Dear Sir/Madam,

 Sub: Material for Annual Report 2018-19 – reg.

 Ref: SH/LIC/AR/2019-20, dated 01.04.2019

 With reference to the above, we have not yet received the material pertaining to the Department of Audiology for preparing the Institute Annual Report 2018-19. Kindly send the material at the earliest.

 Thank you,

 Yours faithfully,

 Library and Information Officer