:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the faculty** | **No. of Therapy session** | **No. of Students supervised** | **No. of Clients** |
| **1.** | Dr. Sreedevi N | **-** | **2** | **0** |
| **2.** | Mr. Reuben. T.V | 15 | 2 | 3 |
| **Total** | | **15** | **04** | **3** |

1. **Specialized Clinical Services :**

**Dr. N. Sreedevi : Serving as chairperson- Phonology Clinic, DCS**

**Mr. Reuben T Varghese**:

Took 7 -practical classes for IInd MSc SLP students posted in AAC unit

**V. Extension Activities**

1. ***Rehabilitation and Education through Distance Mode***
2. ***Prevention of Communication Disorders:***

**Dr. N. Sreedevi:**

Coordinated webinars on communication Disorders to general public, teachers

1. ***Communication Disorders Screening Camps***
2. ***Orientation Programs:***
3. ***Public Lecture Series***

**VI. Technological Consultancy Services:**

**VII. Central Facilities**

1. **Library and Information Services.**

**Dr. N. Sreedevi:** Serving as member- Library committee

1. **Public Information Activities**
2. ***Major Events of the Year with a brief account***

Departmental Peer Review Evolution Presentation for the reporting year of June 2019- May 2021 was done by Dr. T. Jayakumar (HoD-SLS)

1. ***Press Releases and Media Cove rage:***

***Dr. K Yeshoda:*** Social Media Champion-AIISH. Regular uploads, monitoring, maintaining of the educational material on the Social Media on daily basis.

1. ***Institute Publications***
2. **Material Development:**

**Dr. N. Sreedevi**: Correction of pamphlets in multiple Languages, video preparation on different communication disorders

**VIII. Awards and Honors Received by Faculty and Staff**

**IX.Extra Curricular Activities**

1. **AIISH Gymkhana: Nil**

1. **NSS**

Dr. R. Rajasudhakar:

* + Organized International Yoga Day-2021 from NSS units to all staff and students of AIISH on 21st June 2021 by Virtual mode between 7.00 am to 8.00 am. .
  + Organized Virtual Human Library to NSS volunteers on 27.06.2021 between 10.30 am and 12.05 pm.
  + Assisted in preparing World Environmental Day-2021 poster and shared with AIISH staff and students to put it as DP or What’s App status on 05.06.2021.

1. **Others**

**Dr. K. Yeshoda:**

* Member of the Committee for Selection and DPC and attended the meeting on 7th June 2021

**Reuben t v:**

* Attended taylor and francis lecture on how to publish in medical journals on 23rd june 2021
* Translation and editing for doordharshan kerala program for AIISH with Dr .Sreedevi

**x. MAJOR EVENTS OF THE YEAR**

**xI. Eminent Visitors**

**XII. Any Other**

**Dr. K Yeshoda**

* **HOD**-Taken the charge of **Department of Material Development** on 13th Jan. 2020
* Monitored/ Verified/ Proof read the video preparations/ display materials/ edited contents of the staff of the institute is for uploading on social media.
* Convened meeting of the DMD staff
* Finalized/ Verified the Monthly report, meeting minutes of the department
* Ms. Prathyusha, P., reported to duty as Artist-cum-Photographer on 9.4.2021 F/N
* Preparations of agenda for EC agenda
* Preparations/ verification of REBE-compilation
* Monitoring wfh of staff
* Reviewing of videos/ content created by the staff.
* Video shooting at EMMRC with Dr. H. Sundaraju, Ms. Prathima, S., reg Voice and Voice disorders on 23.6.2021
* Chairperson: **Clinic for Persons with Voice Disorders**
* Video finalized on facilities available at Clinic for persons with voice disorders
* **Social Media Champion**
* Review meeting with AIISH team on 23.6.2021
* Reviewing the materials for regular updates on posters for display, slogans-digital banners every Mondays/ Thursdays (Jan Andolan against COVID-19).
* Reviewing/ monitoring/ coordinating the responses to comments on Facebook/ YouTube/ Instagram.
* Meeting with the members on Whatsapp/ emails.
* Updated the request for finalizing the external agency for social media.
* Uploads/ displays on Jan Andolan COVID-19 appropriate behaviours in the campus
* Finalized the annual report of SM activities for the year 2020-21, revision
* Videos on courses at AIISH for the Visual display Unit (VDU), coordinating for follow-ups, content verification, finalization, completion by staff of DMD & outsourced firm
* Verifications of “Letters of appreciation” to staff for social media content preparations/ upload on SM platforms and distribution
* Monitoring wfh of team members
* Reviewing of videos/ content created by the staff/editing done by outsourced firm
* Convened the meeting of the SMC members with the Outsourced firm for review/ progress of the digital marketing and maintenance of Social Media
* **Chairperson: Committee to Document the Success Stories of Individuals who are Successfully Rehabilitated after availing Services at AIISH** (**CDSSISR**) on 11.9.2020
* Convened meetings to discuss the arrangements for video shoot, preparations, clients’ availability, supplier’s advance settlement for the video shoot.
* Coordinated with Purchase Section regarding extension of time for submission.
* Verified 1 video prepared by the outsourced firm
* **Honorary General Secretary-AAA**

- Plans and initiations of contacts for guest lectures for students

* **Member: Internal Grievance Redressal Committee (IGRC) – for SC/ST Community**
* Attended the meeting (virtual mode) convened by the Chairperson-Dr. Rajeshwari on 1.1.2021 at 10am
* **Chairperson- Vide/ Photography Committee-IALP-2021**
* Attended the Department Peer Evaluation virtual mode by HOD-POCD on 12.5.2021
* **Mentor for I MSc (SLP) B Section**
* Verification of theory attendance of attendance and faculty classes held on 5.4.2021 and email to Academic Section
* Attended the Webinar on Teaching Learning and Assessment in the Field of Speech and Hearing from 28th to 30th June 2021.

**Dr. T. Jayakumar**

* Compiled and prepared RE-BE information for Dept of SLS.
* Complied and submit EC agenda

**Dr. R. Rajasudhakar**

* Organized and conducted meeting with members of Annual Stock Verification Committee at Library on 15.06.2021 at 4.00 pm to 4.45 pm (for the Department of Audiology).
* Attended a meeting in Admin block regarding the Security Officer Post Vacancy
* Prepared the final copy of EC Agenda for re-Submission to HOD-SLS on 26.06.2021 related to Spl. Casual Leave and Vacation for faculty.

विभागाद्यक्ष, वाक्भाषाविज्ञानविभाग

**HOD – Speech-Language Sciences**