**ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE – 06**

SH/LIC/AR/2012-13 19.03.13

**CIRCULAR**

 Sub: Preparation and submission of draft material for Annual Report 2012-13

All the Heads of the Departments/Sections are hereby informed to submit draft material for the Annual Report 2012-13, in the format attached herewith, by 8 April 2013 without fail as a report of institute activities during 2012-13 has to be submitted to the Ministry by 15 April 2013. A soft copy of the material should be emailed to lio@aiishmysore.in.

 Director

Copy to:

1. The Director’s Office

2. HOD’s Audiology/ Clinical Psychology/ Clinical Services/ CREDM/ Electronics/ ENT/ Material Development/ POCD/ Special Education/ Speech Language Pathology/ Speech Language Sciences/ Academic / AO’s Office/ Accounts/ Engineering / Horticulture/ Library/ Hindi Translator/ Internship Coordinator/ NSS Coordinator /Public Information Officer/ Public Lecture Series Coordinator/AIISH Gymkhana/DHLS Overall Coordinator.

3. O/c