**RTI Suo Motto Disclosure – Update Information for the year 2020-21**

| **Sr No** | **S N** | **Details of Suo Motu Disclosure** | **Link to the disclosure** | **Remarks by Tr. Officer** |
| --- | --- | --- | --- | --- |
|  | **1.1** | **Particularsofitsorganisation,functionsandduties[Section4(1)(b)(i)]** |
| 1 | **1.1.1** | Name and address of the Organization | [https://www.aiishmysore.in/en/contact-us](http://www.aiishmysore.in/en/contact-us)  | Linked to the existing content on our website |
| 2 | **1.1.2** | Head of the organization | https://www.aiishmysore.in/en/about-director | Linked to the existing content on our website |
| 3 | **1.1.3** | Vision, Mission and Key objectives | https://www.aiishmysore.in/en/vision-and-mission-of-aiish | Linked to the existing content on our website  |
| 4 | **1.1.4** | Function and duties | https://www.aiishmysore.in/en/admin/file\_att/Functions.pdf | Linked to the existing content on our website |
| 5 | **1.1.5** | Organization Chart | https://www.aiishmysore.in/en/organization-chart | Linked to the existing content on our website |
| 6 | **1.1.6** | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | https://www.aiishmysore.in/en/admin/file\_att/Genesis%20and%20Growth.pdf[EC/ FC/ Academic Committee](1.7%28ii%29%20_EC%2CFC%2CASC.docx)[Head of Departments / Sub sections / Committees](1.2-Head%20of%20Departments%20sections.docx) | As per the Auditor’s remarks, the details of EC, FC, AC & Heads of the Depts/ Sections/Units/Committees have been included in the revised Suo motu disclosure  |
|  | **1.2** | **Power and duties of its officers and employees[Section 4(1) (b)(ii)]** |
| 7 | **1.2.1** | Powers and duties of officers (administrative, financial and judicial) | [1.2-Power and duties of its officers and employees](1.2-Power%20and%20duties%20of%20its%20officers%20and%20employees%20%28Autosaved%29.docx) | As per the Auditor’s remarks, here we have to provide a link to AIISH recruitment rules and relevant DoPT guidelines after uploading the same onto the official website. However, presently linked the previous document with date updation. |
| 8 | **1.2.2** | Power and duties of other employees | [1.2-Power and duties of itsofficers and employees](1.2-Power%20and%20duties%20of%20its%20officers%20and%20employees%20%28Autosaved%29.docx) | -do- |
| 9 | **1.2.3** | Rules/ orders under which powers and duty are derived and | [1.2-Power and duties of itsofficers and employees](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.2-Power%20and%20duties%20of%20its%20officers%20and%20employees%20%28Autosaved%29.docx) | -do- |
|  | **1.2.4** | Exercised | [1.2-Power and duties of itsofficers and employees](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.2-Power%20and%20duties%20of%20its%20officers%20and%20employees%20%28Autosaved%29.docx) | -do- |
|  | **1.2.5** | Work allocation | [1.2-Power and duties of itsofficers and employees](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.2-Power%20and%20duties%20of%20its%20officers%20and%20employees%20%28Autosaved%29.docx) | -do- |
|  | **1.3** | **Procedure followed in decision making process [Section 4(1) (b)(iii)]** |
|  | **1.3.1** | Process of decision making identify key decision making points | [1.3.Process of decision making identify key decision making points](1.3.Process%20of%20decision%20making%20identify%20key%20decision%20making%20points.docx) | Linked the previous document with date updation  |
|  | **1.3.2** | Final decision making authority | [1.3.Process of decision making identify key decision making points](1.3.Process%20of%20decision%20making%20identify%20key%20decision%20making%20points.docx) | Linked the previous document with date updation |
|  | **1.3.3** | Related provisions, acts, rules etc | [1.3.Process of decision making identify key decision making points](1.3.Process%20of%20decision%20making%20identify%20key%20decision%20making%20points.docx) | As per the Auditr’s remarks, here we have to provide a link to AIISH recruitment rules and relevant DoPT guidelines after uploading the same onto the official website.  |
|  | **1.3.4** | Time limit for taking a decisions, if any | [1.3.Process of decision making identify key decision making points](1.3.Process%20of%20decision%20making%20identify%20key%20decision%20making%20points.docx) | Linked the previous document with date updation  |
|  | **1.3.5** | Channel of supervision and accountability | [1.3.Process of decision making identify key decision making points](1.3.Process%20of%20decision%20making%20identify%20key%20decision%20making%20points.docx) | Linked the previous document with date updation.  |
|  | **1.4** | **Norms for discharge of functions [Section 4(1) (b)(iv)]** |
|  | **1.4.1** | Nature of functions / services offered | [1.4-Norms for discharge](1.4-Norms%20for%20discharge.docx) | As per the Auditr’s remarks, here we have to link the AIISH ISO manuals. However, presently linked the previous document with date updation. |
|  | **1.4.2** | Norms / standards for functions / service delivery | [1.4-Norms for discharge](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.4-Norms%20for%20discharge.docx) | -do- |
|  | **1.4.3** | Process by which these services can be accessed | [1.4-Norms for discharge](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.4-Norms%20for%20discharge.docx) | As per the Auditor’s linked the Govt. of India ORS patient portal |
|  | **1.4.4** | Time-limit for achieving the targets | [1.4-Norms for discharge](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.4-Norms%20for%20discharge.docx) | As per the Auditor’s remarks, here we have to link the AIISH ISO manuals. However, presently linked the previous document with date updation. |
|  | **1.4.5** | Process of redress of grievances | [1.4-Norms for discharge](file:///I%3A%5CRTI%202021%5CRTI%202021%5C1.4-Norms%20for%20discharge.docx) | -do- |
|  | **1.5** | **Rules,regulations, instructions manual and records for discharging functions[Section 4(1) (b)(v)]** |
|  | **1.5.1** | Title and nature of the record /manual / instruction | [1.5-Rules,regulations, instructions, manul and records for discharging functions](1.5-Rules%2Cregulations%2Cinstructions%2Cmanul%20and%20records%20for%20discharging%20functions.docx) | As per the Auditor’s remarks, Recruitment rules should be uploaded. However, presently linked the previous document including bye-laws with date updation. |
|  | **1.5.2** | List of Rules, regulations, instructions manuals and records | [1.5-Rules,regulations,instructions,manul and records for discharging functions](1.5-Rules%2Cregulations%2Cinstructions%2Cmanul%20and%20records%20for%20discharging%20functions.docx) | -do- |
|  | **1.5.3** | Acts / Rules manuals etc | [1.5-Rules,regulations,instructions,manul and records for discharging functions](1.5-Rules%2Cregulations%2Cinstructions%2Cmanul%20and%20records%20for%20discharging%20functions.docx) | -do- |
|  | **1.5.4** | Transfer policy and transfer orders | [1.5-Rules,regulations,instructions,manul and records for discharging functions](1.5-Rules%2Cregulations%2Cinstructions%2Cmanul%20and%20records%20for%20discharging%20functions.docx) | Not applicable |
|  | **1.6** | **Categories of documents held by the authority under its control Section 4(1) (b)(vi)]** |
|  | **1.6.1** | Categories of documents | [1.6-Categories of documents held by the authority under its control](1.6-Categories%20of%20documents%20held%20by%20the%20authority%20under%20its%20control.docx) | Linked the previous document with date updation |
|  | **1.6.2** | Custodian of documents/categories | [1.6-Categories of documents held by the authority under its control](1.6-Categories%20of%20documents%20held%20by%20the%20authority%20under%20its%20control.docx) | -do- |
|  | **1.7** | **Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]** |
|  | **1.7.1** | Name of Boards, Council, Committee etc. | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | Linked the updated information  |
|  | **1.7.2** | Composition | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | -do-  |
|  | **1.7.3** | Dates from which constituted | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | Entered the date on which last meetings were held of EC, FC and AC. |
|  | **1.7.4** | Term/ Tenure | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | Linked the previous document with date updation |
|  | **1.7.5** | Powers and functions | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | -do- |
|  | **1.7.6** | Whether their meetings are open to the public? | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | -do- |
|  | **1.7.7** | Whether the minutes of the meetings are open to the public? | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | -do- |
|  | **1.7.8** | Place where the minutes if open to the public are available? | [1.7-Boards, Councils, Committees and other Bodies](1.7-Boards%2C%20Councils%2C%20Committees%20and%20other%20Bodies.docx) | -do- |
|  | **1.8** | **Directory of officers and employees[Section 4(1) (b) (ix)]** |
|  | **1.8.1** | Name and Designation | [1.8-Directory of officers and employees](1.8-Directory%20of%20officers%20and%20employees.docx) | Linked the updated information  |
|  | **1.8.2** | Telephone, Fax and email ID | [1.8-Directory of officers and employees](1.8-Directory%20of%20officers%20and%20employees.docx) | -do- |
|  | **1.9** | **Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]** |
|  | **1.9.1** | List of employees with Gross monthly remuneration | [1.9 Monthly Remuneration received by officers & employees including system of compensation](1.9%20Monthly%20Remuneration%20received%20by%20officers%20%26%20employees%20including%20system%20of%20compensation.pdf) | Linked the updated information  |
|  | **1.9.2** | System of compensation as provided in its regulations | [1.9 Monthly Remuneration received by officers & employees including system of compensation](file:///H%3A%5CSUO%20Moto%20Disclosure%202021%5C1.9%20Monthly%20Remuneration%20received%20by%20officers%20%26%20employees%20including%20system%20of%20compensation.pdf) | -do-  |
|  | **1.10** | **Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]** |
|  | **1.10.1** | Name and designation of the public information officer (PIO), Asst. PIO & Appellate Authority | [1.10 Public Information Officers](1.10%20Public%20Information%20Officers.docx) | Linked the updated information  |
|  | **1.10.2** | Address, telephone numbers and email ID of each designated official. | [1.10 Public Information Officers](1.10%20Public%20Information%20Officers.docx) | -do- |
|  | **1.11** | **No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))** |
|  | **1.11.1** | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings | [1.11 No. of employees against whom Disciplinary action](1.11-%20No%20of%20employees%20against%20whom%20disciplinary%20action%20has%20been%20proposed%20taken.docx) | Excluded the name of employee as per Auditor’s remarks & updated the information |
|  | **1.11.2** | (ii)Finalised for Minor penalty or major penalty proceedings | [1.11 No. of employees against whom Disciplinary action](1.11-%20No%20of%20employees%20against%20whom%20disciplinary%20action%20has%20been%20proposed%20taken.docx) | -do- |
|  | **1.12** | **Programmes to advance understanding of RTI(Section 26)** |
|  | **1.12.1** | Educational programmes | [1.12 Programmes to advance understanding of RTI](1.12-%20Programmes%20to%20advance%20understanding%20of%20RTI.docx) | Updated information  |
|  | **1.12.2** | Efforts to encourage public authority to participate in these programmes | [1.12 Programmes to advance understanding of RTI](1.12-%20Programmes%20to%20advance%20understanding%20of%20RTI.docx) | Linked the previous document with date updation |
|  | **1.12.3** | Training of CPIO/APIO | [1.12 Programmes to advance understanding of RTI](1.12-%20Programmes%20to%20advance%20understanding%20of%20RTI.docx) | Linked the previous document with date updation |
|  | **1.12.4** | Update & publish guidelines on RTI by the Public Authorities concerned | [1.12 Programmes to advance understanding of RTI](1.12-%20Programmes%20to%20advance%20understanding%20of%20RTI.docx) |  As per the Auditor’s remarks, ‘How to ask for information’ available on the official website of the Institute has been linked.  |
|  | **1.13** | **Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]** |
|  | **1.13.1** | Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013] | [1.13 Transfer policy](1.13-Transfer%20policy%20and%20transfer%20orders.docx) | Not applicable |
|  | **2.1** | **Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]** |
|  | **2.1.1** | Total Budget for the public authority | [2.1 Budget allocated to each agency](2.1-Budget-allocated-to-each-agency-including-all-plans-proposed-expenditure-and-reports-on-disbursement-made-etc.pdf) | Updated the information provided by the Accounts Section |
|  | **2.1.2** | Budget for each agency and plan & programmes | [2.1 Budget allocated to each agency](file:///H%3A%5CSUO%20Moto%20Disclosure%202021%5C2.1-Budget-allocated-to-each-agency-including-all-plans-proposed-expenditure-and-reports-on-disbursement-made-etc.pdf) |  Dept./Section wise allocation could not obtain from the Accounts Section though there was an audit remarks in this regard. Hence, the information provided has been uploaded. |
|  | **2.1.3** | Proposed expenditure | [2.1 Budget allocated to each agency](file:///H%3A%5CSUO%20Moto%20Disclosure%202021%5C2.1-Budget-allocated-to-each-agency-including-all-plans-proposed-expenditure-and-reports-on-disbursement-made-etc.pdf) | Updated the information provided by the Accounts Section |
|  | **2.1.4** | Revised budget for each agency,if any | [2.1 Budget allocated to each agency](file:///H%3A%5CSUO%20Moto%20Disclosure%202021%5C2.1-Budget-allocated-to-each-agency-including-all-plans-proposed-expenditure-and-reports-on-disbursement-made-etc.pdf) |  Dept./Section wise allocation could not obtain from the Accounts Section though there was an audit remarks in this regard. Hence, the information provided has been uploaded. |
|  | **2.1.5** | Report on disbursements made and place where the related reports are available | [2.1 Budget allocated to each agency](file:///H%3A%5CSUO%20Moto%20Disclosure%202021%5C2.1-Budget-allocated-to-each-agency-including-all-plans-proposed-expenditure-and-reports-on-disbursement-made-etc.pdf) |  Disbursement should be disclosed as per auditor’s remarks. However, no relevant information has been obtained from the Accounts Section. |
|  | **2.2** | **Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)** |
|  | **2.2.1** | Budget | [2.2 Foreign and domestic tours of Head of the Institute](2.2-ForeignTour-Budget-1.pdf) | Updated information has been linked |
|  | **2.2.2** | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | [2.2 Foreign and domestic tours of Head of the Institute](2.2-ForeignTour-Budget-1.pdf) | -do- |
|  | **2.2.3** | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon,(b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – inany such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | [2.2.3 Procurements](2.2.3%20Procurements%202020-21.pdf) | Updated information has been uploaded |
|  | **2.3** | **Manner of execution of subsidy programme [Section 4(i)(b)(xii)]** |
|  | **2.3.1** | Name of the programme of activity | [2.3 Manner of execution of subsidy programme](2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | Updated information has been uploaded |
|  | **2.3.2** | Objective of the programme | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.3** | Procedure to avail benefits | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.4** | Duration of the programme / scheme | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.5** | Physical and financial targets of the programme | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.6** | Nature / scale of subsidy / amount allotted | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.7** | Eligibility criteria for grant of subsidy | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.3.8** | Details of`beneficiaries of subsidy programme ( number, profile etc) | [2.3 Manner of execution of subsidy programme](file:///H%3A%5CRTI%202020-21%5C2.3%20Manner%20of%20execution%20of%20subsidy%20programme3.pdf) | -do- |
|  | **2.4** | **Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]** |
|  | **2.4.1** | Discretionary and non- discretionary grants/ allocations to State Govt./ NGOs/other institutions | [2.4 Discretionary grants](2.4.Descretionary%20Grants.docx) | Updated information has been uploaded |
|  | **2.4.2** | Annual accounts of all legal entities who are provided grants by public authorities | [2.4 Discretionary grants](2.4.Descretionary%20Grants.docx) | -do- |
|  | **2.5** | **Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]** |
|  | **2.5.1** | Concessions, permits or authorizations granted by public authority | [2.5.1 Particulars of Concession (POCD)](2_5.1%20Particulars%20of%20Concessions%20Draft.docx)[2.5.2 Particulars of Concession (Dept of ENT)](2_5.2%20Particulars%20of%20Concessions.pdf) | Updated information has been uploaded |
|  | **2.5.2** | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations |
|  | **2.6** | **CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]** |
|  | **2.6.1** | CAG and PAC paras and the action taken reports ( ATRs) after these have been laid on the table of both houses of the parliament | [2.6.1 CAG and PAC](2_6.CAG%20%26%20PAC.docx) | Till date no CAG & PAC paras. Linked the previous document with date updation |
|  | **3.1** | **Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No1/6/2011-IR dt 15.04.2013]** |
|  | **3.1.1** | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | [3.1.1-Particulars of any arrangement](3.1.1-Particulars%20of%20any%20arrangment-%20RTI.docx) | As per the Auditor’s remarks, link should be provided to all relevant acts, rules. The updated links to employment opportunities, quotations, student admission available on the official website have been provided.  |
|  | **3.1.2** | Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | [3.1.2 -Particulars of any arrangement- RTI IFC](3.1.2-Particulars%20of%20any%20arrangment-%20RTI%20IFC.docx) | As per the Auditor’s remarks, all Information is to be uploaded on the website and correct link is to be shared for audit. The existing information available on the official website have been provided. |
|  | **3.1.3** | Public private partnerships (PPP)- Details of special purpose vehicle (SPV), if any | [3.1.3 PPP](3.1.3%20PPP.docx) | Updated information has been uploaded |
|  | **3.1.4** | Public- private partnerships (PPP)- Detailed project reports (DPRs) |
|  | **3.1.5** | Public- private partnerships (PPP)- Concession agreements. |
|  | **3.1.6** | Public- private partnerships (PPP)- Operation and maintenance manuals |
|  | **3.1.7** | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP |
|  | **3.1.8** | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government |
|  | **3.1.9** | Public- private partnerships (PPP) -Information relating to outputs and outcomes |  |
|  | **3.1.10** | Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) |
|  | **3.1.11** | Public- private partnerships (PPP) - All payment made under the PPP project |
|  | **3.2** | **Are the details of policies / decisions, which affect public, informed to them [Section 4(1)(c)]** |
|  | **3.2.1** | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | [3.2. All the details of policies and decisions affect public](3.2-PoliciesAffectingPublic.docx) | The Institute website has been linked  |
|  | **3.2.2** | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process. | [3.2. All the details of policies and decisions affect public](3.2-PoliciesAffectingPublic.docx) | As per the Auditor’s remarks, all Information is to be uploaded on the website and correct link is to be shared for audit. The Institute website has been linked. |
|  | **3.2.3** | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | [3.2. All the details of policies and decisions affect public](3.2-PoliciesAffectingPublic.docx) | -do- |
|  | **3.3** | **Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]** |
|  | **3.3.1** | Use of the most effective means of communication – Internet (website) | [3.3 Use of the most effective means of communication](3_3-DisseminationInformation-docx.pdf) | Linked the previous document with date updation |
|  | **3.4** | **Form of accessibility of information manual / handbook [Section 4(i)(b)]** |
|  | **3.4.1** | Information manual/handbook available in Electronic format | [3\_4-FormOfAccessibilityInformation](3_4-FormOfAccessibilityInformation.pdf) | As per the Auditor’s remarks, links should be uploaded for information manual. The links have been given to the Information manual and other documents and information related to the Institute. |
|  | **3.4.2** | Information manual / handbook available in printed format | [3\_4-FormOfAccessibilityInformation](3_4-FormOfAccessibilityInformation.pdf) | -do- |
|  | **3.5** | **Whether information manual / handbook available free of cost or not [Section 4(i)(b)]** |
|  | **3.5.1** | List of materials available free of cost | [3.5. Information manual](3_5-MaterialsAvailable.pdf) | Linked the previous document with date updation |
|  | **3.5.2** | List of materials available at a reasonable cost of the medium | [3.5. Information manual](3_5-MaterialsAvailable.pdf) | -do- |
|  | **4.1** | **Language in which information Manual / Handbook Available [F No. 1/6/2011-IR dt.15.4.2013]** |
|  | **4.1.1** | English | [4.1 Language in Information Manual](4.1ManualHBLanguage.docx) | -do- |
|  | **4.1.2** | Vernacular / Local language | [4.1 Language in Information Manual](4.1ManualHBLanguage.docx) | -do- |
|  | **4.2** | **When was the information Manual/ Handbook last updated ? [F No. 1/6/2011-IR dt.15.4.2013]** |
|  | **4.2.1** | Last date of Annual updation | [4.2 Updated manual](4.2-ManualUpdate%29.docx) | -do- |
|  | **4.3** | **Information available in electronic form** |
|  | **4.3.1**  | Details of information available in electronic form | [4.3 Information available in electronic form](4.3DocumentsElectronicFormat.docx) | Linked the previous document with date updation |
|  | **4.3.2** | Name / title of the document/ records / other information | [4.3 Information available in electronic form](4.3DocumentsElectronicFormat.docx) | -do- |
|  | **4.3.3** | Location where available | <https://aiishmysore.in/en/> | Added institute website link as per Auditor’s remarks |
|  | **4.4** | **Particulars of facilities available to citizen for obtaining information [Section 4(i)(b)(xv)]** |
|  | **4.4.1** | Name & location of the faculty | [4.4 Particulars of facilities](4.4FacilityForObtainingInfo.docx) | Linked the previous documents with date updation |
|  | **4.4.2** | Details of information made available | [4.4 Particulars of facilities](4.4FacilityForObtainingInfo.docx) |
|  | **4.4.3** | Working hours of the facility | [4.4 Particulars of facilities](4.4FacilityForObtainingInfo.docx) |
|  | **4.4.4** | Contact person & contact details ( Phone, fax email ) | [4.4 Particulars of facilities](4.4FacilityForObtainingInfo.docx) |
|  | **4.5** | **Such other information as may be prescribed under Section 4(i)(b)(xvii)** |
|  | **4.5.1** | Grievance redressal mechanism | [4.5 Such Information as may prescribed](4.5%28i%29Grievance.docx) | Linked the previous documents with date updation |
|  | **4.5.2** | Details of applications received under RTI and information provided | [RTI applications received](4.5-ii-Details%20of%20RTI%20applications.pdf) | Updated information has been provided |
|  | **4.5.3** | List of completed schemes / projects / Programme | [List of completed projects](4.5.3.List%20of%20completed%20projects.docx) | -do- |
|  | **4.5.4** | List of schemes/ projects/ programme underway | [List of ongoing projects](4.5.4%20List%20of%20ongoing%20projects.docx) | -do- |
|  | **4.5.5** | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | [4.5.5 Work Contract](4_5-v-WorkContract.pdf) | Updated information has been provided |
|  | **4.5.6** | Annual Report | <https://aiishmysore.in/en/aiish-annual-report> | Updated information has been provided |
|  | **4.5.7** | Frequently Asked Question( FAQs) | [FAQ](FAQ.docx) | Updated information has been provided |
|  | **4.5.8** | Any other information such as - (a) Citizen’s Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen’s Charter | <https://aiishmysore.in/en/preamble> | Linked the citizen charter on the Institute website as per the Auditor’s remarks |
|  | **4.6** | **Receipt & Disposal of RTI applications & appeals [F No. 1/6/2011-IR dt.15.4.2013]** |
|  | **4.6.1** | Details of applications received and disposed | [4.6.1 RTI application received and disposed](FAA.xlsx) | Updated information provided  |
|  | **4.6.2** | Details of appeals received and order issued | [4.6.2 RTI appeals received and order issued](Suo%20moto%2020-21.xlsx) | Updated information provided |
|  | **4.7** | **Replies to questions asked in the parliament [Section 4(i)(d)(2)]** |
|  | **4.7.1** | Details of questions asked and replies given | [4.7 Parliament](4.7-Parliament.pdf) | Updated information provided |  |
|  | **5.1** | **Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]** |
|  | **5.1.1** | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | [5.1 Information to officer of RTI](5.1F.No.122016%20IR%20dt%2017.8.2016%20F%20No.%20162011%20IR%20dt%2015.4.2013.docx) | Updated information provided |
|  | **5.1.2** | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out | Updated information provided |
|  | **5.1.3** | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers | Updated information provided |
|  | **5.1.4** | Consultancy committee of key stake holders for advice on suo- motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | [5.1 Information to officer of RTI](5.1F.No.122016%20IR%20dt%2017.8.2016%20F%20No.%20162011%20IR%20dt%2015.4.2013.docx) | Updated information provided |
|  | **5.1.5** | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers |
|  | **6.1** | **Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information** |
|  | **6.1.1** | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | [**6.1.Item information disclosed so that public have minimum resort to use of RTI.docx**](6.1.Item%20%20information%20discloased%20so%20that%20public%20have%20minimum%20resort%20to%20use%20of%20RTI.docx) | As per the Auditor’s remarks, all Information is to be uploaded on the website and correct link is to be shared for audit. The available information have been provided. |
|  | **6.2** | **Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel** |
|  | **6.2.1** | Whether STQC certification obtained and its validity. | <http://203.129.241.91/rti/?%20page_id=514> | STQC Certification for the website is pending |
|  | **6.2.2** | Does the website show the certificate on the Website? | [6.2.2](6.2.pdf) | -do- |