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AND the ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS), Bhubaneswar represented by its Director (hereinafter referred to as the **Second Party**) on the other, witnesseth as under:

WHEREAS, the **First Party** was established in the year 1965 and is an autonomous organization under the aegis of Ministry of Health & Family Welfare, Government of India, which is a premier institute providing Training, Research, Clinical services and Public education in the field of Speech and Hearing in the country, and

WHEREAS, **Second Party** has been established by an Act of parliament as an INI is an autonomous organization under the aegis of Ministry of Health & Family Welfare, Government of India, providing quality medical, paramedical, nursing and allied healthcare education and hospital services with health research for the betterment of the humankind.

WHEREAS, the **First Party** has undertaken to establish the Outreach Service Center (OSC) at the premises of the Second Party for a period of 5 years to accomplish the objectives of early Identification, prevention and management of communication disorders in the region.

WHEREAS, to ensure effective functioning of Outreach Service Center at the All India Institute of Medical Sciences, Bhubaneswar, both the **First Party** and the **Second Party** have arrived at an understanding and have resolved to reduce in writing the broad outlines thereof, NOW THEREFORE, this Memorandum of Understanding witnesseth as here under:

1. The **First Party** shall establish OSC and support for a period of 5 years. On completion of the 5 years tenure, the **First Party** will withdraw the support provided for the OSC and the All India Institute of Medical Sciences, Bhubaneswar may recruit an Audiologist, a Speech-Language Pathologist, and a Speech and Hearing Technician to carry-forward the activities under the banner of Second Party. There will be no further monetary support from the **First Party**, but will continue to maintain an open line of communication with hospital for any guidelines regarding the OSC activities.
2. The **Second Party** shall provide the required space, Furniture and Fixtures to carry out the screening, diagnostic and management activities and the minimum required facility in this regard shall be as under:

- a) One sound treated double room suite for audiological evaluation, [Inner Size of tester room (after sound treatment): 10'x6', Inner Size of Patient room (after

sound treatment): 10'x12', with an observation glass of minimum 4'X4' between

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निदेशक / Director

AIIMS, Bhubaneswar

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Director

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the two rooms. The sound treatment shall be as prescribed by ANSI (2009) for audiometric testing. The room shall have appropriate lighting and electrical connections and electrical grounding.

- b) Two quiet rooms for the assessment and management of individuals with speech and language disorders (inner dimension of 10' x 10').
 - c) One quiet room measuring 10' x 10' feet, near the maternity wards for newborn Screening.
3. The **First Party** may recruit Audiologist / Speech-Language Pathologist (02 Nos.), and Speech Hearing Assistant (01 No.) to provide clinical services at the OSC for a period of 5 years from the date of execution of the MoU as per the rules and regulations as applicable.
 4. Both the **First Party** and the **Second Party** shall nominate /designate a regular staff as Coordinator from their end to monitor and coordinate the OSC activities.
 5. The **Second Party** shall provide assistance of a staff nurse of the hospital to the Audiologist and SLP during screening
 6. The **Second Party** shall allow
 - a. Entry to the maternity wards, NICU and other wards as necessary to the Audiologist and SLP
 - b. The **Second party** shall share the database of all the clients with **First Party**, including the contact details.
 - c. shall allow the **First Party** to mention the screening results in medical records/Mother child protection card of the clients.
 7. The **First Party** shall procure all the equipments /tools/materials required for screening, diagnostic management/therapy services at the OSC. The **First Party** shall also make funds available for the Second Party to purchase spare & accessories, stationary/ consumable materials and to meet other expenditure of OSC activities by allocation and release of grant-in-aid required in a financial year. All such purchases shall happen only after approval of the **First Party**
 8. The **Second Party** shall maintain stock register/s in respect of equipment/s procured by the **First Party**, and the spare and accessories, stationaries and other materials purchased by the **Second party**. Such stock registers shall be produced for verification, as and when required.
 9. The **Second Party** shall maintain a new bank account (in the name of Outreach Service Center of AIISH) for accounting the receipt of grants released / and other

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M. Prasad
 Director
 AIISH, Mysore-6

funds received and payments made in connection with the OSC and shall also make available the related account books, vouchers, files etc., for inspection either by the **First Party** or the Ministry of Health and Family Welfare, Govt. of India. The bank account shall be operated by any two among Director or his/her authorized officer Coordinator of OSC and any other officer appointed or / nominated by the **Second Party**.

10. The **Second Party** shall submit periodically the statement of accounts along with internal audit report, expenditure statement, utilization certificate in the prescribed format for the funds released by the **First Party**, as and when required.
11. Both the First and **Second Party** shall provide clinical services to the stake holders FREE OF COST. The **Second Party** shall notify the stake holders about the Outreach Services at prominent places including the patient waiting area of the hospital. The display shall include name and emblem of the **First Party** and specify that the services are provided free of cost. Any report generated and issued to the client shall have the **First Party** acknowledgment by mentioning institute name and emblem in the report.
12. On completion of each month, the **Second Party** shall submit monthly report of the activities to the **First Party** within two working days.
13. Both parties shall advertise the Outreach service activities in their respective websites. The advertisements in the website by the **Second Party** shall duly acknowledge the support of the **First Party**.
14. All the data pertaining to Outreach services shall jointly belong to the **First Party** and **second party**. Research by either **Party** in the form of publications/presentations/project/thesis that are carried out using the clinical data of the OSC needs prior intimation to each other and at least one staff/faculty of the **First Party** shall be authors/co-authors as per authorship guidelines of AIISH, Mysuru
15. The **Second Party** shall abide by any other guidelines / directions/ instructions that may be given by the **First Party** from time to time for efficient and smooth implementation of Out-reach Service activities which should be in conformity with the act, rules and regulations of the second party.
16. The **First Party** shall cease to provide any support either through funds or human resources / additional materials to the **Second Party** to carryout OSC activities beyond 05 years from the date of execution of the MoU. The **Second Party** may complete the process of recruitment of an Audiologist, a Speech-language Pathologist and a Speech & Hearing Technician, by the last day of completion of 5 years from the

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 Director
 AIISH, Bhubaneswar

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 Director
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date of execution of the MoU as permissible through its act, rules and regulations.


- 17. In instances of violation of the above terms and conditions, the OSC at the hospital will be terminated.

IN WITNESS WHERE OF, both the parties have set their hands to this Memorandum of Understanding at Mysuru on this on 22nd September, 2021 in the presence of under mentioned witnesses:


WITNESSES


- 1.  ✓
डॉ. एस. रामकुमार
Dr. S. Ramkumar
 मुख्य प्रशासनिक अधिकारी
Chief Administrative Officer
 अखिल भारतीय वाक् श्रवण संस्थान
All India Institute of Speech and Hearing
 मानसगंगोत्री, मैसूर-५७० ००६
 Manasgangothri, Mysore-570 006


- 2. 
संश्लेषण विकृति शोधक विभाग (पी.ओ.सी.डी)
Department of Prevention of Communication Disorders (POCD)
 अखिल भारतीय वाक् श्रवण संस्थान
All India Institute of Speech and Hearing
 मानसगंगोत्री, Manasgangothri
 मैसूरु / Mysuru-570 006.


(First Party)
निदेशक / Director
 अखिल भारतीय वाक् श्रवण संस्थान
All India Institute of Speech and Hearing
 मैसूरु / MYSURU-570 006

WITNESSES

- 1. 
Dr. Pradipta Kumar Parida
 Additional Professor & Head
 Dept. of ENT AND HEAD & NECK SURGERY
 AIIMS, Bhubaneswar

- 2. 
Dr. C. PREETAM
 Additional Professor
 Dept. of ENT, Head & Neck Surgery
 AIIMS, Bhubaneswar-751019


(Second Party)
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