*4.2.5 Provide details on the following items:*

* + - *Average number of walk-ins*
		- *Average number of books issued/returned*
		- *Ratio of library books to students enrolled*
		- *Average number of books added during last three years*
		- *Average number of login to opac (OPAC)*
		- *Average number of login to e-resources*
		- *Average number of e-resources downloaded/printed*
		- *Number of information literacy trainings organized*
		- *Details of “weeding out” of books and other materials*

*4.2.6 Give details of the specialized services provided by the library*

* *Manuscripts*
* *Reference*
* *Reprography*
* *ILL (Inter Library Loan Service)*
* *Information deployment and notification (Information Deployment and Notification)*
* *Download*
* *Printing*
* *Reading list/ Bibliography compilation*
* *In-house/remote access to e-resources*
* *User Orientation and awareness*
* *Assistance in searching Databases*
* *INFLIBNET/IUC facilities*

*4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.*

*4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.*

*4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)*

***4.3 IT Infrastructure***

*4.3.1. Give details on the computing facility available (hardware and software) at the institution.*

* *Number of computers with Configuration (provide actual number with exact configuration of each available system)*
* *Computer-student ratio*
* *Stand alone facility*
* *LAN facility*
* *Licensed software*
* *Number of nodes/ computers with Internet facility*
* *Any other*

*4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?*

*4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?*

*4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)*

*4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?*

*4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.*

*4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?*