ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE – 06

SH/LIC/AR/2011-12 02.04.12

**CIRCULAR**

 Sub: Preparation and submission of draft material for Annual Report 2011-12

All the Heads of the Departments/Sections are hereby informed to submit draft material for the Annual Report 2011-12, incorporating the activities of their respective departments/sections, in the format attached herewith, by 10th April 2012. Providing the miniscule details of faculty and staff engagements/responsibilities may be avoided. A soft copy of the material should be emailed to lio@aiishmysore.in.

 Director

Copy to:

1. The Director’s Office

2. HOD’s Audiology/ Clinical Psychology/ Clinical Services/ CREDM/ Electronics/ ENT/ Material Development/ POCD/ Special Education/ Speech Language Pathology/ Speech Language Sciences/ Academics/ AO’s Office/ Accounts/ Engineering / Horticulture/ Library/ Hindi Translator/ Internship Coordinator/ NSS Coordinator /Public Information Officer/ Public Lecture Series Coordinator/AIISH Gymkhana.

3. O/c