| Role Name | Abbreviation | Submission | Internal Review | External Review | Editorial | Production |
| --- | --- | --- | --- | --- | --- | --- |
| Press manager | PM |  |  |  |  |  |
| Press editor | PE |  |  |  |  |  |
| Production editor | ProdE |  |  |  |  |  |
| Series editor | AcqE |  |  |  |  |  |
| Copyeditor | CE |  |  |  |  |  |
| Designer | Design |  |  |  |  |  |
| Funding coordinator | FC |  |  |  |  |  |
| Indexer | IND |  |  |  |  |  |
| Layout Editor | LE |  |  |  |  |  |
| Marketing and sales coordinator | MS |  |  |  |  |  |
| Proofreader | PR |  |  |  |  |  |
| Author | AU |  |  |  |  |  |
| Volume editor | VE |  |  |  |  |  |
| Chapter Author | CA |  |  |  |  |  |
| Translator | Trans |  |  |  |  |  |
| Internal Reviewer | IR |  |  |  |  |  |