

## Introduction

The survey activity includes a number of internationally verified survey instruments which are pre-populated with questions related to assessing and stimulating learning in online environments. These tools can be used for gathering data from the students regarding learning and teaching. *The teachers who wish to create their own survey should use the feedback activity.*

## Setting Up of Survey Activity

The following are the steps to set up a Survey activity in a course.

1. Select the **Turn Editing On** button from the **gear** icon at the top right corner
2. Click the **Add an activity or resource** link and select **Survey** from the Activity Chooser
3. Under **General** settings, provide a **name** for the survey and choose the survey type from the given five options: (a) ATTLS (20 item version), (b) Critical incidents, (c) COLLES (Actual), (d) COLLES (Preferred and Actual), and (e) COLLES (Preferred).
4. Provide a **description** for the **Survey** if required and decide whether the description should be **displayed on the course page**
5. Maintain the default settings for **Common module**, **Restrict access**, **Activity completion**, **Tags**, and **Competencies**.
6. Click **Save and Return to Course**
7. Now, the students will be able to participate in the survey and once it is completed the teacher can download the responses in various formats and analyse them.

