**OTHER ACTIVITIES AND EVENTS**

**Infrastructure Development and Maintenance**

The infrastructure development and maintenance activities of the institute are being carried out mainly by the Department of Electronics, and the Engineering and Horticulture sections.

**Civil Engineering Infrastructure**

The institute spent Rs. 1,41,180/- towards civil engineering infrastructure maintenance during the reporting year. The major work completed include renovation of D-type staff quarters, painting and roof water proofing to the clinical services building and administration block, construction of security booth at varuna campus, proving grill work at Special Education Department and vitrified tile flooring for upgradation of internet browsing center. In addition, construction of Centre of Excellence building worth Rs. 8600/- lakhs was under progress.

**Garden and Landscape Development**

The Horticulture section has developed the Mexican Lawn with ornamental plants at an area of 2375 Sq.ft in front of the Dept of SLS and SLP building and developed 500 numbers of indoor ornamental potted plants to place inside the office buildings. Also, the section has prepared around 5 tons of dried leaves compost in the institute nursery yard.

The Horticulture section was represented the institute in the Dasara flower show – 2018, organized by the Dept. of Horticulture, Govt. Of Karnataka and won 1st prize for well garden maintenance and flower pots arrangement. The section also participated in the flower show organized by the Mysuru Palace Board, Mysuru, from 26th December to 1st January 2019. The institute received appreciation certificate from Sri. Abhiram G sankar, Deputy Commissioner, Mysuru District and Executive Officer, Mysuru Palace Board, Mysuru.

**Implementation of the Right to Information Act, 2005**

The institute has been implementing the Right to Information Act, 2005, in best of spirit. During the reporting year, the Institute answered RTI queries both in offline as well as online mode on the RTI-MIS Portal of the Govt. of India. Also, suo-moto published various information on its policies and procedures on the official website thereby reducing the need for invoking the provisions of the Act for seeking information by the public. The details of RTI related queries received and disposed of during the reporting year are given in table 1.

Table 1: RTI Services

|  |  |  |
| --- | --- | --- |
| **Sl.No.** | **Category** | **Number** |
| 1 | No. of applications received as transfer from other PAs u/s 6 (3) | 9 |
| 2 | Received (including cases transferred to other PAs) | 43 |
| 3 | No. of cases transferred to other PAs u/s 6(3) | 4 |
| 4 | Decisions where requests/appeals rejected | 3 |
| 5 | Decisions where requests/appeals accepted | 50 |
| 6 | First Appeal received | 3 |
| 7 | Second Appeal received | 0 |
| 8 | Registration Fee Collected (in Rs.) u/s 7(1) | 339 |
| 9 | Additional Fee Collected (in Rs.) u/s 7(3) | 102 |

**Library and Information Centre**

The major library and information services provided during the reporting year include the following.

**Acquisition of Information Resources:** Totally 314 print books were purchased during the reporting year making the total collection to 22190. In addition, 118 national/international journals both in print and electronic format and three online bibliographic databases were subscribed, 74 national/international standards both in print and electronic format were procured, and 71 research reports were added to the in-house digital repository. The institute received 242 nos. of medical Journals as a part of ERMED consortium of the Ministry of Health and Family Welfare, Govt. of India and more than 31,35,000 e-books and 6000 e-journals as a part of N-LIST service of the Information and Library Network, University Grants Commission, Govt. of India. A full-text database, PsycARTICLES published by the American Psychological Association was added newly to the collection.

**Information Services:** The various information services provided during the reporting year include book lending, reference, Internet, online public access catalogue, web portal based CD-ROM, online databases, e-journals, e-books, plagiarism detection, remote login, bibliographic management, language laboratory, newspaper clipping, digital repository and VPN based resource access to the DHLS centres.

**Orientation/Training Programs:** The students were oriented on library resources and services and on J-Gate Database, Grammarly and Turnitin software.

**Product Development and Distribution**

Totally, 3,270 nos. of Institute publications were sold under the aegis of the Product Development Cell generating an amount of Rs. 5,79,845/-.

**Material Development Activities**

During the reporting year, the Department of Material Development designed and developed various materials beneficial for the professionals and the public on prevention, identification and management of communication disorders. It was also involved in translating material to cater to the needs of individuals from different linguistic backgrounds, development of public education material s on various rights and welfare measures available for individuals with communication disorders and duplication of materials. The materials were developed in audio, video and print formats. The details are given in table 2.

Table 2: Material Development Activities (Mani will give the information)

|  |  |  |
| --- | --- | --- |
| **Category** | **No. of Designs** | **No. of Pages/editing** |
| Booklet/Cover |  |  |
| Brochure/Pamphlet |  |  |
| Certificate |  |  |
| Invitation |  |  |
| Drawings |  |  |
| CD |  |  |
| Posters |  |  |
| Banner |  |  |
| Others |  |  |

|  |
| --- |
| **Photography** |
| Events covered | 101 |
| No. of photos taken | 4078 |
| **Others** |
| Printing | 45465 |
| Video | 50 minutes |
| Scanning | 1734 |
| Content development/ modification & translation with typing | 161 |

**Personnel Management**

**Staff Strength**: Eight non-teaching staff were appointed on regular basis. With this, the regular staff strength of the institute reached 176 which includes 51 Group 'A', 56 Group 'B', 51 Group 'C' and 18 multitasking staff. In addition, 149 contract staffs were also recruited. Thus, the total staff strength of the institute was 325 at the end of the reporting year, excluding the outsourced contract staff for housekeeping, gardening and security.

**Promotions**: The four under modified assured career progression. The details are given in tables 3.

Table 3: Modified Assured Career Progression

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.****No.** | **Name and designation** | **Date of upgradation** | **Upgradation Pay Band with Grade Pay** |
| 1 | Dr. R.Gopi Sankar, Research Officer | 10.06.2018 | Level 8 of VII CPC |
| 2 | Dr. P. Purusothama, Research Assistant | 30.07.2018 | Level 7 of VII CPC |
| 3 | Sri Palaniswamy, Group C (MTS) | 05.06.2017(Monetary Benefit w.e.f 06.06.2017) | Level 4 of VII CPC |
| 4 | Sri Mahadeva, Group C (MTS) | 05.09.2018 | Level 4 of VII CPC |

**Retirement /Repatriation /Resignation**

Four staff members, Sri. Purushothama K, Sri. Eshwara, Sri Srinivasa & Sri. Hanumantha were superannuated from the regular service during the reporting year and two staff members Smt. Vijayashree, Smt. Sujatha V. Shastry took voluntary retirement. Also,Sri. Shyam H.R, Clinical Psychologist Grade II resigned from the service.

**Reservation Policy Implementation**

The Institute being an autonomous body under the administrative control of Ministry of Health and Family welfare, Govt. of India, the orders of Government providing reservation for Scheduled Castes and Scheduled Tribes and OBC in matters relating to recruitment and promotions are fully applicable. The details the implementations of reservation policy of the Government of India at the institute during the reporting year are given below. Orders on concessions such as age relaxation in recruitment and in payment of application fees, etc., were extended to the candidates belonging to SC and ST categories in recruitment during the reporting year. Further, the orders of Govt. of India providing for reservation to the candidates belonging to above mentioned categories in matters related to admission to various courses such as under graduate, postgraduate, and diploma programmes conducted by the Institute were implemented in to. Also, the candidates belonging to these categories were extended to the concessions in payment of fees as per Govt. of India orders. One Group 'A' officer was nominated as Liaison Officer to monitor, coordinate and to aid and advise the Director in matters related to implementation of the reservation policy of Govt. of India and also look into grievances from the employees belonging to these categories. The break-up of sanctioned strength filled up therein and the staffs belonging to SCs and STs as on 31st March 2018 are given in table 4.

**Table 4 : Academic (faculty)/ technical positions & Nontechnical/administrative**

 **positions)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Group** | **Sanctioned Strength** | **Working Strength** | **SC** | **ST** |
| **Group A** | 96 | 52 | 07 | 04 |
| **Group B** | 86 | 56 | 06 | 02 |
| **Group C** | 60 | 51 | 08 | 01 |
| **Group C (MTS)** | 63 | 18 | 07 | - |

The number of scheduled caste and scheduled tribe students admitted to various academic programmes offered by the institute during the reporting year are given in table 6.

**Table 6: SC/ST Students admitted**

|  |  |  |  |
| --- | --- | --- | --- |
| **Courses** | **SC** | **ST** | **Total** |
| Undergraduate | 35 | 18 | 53 |
| Postgraduate | 26 | 09 | 35 |
| Diploma | 03 | 01 |  |

The academic staff members belonging to SC/ST categories were encouraged to participate in research activities and also to present papers in seminars and to attend workshops, seminars, etc. They were also encouraged to publish their research papers in journals of repute.

**Technological Consultancy Services**

The Department of Electronics is equipped with state-of-the-art equipment and expertise in the area of acoustic noise measurements. The following consultancy services were carried out by the department during the reporting year.

1. Electro Acoustic evaluation of hearing aids from District project Coordinator, SSA, Jagathsinhpur, Odisha, from District project Coordinator, SSA, Nayagarh, Odisha, District project Coordinator, SSA, Bargarh, Odisha, District project Coordinator, SSA, Phenknal, Odisha, District project Coordinator, SSA, Sambalpur, Odisha, District project Coordinator, SSA, Kendrapur, Odisha, District project Coordinator, SSA, Kandhaman, Odisha, District project Coordinator, SSA, Ganjam, Odisha, District project Coordinator, SSA, Deogarh, Odisha, District project Coordinator, SSA, Malkangiri, Odisha, two hearing aids District project Coordinator, SSA, Nabarangapur, Odisha, District project Coordinator, SSA, Jajpur, Odisha, District project Coordinator, SSA, Boudh, Odisha, District project Coordinator, SSA, Mayurbanj, Odisha, District project Coordinator, SSA, Angul, Odisha, District project Coordinator, SSA, Bhadrak, Odisha Commissioner for Welfare of the Differently Abled, Kamarajar Salai, Chennai, District project Coordinator, SSA, Nuapada, Odisha, Commissioner for Welfare of the Different Abled, Chennai, District project coordinator SSA, Gjapathi, District project coordinator SSA Kalahandi, Odisha, District project coordinator Samagra Shiksha Rayagada, Odisha, District project coordinator SSA Puri, Odisha, District project coordinator SSA Balasore, Odisha.
2. Electro Acoustic evaluation of hearing aids from Arphi Electronics Pvt. Ltd.
3. Calibration of four instruments from Pika medicals Pvt Ltd., Bangalore
4. Calibration of One instrument from District Surgeaon, Chamaraja Teaching Hospital, HIMS, Hassan.
5. Calibration of three instruments from Sohum Innovation Lab Pvt Ltd, Bengaluru.
6. Calibration of one instrument Inventis Harp plus Audiometer from pika, Medicals Pvt Ltd, Bangalore.
7. Calibration of one instrument from Dr. C Nagaraju, Professor. Sri Krishnadevarya University, Ananthpuram.
8. Calibration of two instruments from Nautilus Hearing Solution Pvt. Ltd. Hubli
9. Testing and Certification of newly constructed Audiology lab at National Institute for Empowerment of Persons with Multiple Disabilities, Chennai.

**Eminent Visitors**

|  |  |
| --- | --- |
| **Visitors** | **Date of Visit** |
| Ms. Vandana JainJoint Secretary (IFD), GOI, MHFW, New Delhi  | 09.04.2018 |
| Shri Gyan Prakash Shrivatsava and Shri Mukesh Bajpai,Officers at the ministry of health and family welfare, New Delhi | 19.04.2018 |
| Shri J Gaurishankar, Shri S K Chatturvedi Shri A K Sinha, Shri GopukumarExpert committee of UGC | 04.05.2018 to 05.05.2018 |
| Smt. Gayathri Mishra, Joint Secretary and Ministry of Healt & Family Welfare, Government of India  | 19.06.2018 |
| Smt. Niharika SinghJoint DirectorMinistry of Health and Family Welfare, Government of India | 19.06.2018 |
| 9 UG & PG students from Purdue University, west lafayette, Indiana, USA | 11.07.2018 |
| Mr. Vivek Gurjar Auditor | 26.07.2018 |
| Shri V.S. BasavarajuState Commissioner for Disabilities, Bangalore | 09.08.2018 |
| Prof. T.D. Kemparaju Vice ChancellorBengaluru north University, Bengaluru | 09.08.2018 |
| Dr. Kapil MohanDirector General, Administrative Training Institute, Mysuru  | 09.08.2018 |
| Mrs. Bhagirathi Bhai KadamDirector, Rangayana  | 09.08.2018 |
| Mrs. Vaishnavi Gangubai HanagalHindustani Classical Vocalist | 09.08.2018 |
| Mr. Brett LeeCochlear’s ambassador for hearing | 07.09.2018 |
| Major General Mohan MuttagikarRetd. Doctor, Armed forces | 26.01.2019 |
| Dr. Madhusudan JSS Ayurveda Medical College and Hospital, Mysuru | 31.01.2019 |
| Dr. Manasa JSS Ayurveda Medical College and Hospital, Mysuru | 31.01.2019 |
| Shri Ashwin Kumar ChoubeyHonourable Union Minister of StateMinistry of Family and Welfare | 03.02.2019 |
| Dr. Supraja AnandAssistant Professor in Communication Sciences and DisordersUniversity of South FloridaTampa, Florida, USA | 11.02.2019 |
| Dr. Akhila RajappaAssistant Professor, Department of Communication Sciences and Disorders, East Stroudsburd University | 12. 02.2019 |
| Mr. ShreeharshaMusic Artist, Mysore | 16.03.2019 & 17.03.2019 |