**OFFICIAL LANGUAGE IMPLEMENTATION**

**Hindi Training**

Nine Institute Staff members underwent Hindi training in Praveen, Parangat and Pragya at the Central Institute of Indian Languages, Mysuru under Hindi Teaching Scheme of the Department of Official Language, Ministry of Home Affairs, Govt. of India as detailed in table1.

Table 1: Hindi training for staff

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.****No.** | **Session / Period** | **Name of the Training** | **No. of staff trained** |
| 1 | Jan-May 2020 | Pragya | 1 |
| Parangat | 2 |
| 2 | July-Nov 2020 | Pragya | 1 |
| Parangat | 2 |
| 3 | Jan-May 2021 | Prabodh | 1 |
| Pravin | 1 |
| Parangat | 1 |

**Material Translation/ Development**

The following materials were translated into official language during the reporting year.

1. Administrative Reports
2. Hand Book 2020-21
3. World Hearing Day-2021 (An article)
4. Annual Report 2019-20
5. Institute Website Translation
6. Administrative Forms
7. Noting / Circulars/ Advertisement

**Hindi Week Celebration**

Hindi Week was celebrated at the Institute from 8th to 14th September 2020. Dr. M. Pushpavathi, Director and Dr. S. Ramkumar, Chief Administrative Officer inaugurated the celebrations on 08th September 2020 in virtual mode. Various competitions such as essay writing, pick and speak, general knowledge quiz were held for the staff and JRFs under two categories, native Hindi speakers and non-native Hindi speakers. Cash prizes were awarded to the winners of the competition during the valedictory function. Also, the organizers of the Hindi week and judges of the competitions were honoured with certificates of appreciation.

**Word-a-day in Hindi**

Words on progressive use of Hindi in bilingual were displayed at Departments/ Sections on a regular basis throughout the year.

**Meetings held**

The official language implementation meetings held during the reporting year are given in table 2

|  |  |  |
| --- | --- | --- |
| Sl.No. | Particulars  | Meeting held on  |
| A | **Quarterly OLIC Meeting**  |
| I Meeting | 17.08.2020 |
| II Meeting  | 14.10.2020 |
| III Meeting  | 18.01.2021 |
| B | **Nodal Officers Meeting**  |
| I Meeting  | 25.09.2020 |
| II. Meeting  | 30.03.2021 |
| C | **OL Inspection Committee once every quarter**  |
| I Meeting  | 29-30 October,2020 |
| D | **TOLIC Meeting at CIIL, Mysore (twice in a year) attended** |  |
| I Meeting | 10.09.2020 |
| II. Meeting | 08.12.2020 |

**Meetings attended**

**Internal Award for the Best Execution of Official Language**

An award was instituted for the best execution of official language among the Departments and Sections of the Institute. A Special committee formed by the Director, AIISH adjudicated first prize for the Department of Clinical Services and Department of Special Education under the Department category and the Establishment Section and Personnel Section under the Administrative Section Category during the year 2020-21.