Libraries

UNIVERSITY OF GLOUCESTERSHIRE
at Cheltenham and Gloucester

Using Windows Live Movie Maker: a Basic Guide

There are three main steps when using Moviemaker to make your project:

1. Transfer files and sound/video footage to the PC
2. Editing the project
3. Saving the project in the correct format

Before you begin, create a folder for your files and working project on the **Data drive** of the edit suite PC. By saving all the components of your project here, they will be easily found next time you are working on the project.

Now you can begin your project: go to **Start** > **All programmes** > **Windows Live Movie Maker**

Tip! While you are working on an unfinished project, your file will appear as a .wlmp file – this will only open in Windows Live Movie Maker
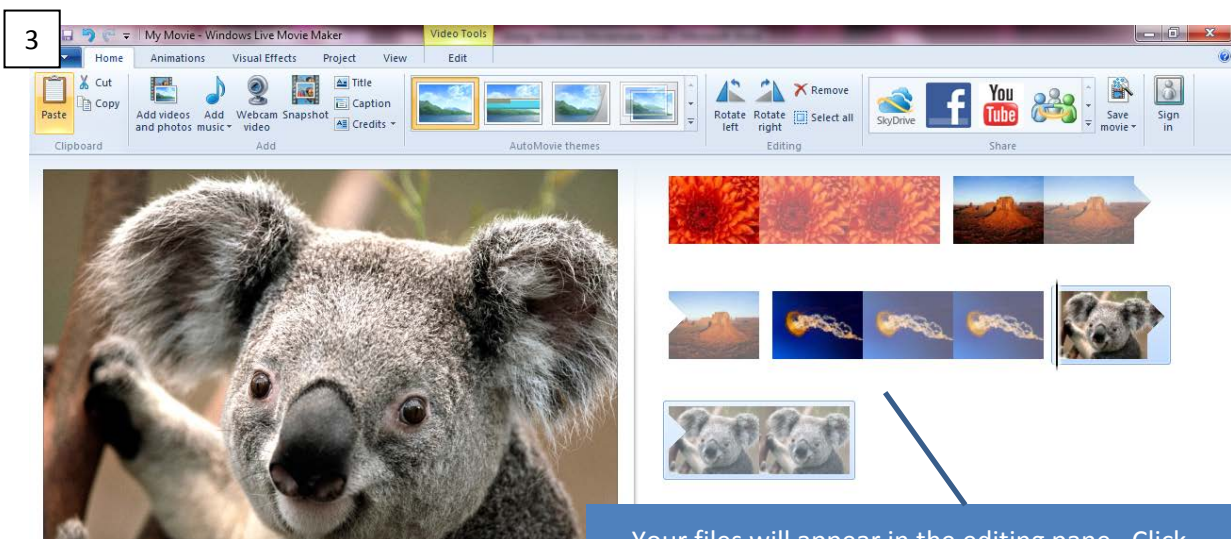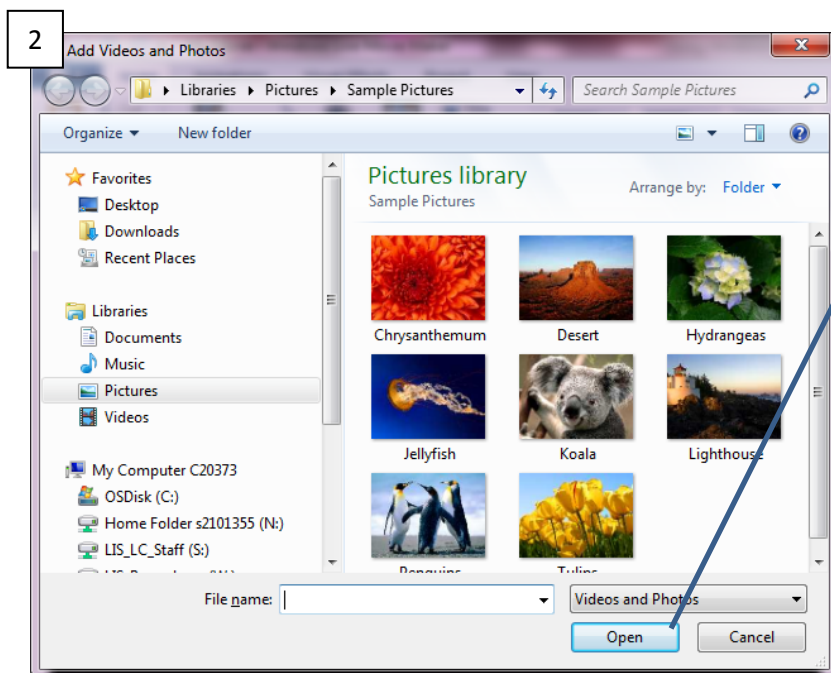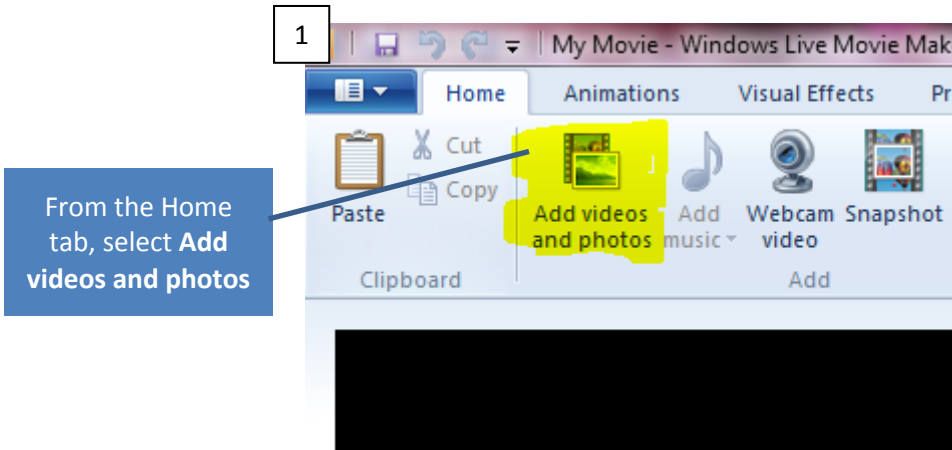
Part one: transferring your files

Transferring a recording on a camcorder

1. First, switch on the camcorder and place your mini DV tape into it

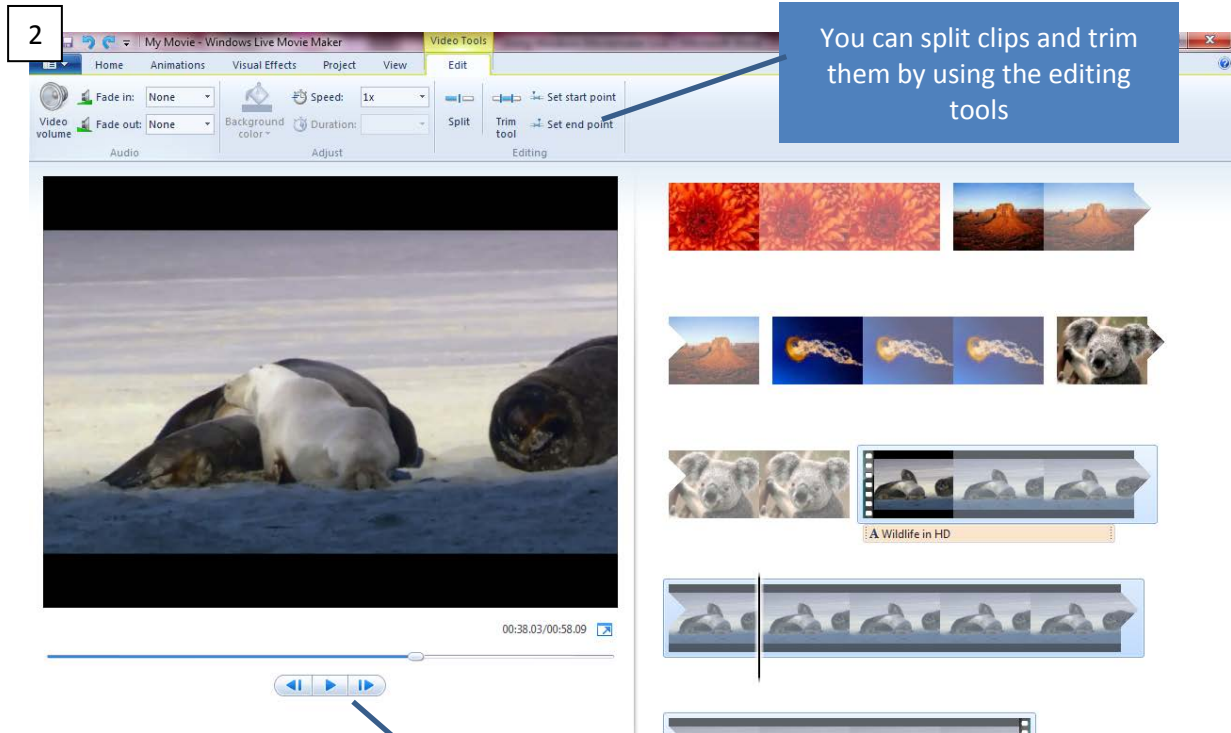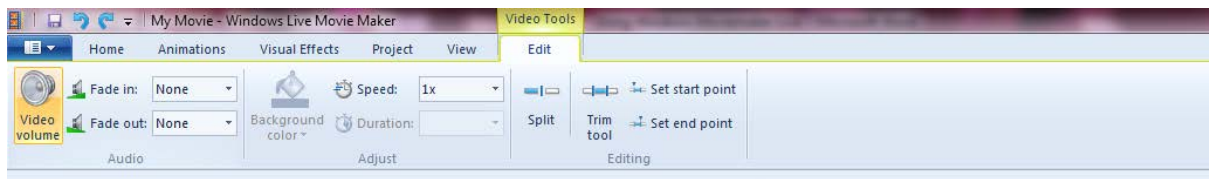Select the Movie Maker tab…

…and choose **Import from device**
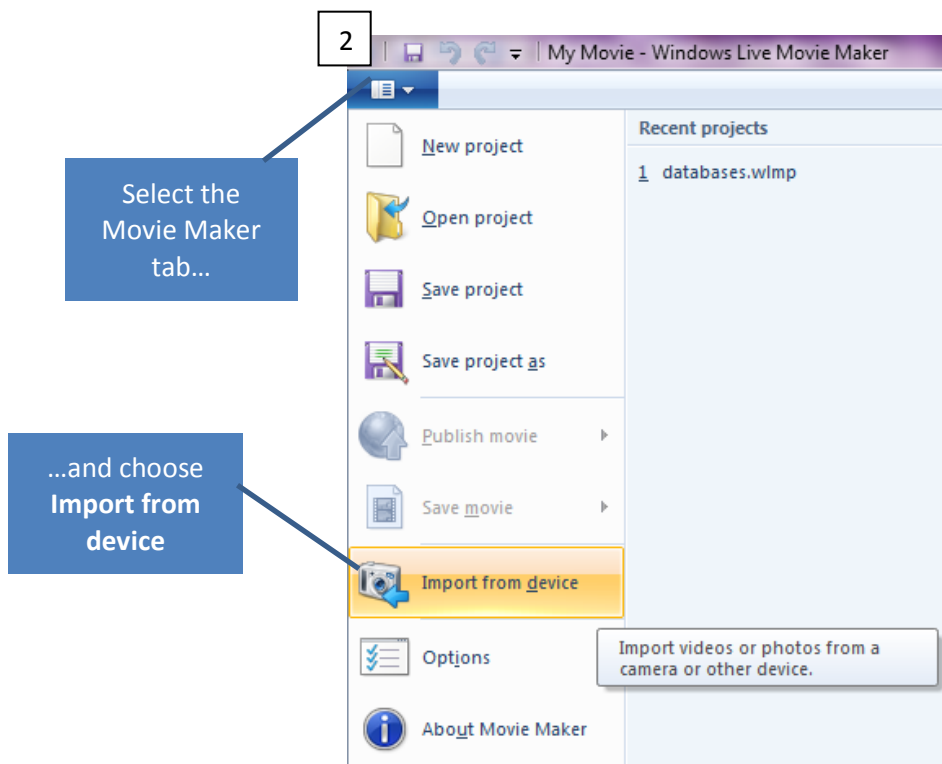
3. A new window will appear, which allows you to control the camcorder's playback functions. You can either import the whole tape, or specific part

Adding files from the PC

1

From the Home tab, select **Add videos and photos**

2

Browse to find your images and video, and click **Open.**

To select more than one at a time, click on each one while holding down the **Ctrl** key

Add Videos and Photos

Libraries ▶ Pictures ▶ Sample Pictures

Search Sample Pictures

Organize ▾   New folder

Pictures library
Sample Pictures

Arrange by: Folder ▾

Favorites
  Desktop
  Downloads
  Recent Places

Libraries
  Documents
  Music
  Pictures
  Videos

My Computer C20373
  OSDisk (C:)
  Home Folder s2101355 (N:)
  LIS_LC_Staff (S:)

Chrysanthemum   Desert   Hydrangeas

Jellyfish   Koala   Lighthouse

Penguins   Tulips

File name:

Videos and Photos

Open   Cancel

3

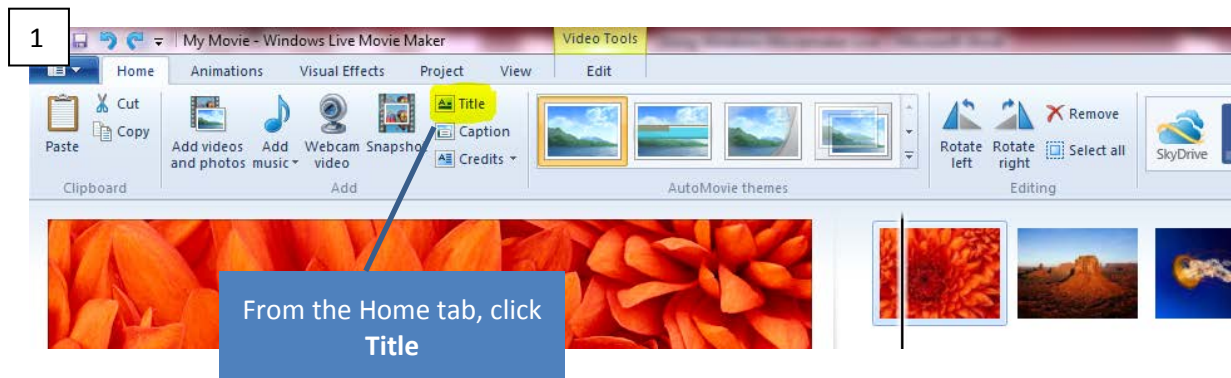Your files will appear in the editing pane. Click and drag them around to place them in the arrangement you want
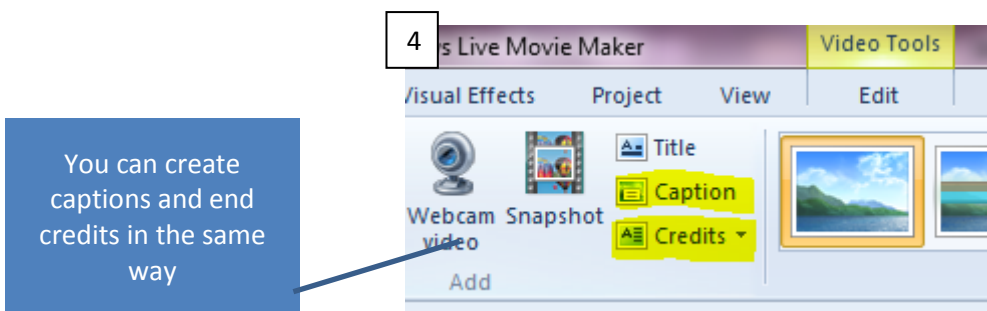
Part two: editing your project

1. When you click on any point in your clips, the video editing toolbar will appear:

You can split clips and trim them by using the editing tools

Use the buttons to view your movie as it would play. You can also use the spacebar to start and stop playback

Adding a title

You can add a title to the beginning of your movie:

From the Home tab, click **Title**

2

Type in your title. You can change the font style and text size

You can also change the time the title appears, and duration of time for which it displays

2008 - 2009

3

Play around with the animations to see which effects look best

4

You can create captions and end credits in the same way
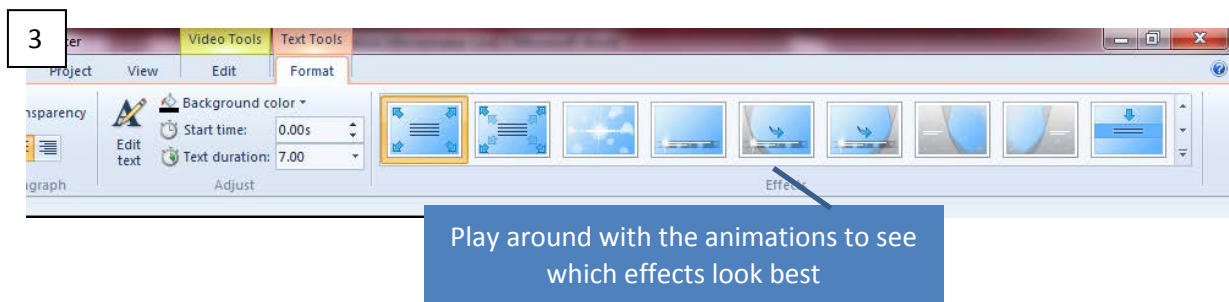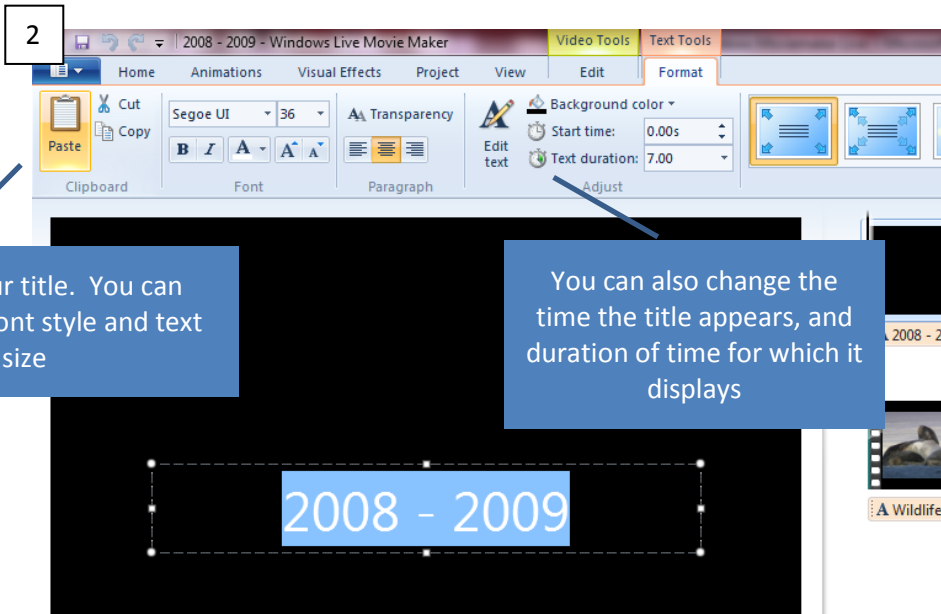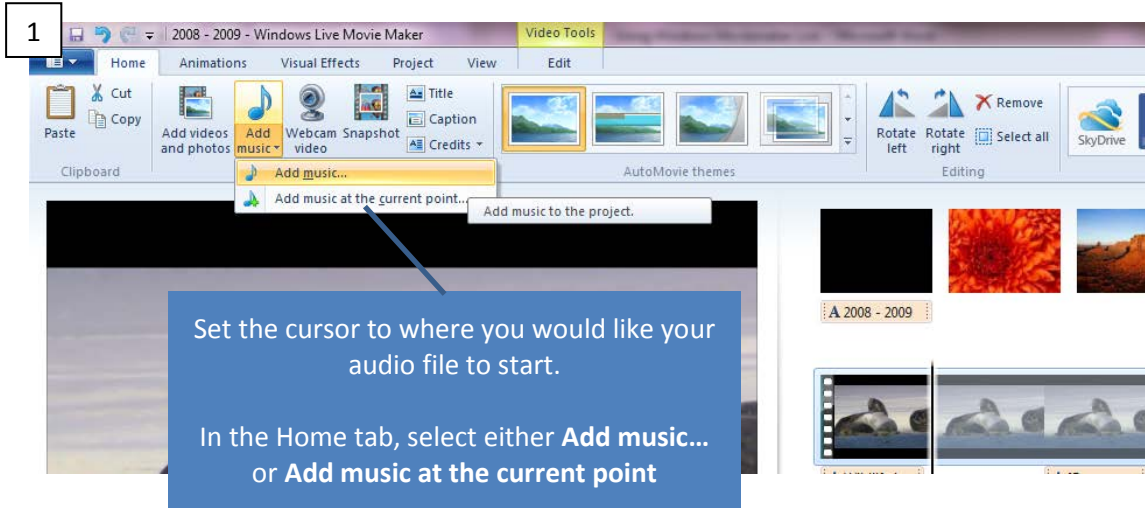
Using transitions and animation effects

To make the transitions between slides smoother to watch, use the tools in the animations tab.

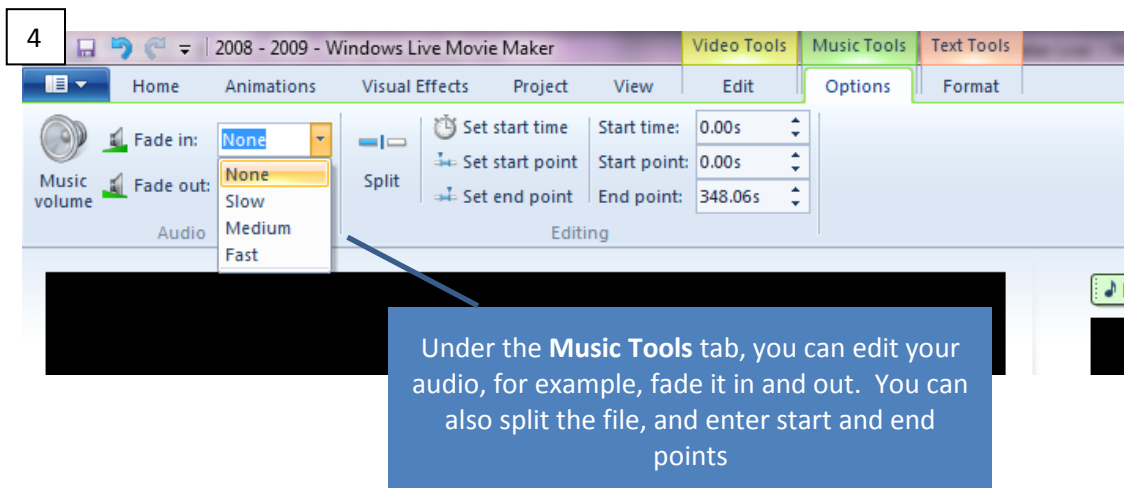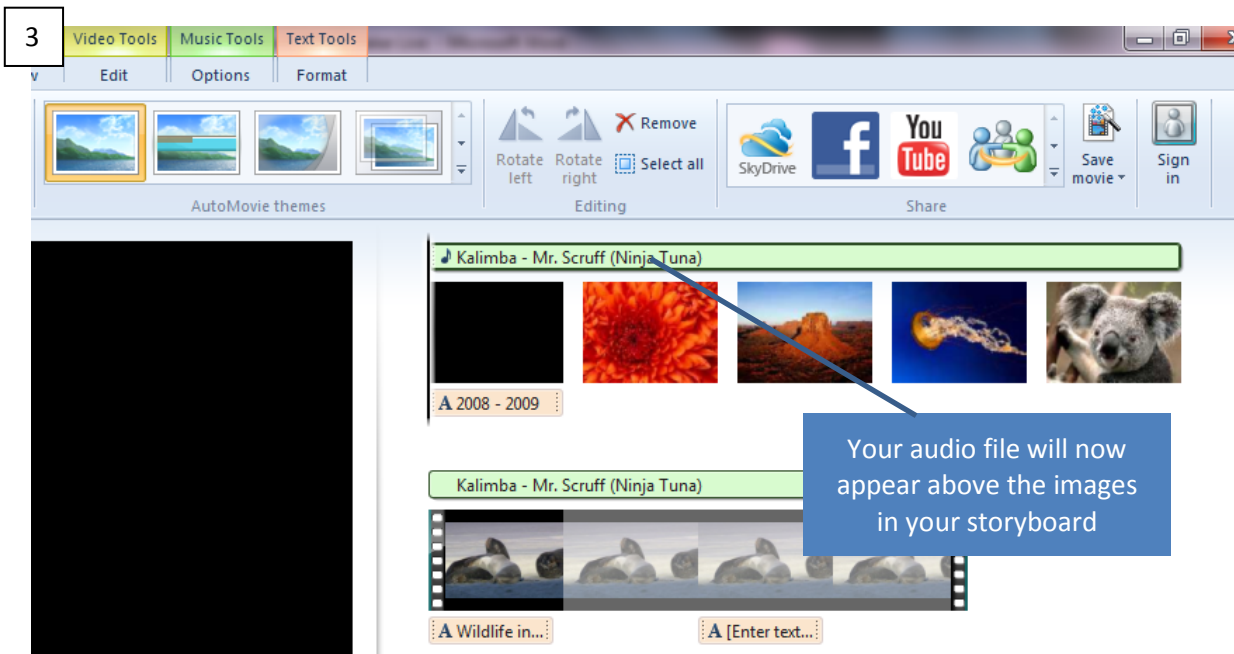Hover your mouse over each one for a preview

To use the same transition throughout your movie, click on **Apply to all**
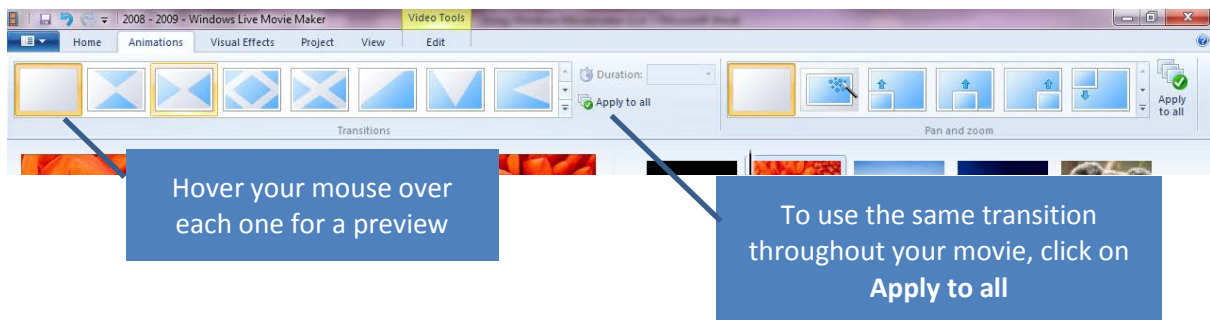
Tip! Make sure you save your project regularly!

Adding music and sound files

1

Set the cursor to where you would like your audio file to start.

In the Home tab, select either **Add music…** or **Add music at the current point**

2. Navigate to where you have saved your audio file(s), and click Open

3

Your audio file will now appear above the images in your storyboard

4

Under the **Music Tools** tab, you can edit your audio, for example, fade it in and out. You can also split the file, and enter start and end points

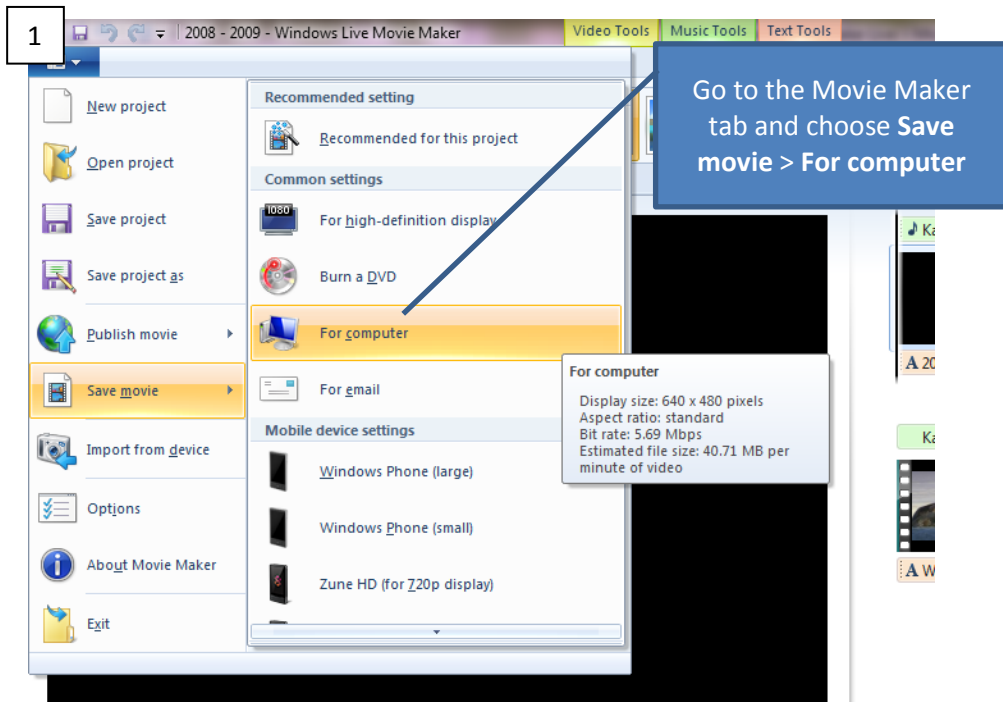Tip! To zoom in and out of your working project, go to the View tab:

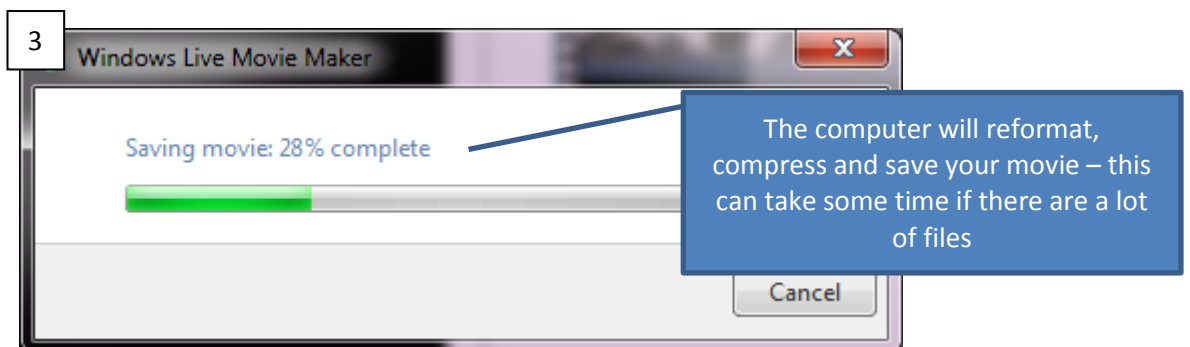…this will enable you to make detailed adjustments more easily

Part three: Saving your movie

Although (hopefully) you have been saving your project regularly as you go, you will need to save the finished movie in a suitable format.

If you are required to hand your movie in on a USB stick, use the 'For computer' option:

Go to the Movie Maker tab and choose **Save movie** > **For computer**

2. Navigate to your folder on the Data drive, and click Save

The computer will reformat, compress and save your movie – this can take some time if there are a lot of files

Your movie will now be saved as a .wmv file, which can be played in Windows Media Player

Useful Information

Windows Live Movie Maker tutorial

Microsoft have a Youtube channel where you can find lots of useful information, including a tutorial on getting started with Windows Live Movie Maker: http://youtu.be/3ZZij3NNyVg

Copyright

You can find huge numbers of media files on the web, but you need to be careful about copyright issues when you are using them in your work. Just as the copyright for printed text in books belongs to the author, so copyright of the vast majority of works on the internet belongs to the person(s) who created them.

There are, however, schemes that exist which allow the creators to specify the terms under which their work can be used, for example for non-commercial use. Creative Commons is a well-known example of one of these schemes.

Visit http://creativecommons.org/about for more details.

You can also learn more about copyright issues and the web from the JISC Digital Media tutorial: http://www.vtstutorials.ac.uk/tutorial/video/

Searching for media files on the web

There are many websites where you can find image, sound and video files. Two particularly useful ones which help narrow your search down to files you might be able to reuse are:

- Creative Commons search engine: http://search.creativecommons.org/
- Wikimedia Commons: http://commons.wikimedia.org/wiki/Main_Page

For a longer list of useful sources go to: http://www.jiscdigitalmedia.ac.uk/finding

It is always worth having a close look at the usage license for each file, as some are more restrictive than others.

Referencing

All the sources you use in your project must be referenced in the correct way. Sometimes this is easier said than done, and for help you might like to refer to the referencing guides on the library web pages: http://insight.glos.ac.uk/departments/lis/resources/Pages/referencing.aspx

If you're still unsure, you can contact your subject librarian – you can find their contact details here: http://insight.glos.ac.uk/departments/lis/subjects/librarians/Pages/default.aspx

Or you can use the Ask the Library chat service to talk online with a member of library staff: http://insight.glos.ac.uk/departments/lis/Pages/Ask.aspx