SH/LIC/AR 08.10.12

The Manager

Tech Prints Offset Printers

Chamarajapuram, Mysore-5

Sir,

Sub: Inserting Corrigendum Page in Annual Report-reg.

With reference to the above, this is to request you to carry out the work of inserting a one-page erratum in 100 copies of our Institute Annual Report printed at your firm in the month of August 2012. The paper used should be 90 GSM Glossy Sheet and the erratum page has to be inserted between the Page Numbers 124 and 125 of the report. The 100 copies of the report and the erratum page are sending herewith. The work may be completed at the earliest and submitted to the undersigned along with the invoice addressed to the Director, All India Institute of Speech and Hearing, Mysore.

Yours Sincerely,

Library and Information Officer