



RTI Suo Motto Disclosure – Update Information for the year 2021-22

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
	1.1	Particulars of its organisation, functions and duties [Section4(1)(b)(i)]		
1	1.1.1	Name and address of the Organization	https://www.aiishmysore.in/en/contact-us	Linked the updated information
2	1.1.2	Head of the organization	https://www.aiishmysore.in/en/about-director	-do-
3	1.1.3	Vision, Mission and Key objectives	https://www.aiishmysore.in/en/vision-and-mission-of-aiish https://www.aiishmysore.in/en/admin/file_att/Key%20Objectives.pdf	-do-
4	1.1.4	Function and duties	Objectives of AIISH	-do-
5	1.1.5	Organization Chart	Organogram	-do-
6	1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/Commissions constituted from time to time have been dealt	https://www.aiishmysore.in/en/admin/file_att/Genesis%20and%20Growth.pdf EC/SFC Head of Departments / Sub sections / Committees	Updated information ready to upload after approval Genesis and Growth
	1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]		

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7	1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.2-Power and duties of its officers and employees	Linked the updated information
8	1.2.2	Power and duties of other employees	1.2-Power and duties of its officers and employees	-do-
9	1.2.3	Rules/ orders under which powers and duty are derived and	1.2-Power and duties of its officers and employees	-do-
10	1.2.4	Exercised	1.2-Power and duties of its officers and employees	-do-
11	1.2.5	Work allocation	1.2-Power and duties of its officers and employees	-do-
	1.3	Procedure followed in decision making process [Section 4(1) (b)(iii)]		
12	1.3.1	Process of decision making identify key decision making points	1.3.Process of decision making identify key decision making points	Linked the updated information
13	1.3.2	Final decision making authority	1.3.Process of decision making identify key decision making points	-do-
14	1.3.3	Related provisions, acts, rules etc	1.3.Process of decision making identify key decision making points	-do-
15	1.3.4	Time limit for taking a decisions, if any	1.3.Process of decision making identify key decision making points	-do-
16	1.3.5	Channel of supervision and accountability	1.3.Process of decision making identify key decision making points	-do-
	1.4	Norms for discharge of functions [Section 4(1) (b)(iv)]		
17	1.4.1	Nature of functions / services offered	1.4-Norms for discharge	Linked the updated information
18	1.4.2	Norms / standards for functions / service delivery	1.4-Norms for discharge	-do-
19	1.4.3	Process by which these services can be accessed	1.4-Norms for discharge	-do-
20	1.4.4	Time-limit for achieving the targets	1.4-Norms for discharge	-do-
21	1.4.5	Process of redress of grievances	1.4-Norms for discharge	-do-

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	1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1) (b)(v)]		
22	1.5.1	Title and nature of the record /manual / instruction	1.5-Rules,regulations, instructions, manul and records for discharging functions	Linked the updated information
23	1.5.2	List of Rules, regulations, instructions manuals and records	1.5-Rules,regulations, instructions, manul and records for discharging functions	-do-
24	1.5.3	Acts / Rules manuals etc	1.5-Rules,regulations, instructions, manul and records for discharging functions	-do-
25	1.5.4	Transfer policy and transfer orders	1.5-Rules,regulations, instructions, manul and records for discharging functions	Not applicable
	1.6	Categories of documents held by the authority under its control Section 4(1) (b)(vi)]		
26	1.6.1	Categories of documents	1.6-Categoriesof documents held by the authority under its control	Linked the updated information
27	1.6.2	Custodian of documents/categories	1.6-Categories of documents held by the authority under its control	-do-
	1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]		
28	1.7.1	Name of Boards, Council, Committee etc.	1.7-Boards, Councils, Committees and other Bodies	Linked the updated information
29	1.7.2	Composition	1.7-Boards, Councils, Committees and other Bodies	-do-
30	1.7.3	Dates from which constituted	1.7-Boards, Councils, Committees and other Bodies	-do-
31	1.7.4	Term/ Tenure	1.7-Boards, Councils, Committees and other Bodies	-do-
32	1.7.5	Powers and functions	1.7-Boards, Councils, Committees and other Bodies	-do-
33	1.7.6	Whether their meetings are open to the public?	1.7-Boards, Councils, Committees and other Bodies	-do-
34	1.7.7	Whether the minutes of the meetings are open to the public?	1.7-Boards, Councils, Committees and other Bodies	-do-
35	1.7.8	Place where the minutes if open to the public are available?	1.7-Boards, Councils, Committees and other Bodies	-do-
	1.8	Directory of officers and employees[Section 4(1) (b) (ix)]		

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36	1.8.1	Name and Designation	1.8-Directory of officers and employees	Linked the updated information
37	1.8.2	Telephone, Fax and email ID	1.8-Directory of officers and employees	-do-
	1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]		
38	1.9.1	List of employees with Gross monthly remuneration	1.9 Monthly Remuneration received by officers & employees including system of compensation	Linked the updated information
39	1.9.2	System of compensation as provided in its regulations	1.9 Monthly Remuneration received by officers & employees including system of compensation	-do-
	1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]		
40	1.10.1	Name and designation of the public information officer (PIO), Asst.PIO & Appellate Authority	1.10 Public Information Officers	Linked the updated information
41	1.10.2	Address, telephone numbers and email ID of each designated official.	1.10 Public Information Officers	-do-
	1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))		
42	1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	1.11 No. of employees against whom Disciplinary action	Linked the updated information
43	1.11.2	(ii)Finalised for Minor penalty or major penalty proceedings	1.11 No. of employees against whom Disciplinary action	-do-
	1.12	Programmes to advance understanding of RTI(Section 26)		
44	1.12.1	Educational programmes	1.12 Programmes to advance understanding of RTI	Linked the updated information
45	1.12.2	Efforts to encourage public authority to participate in these programmes	1.12 Programmes to advance understanding of RTI	-do-
46	1.12.3	Training of CPIO/APIO	1.12 Programmes to advance understanding of RTI	-do-
47	1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.12 Programmes to advance understanding of RTI	-do-
	1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]		

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48	1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]	1.13 Transfer policy	Not applicable
	2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]		
49	2.1.1	Total Budget for the public authority	2.1 Budget allocated to each agency	Linked the updated information
50	2.1.2	Budget for each agency and plan & programmes	2.1 Budget allocated to each agency	-do-
51	2.1.3	Proposed expenditure	2.1 Budget allocated to each agency	-do-
52	2.1.4	Revised budget for each agency,if any	2.1 Budget allocated to each agency	-do-
53	2.1.5	Report on disbursements made and place where the related reports are available	2.1 Budget allocated to each agency	-do-
	2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)		
54	2.2.1	Budget	2.2 Foreign and domestic tours of Head of the Institute	Linked the updated information
55	2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	2.2 Foreign and domestic tours of Head of the Institute	-do-
56	2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon,(b) Details of the bids	2.2.3 Procurements	Linked the updated information

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
		awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.		
	2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]		
57	2.3.1	Name of the programme of activity	2.3 Manner of execution of subsidy programme	Linked the updated information
58	2.3.2	Objective of the programme	2.3 Manner of execution of subsidy programme	-do-
59	2.3.3	Procedure to avail benefits	2.3 Manner of execution of subsidy programme	-do-
60	2.3.4	Duration of the programme / scheme	2.3 Manner of execution of subsidy programme	-do-
61	2.3.5	Physical and financial targets of the programme	2.3 Manner of execution of subsidy programme	-do-
62	2.3.6	Nature / scale of subsidy / amount allotted	2.3 Manner of execution of subsidy programme	-do-
63	2.3.7	Eligibility criteria for grant of subsidy	2.3 Manner of execution of subsidy programme	-do-
64	2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	2.3 Manner of execution of subsidy programme	-do-
	2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]		
65	2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	2.4 Discretionary grants	Linked the updated information

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
⁶⁶	2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	2.4 Discretionary grants	-do-
	2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]		
⁶⁷	2.5.1	Concessions, permits or authorizations granted by public authority	2.5.1 Particulars of Concession (POCD) 2.5.2 Particulars of Concession (Dept of ENT)	Linked the updated information
⁶⁸	2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations		
	2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]		
⁶⁹	2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament	2.6.1 CAG and PAC	Till date no CAG & PAC paras. Linked the previous document with date updation
	3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No1/6/2011-IR dt 15.04.2013]		
⁷⁰	3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	3.1.1-Particulars of any arrangement	Linked the updated information
⁷¹	3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy	3.1.2 -Particulars of any arrangement- RTI IFC	Linked the updated information

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
		formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants		
72	3.1.3	Public private partnerships (PPP)- Details of special purpose vehicle (SPV), if any	3.1.3PPP	Linked the updated information
73	3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)		
74	3.1.5	Public- private partnerships (PPP)- Concession agreements.		
75	3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals		
76	3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP		
77	3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government		
78	3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes		

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
79	3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)		
80	3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project		
	3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1)(c)]		
80	3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	3.2. All the details of policies and decisions affect public	Linked the updated information
81	3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process.	3.2. All the details of policies and decisions affect public	-do-
82	3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	3.2. All the details of policies and decisions affect public	-do-

Sr No	S N	Details of Suo Motu Disclosure	Link to the disclosure	Remarks by Tr. Officer
	3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]		
83	3.3.1	Use of the most effective means of communication – Internet (website)	3.3 Use of the most effective means of communication	Linked the updated information
	3.4	Form of accessibility of information manual / handbook [Section 4(i)(b)]		
84	3.4.1	Information manual/handbook available in Electronic format	3 4-FormOfAccessibilityInformation	Linked the updated information
85	3.4.2	Information manual / handbook available in printed format	3 4-FormOfAccessibilityInformation	-do-
	3.5	Whether information manual / handbook available free of cost or not [Section 4(i)(b)]		
86	3.5.1	List of materials available free of cost	3.5. Information manual	Linked the updated information
87	3.5.2	List of materials available at a reasonable cost of the medium	3.5. Information manual	-do-
	4.1	Language in which information Manual / Handbook Available [F No. 1/6/2011-IR dt.15.4.2013]		
88	4.1.1	English	4.1 Language in Information Manual	Linked the updated information
89	4.1.2	Vernacular / Local language	4.1 Language in Information Manual	-do-
	4.2	When was the information Manual/ Handbook last updated ? [F No. 1/6/2011-IR dt.15.4.2013]		
91	4.2.1	Last date of Annual updation	4.2 Updated manual	Linked the updated information
	4.3	Information available in electronic form		
92	4.3.1	Details of information available in electronic form	4.3 Information available in electronic form	Linked the updated information
93	4.3.2	Name / title of the document/ records / other information	4.3 Information available in electronic form	-do-
94	4.3.3	Location where available	https://aiishmysore.in/en/	Added institute website link as per Auditor's remarks
	4.4	Particulars of facilities available to citizen for obtaining information [Section 4(i)(b)(xv)]		
95	4.4.1	Name & location of the faculty	4.4 Particulars of facilities	Linked the updated information
96	4.4.2	Details of information made available	4.4 Particulars of facilities	
97	4.4.3	Working hours of the faculty	4.4 Particulars of facilities	

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98	4.4.4	Contact person & contact details (Phone, fax email)	4.4 Particulars of facilities	
	4.5	Such other information as may be prescribed under Section 4(i)(b)(xvii)		
99	4.5.1	Grievance redressal mechanism	4.5 Such Information as may prescribed	Linked the updated information
100	4.5.2	Details of applications received under RTI and information provided	RTI applications received	Linked the updated information
101	4.5.3	List of completed schemes / projects / Programme	4.5.3 List of completed projects	Linked the updated information
102	4.5.4	List of schemes/ projects/ programme underway	4.5.4 List of ongoing projects	Linked the updated information
103	4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	4.5.5 Details of Contract	Linked the updated information
104	4.5.6	Annual Report	https://aiishmysore.in/en/aiish-annual-report	Linked the updated information
105	4.5.7	Frequently Asked Question(FAQs)	FAQ	Linked the updated information
106	4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	https://aiishmysore.in/en/preamble	Linked the updated information
	4.6	Receipt & Disposal of RTI applications & appeals [F No. 1/6/2011-IR dt.15.4.2013]		
107	4.6.1	Details of applications received and disposed	4.6.1 RTI application received and disposed	Linked the updated information
108	4.6.2	Details of appeals received and order issued	4.6.2 RTI appeals received and order issued	Linked the updated information

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	4.7	Replies to questions asked in the parliament [Section 4(i)(d)(2)]		
109	4.7.1	Details of questions asked and replies given	4.7 Parliament	Linked the updated information
	5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]		
110	5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	5.1 to 5.1.5 Information of officers of RTI	Linked the updated information
111	5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out		-do-
112	5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers		-do-
113	5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers		-do-
114	5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers		
	6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		
115	6.1.1	Item / information disclosed so that public have minimum resort to	6.1.Item information disclosed so that public have minimum resort to use of RTI.docx	Linked the updated information

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		use of RTI Act to obtain information		
	6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel		
116	6.2.1	Whether STQC certification obtained and its validity.	6.2.1 Whether STQC certification obtained and its validity.	Linked the updated information
117	6.2.2	Does the website show the certificate on the Website?	6.2.2 Does the website show the certificate on the Website?	-do-