6

Activities of the Central Facilities

The major central facilities of the institute include Library and Information Centre, Public Information Office and Department of Material Development. All these support the objectives of the institute.

1. **Library and Information Centre Activities**

The Library and Information Centre (LIC) continued to be the focal point of scholastic activities of the institute during the reporting year. The teaching, learning, research and clinical activities of the institute have been underpinned by LIC through its outstanding collection, an array of traditional and technology-based tools and services and comfortable and large learning space. The major activities of the LIC during the reporting year are outlined below:

1. **Building Collection:**LIC enhanced the collection development activities during the year and procured different types of resources. It has strengthened its e-resource collection by introducing E-books and Online databases and by subscribing more number of E-journals.
2. **Print Books and Bound Volumes:**During the report year it has added 741 books to the collection which is the highest figure in the last 3 years.
3. **Print Journals:** The LIC has subscribed 64 print journals of which 5 print journals were subscribed newly and the remaining are renewed subscriptions.
4. **E-Books:**The LIC has introduced E-books in its collection for the first time by procuring 138 titles. All the titles are pertaining to various aspects of communication disorders.
5. **E-Journals:**The LIC has subscribed 63 E-journals during the year under report. Among them, 48 are available in print format also. 7 E-journals were subscribed newly in the year. In addition to the subscribed E-journals, LIC is getting access to more than 2500 biomedical E-journals as it is a part of ERMED consortium.
6. **Online databases:** The LIC has also introduced Online databases in its collection by subscribing two reputed bibliographic databases in the field of communication disorders published by Proquest Incorporation namely *ComDisDome and* *Linguistics and Language Behaviour Abstract*.
7. **Traditional Information Services:**The major traditional information services provided by the LIC during the year under report were reference service, book lending service and reprographic service
8. **Electronic Information Services:**LIC provided two categories of electronic information services during the reporting year. which included internet service and web portal based services
   1. **Internet Service:** LIC strengthened the provision of internet service to the member community during the reporting year by adding more number of computers with internet access. By the end of reporting year, totally there were 44 computers with internet access in the LIC.
   2. **Web portal based Information Services:** Library and Information Centre provided a variety of information services through its web portal available at [www.aiish.ac.in](http://www.aiish.ac.in) such as access to institute Digital Research Repository developed and maintained by the LIC, and Online Public Access Catalogue Service.
   3. **Digitization of Research Reports:**During the reporting year more than 1000 pages of research papers have been digitized and uploaded to the repository. These include PG dissertations and other project works done at the institute.
9. **Material Development Activities**

During the reporting year, the Department of Material Development prepared 1590 materials of different types including posters, certificates, identity cards, prospectus, and CD covers. In addition to this, the department staff provided photo coverage and video coverage of 85 and 9 institute events, respectively. Further the Department received 300 work orders from different departments and carried out colour printing, photocopying and scanning of more than 25, 000 pages.

1. **Public Information Activities**

Public information office of the institute is responsible for taking care of institute publications and maintenance of media relations.

The major activities of the Public information office during last year included the following.

1. issue of more than 25 media releases on major events and significant achievements of the institute,
2. publication of Journal of All India Institute of Speech and Hearing.Vol.24 Issue 1 & 2,
3. publication of ‘Student Research at AIISH Volume No.VIII, an in-house publication compiled out of dissertation works of the Post Graduate students of the institute,
4. publication of a number of brochures and posters related to the activities of various departments of the institute, and
5. arranging for 13 camps at various places in Karnataka.