ALL INDIA INSTITUTE OF SPEECH AND HEARING

PRODUCT DEVELOPMENT CELL

SH/PDC/DSR/2017-18 19.03.18

Submitted to the Director.

Sub: Stock entry of Product Development Cell items-reg.

Respected Madam,

With reference to the above, we have been procuring various items for the Product Development Cell and the Stores Section has been entering the stock in the DSR under ‘Library’. It is kindly suggested to make separate DSR entry for the Product Development Cell to avoid confusion later. The Stores Section may kindly be informed in this regard.

Yours faith fully,

In-charge, Product Development Cell

Approved/ Not Approved

Director