**Instructions for Room Invigilators:**

1. The Deputy Superintendent’s will open / seal the question booklet and OMR packets.
2. Room superintendent shall see that the correct OMR sheets according to the time-table are supplied to them.
3. The room superintendent shall read out the instructions given in the instructions for the candidate leaf let kept in the packets.
4. Soon after the examination begins, the room superintendent should obtain the signature of the candidate on the attendance sheet.
5. Room superintendent shall check whether the candidate’s signature and photograph agree with his/her specimen signature and photograph on the admission ticket.
6. Room Invigilators shall mark the number of absentees in the attendance sheet.
7. The Room Superintendent has to count the answer sheets to be placed inside the paper packets so as to tally with the register numbers typed on the attendance sheet. **After exams?**
8. No candidate shall be allowed to go out of the examination hall temporarily on the plea of the call of nature, telephone calls, meeting someone urgently etc. Except when it is most unavoidable and under the supervision of a superintendent or his/her assistant.
9. The candidates will not be allowed to leave the examination hall till the examination is over.
10. No Room Invigilator/s is permitted to leave the examination hall during the examination. He/she may leave the examination hall after the relieving Invigilator has taken charge of the supervision of the room as the case may be. Relief shall not be taken for more than 10 minutes.

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| **B.ASLP** |
| 9.00 am | Entry to the Examination Hall |
| 9.15 am | Distribute Physics OMR Sheet & read out the instructions to candidates |
| 9.30 am | Question Booklet & Commencement of Physics Examination |
|  | Collect Physics OMR Sheet & Distribute Chemistry OMR Sheet |
|  | Commencement of Chemistry Examination |
|  | Collect Chemistry OMR Sheet & Distribute Mathematics / Biology OMR Sheet |
|  | Commencement of Mathematics / Biology Examination |
| 12.30 | Collect Mathematics / Biology OMR Sheet |

**Instructions for Room Invigilators:**

1. The Deputy Superintendent’s will open / seal the question booklet and OMR packets.
2. Room superintendent shall see that the correct OMR sheets according to the time-table are supplied to them.
3. The room superintendent shall read out the instructions given in the instructions for the candidate leaf let kept in the packets.
4. Soon after the examination begins, the room superintendent should obtain the signature of the candidate on the attendance sheet.
5. Room superintendent shall check whether the candidate’s signature and photograph agree with his/her specimen signature and photograph on the admission ticket.
6. Room Invigilators shall mark the number of absentees in the attendance sheet.
7. The Room Superintendent has to count the answer sheets to be placed inside the paper packets so as to tally with the register numbers typed on the attendance sheet
8. No candidate shall be allowed to go out of the examination hall temporarily on the plea of the call of nature, telephone calls, meeting someone urgently etc. Except when it is most unavoidable and under the supervision of a superintendent or trusted person.
9. The candidates will not be allowed to leave the examination hall till the examination is over.
10. No Room Invigilator/s is permitted to leave the examination hall during the examination. He/she may leave the examination hall after the relieving Invigilator has taken charge of the supervision of the room as the case may be. Relief shall not be taken for more than 10 minutes.

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| **M.Sc – SLP / Audiology & M.SEd** |
| 9:30 a.m | Entry to the Examination Hall |
| 9:45 a.m | Distribute SLP/ Audiology OMR Sheet & read out the instructions to candidates |
| 10:00 a.m. | Question Booklet & Commencement of Examination |
| 11.30 a.m. | Collect OMR Sheet & Distribute OMR Sheet  |
| **Combined M.Sc – SLP / Audiology Candidates** |
| 11:30 a.m.  | Distribute SLP OMR Sheet & read out the instructions to candidates |
| 11.40 a.m. | Commencement of SLP Examination |
| 01:10 p.m.  | Collect OMR Sheet |