| Sl**No** | **Area for Continuous Improvement** | **Present Status** | **Target** | **Project****Leader** | **Members** | **Review Freq.** | **Target for completion** | **Remarks** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Simplification of book Issue-Return procedure | The system in practice was very time consuming and prone to errors.  | Facilitate easy issue and return of books and thereby save the time of the customers. | Shijith Kumar C | Nandeesha, BNidheesh David KuruvillaNanjunda Swamy, NLokesh, PRaju, VChowdaiah, K | 1 year | June 2013 |  |
| 2 | Remote Access Information Service | The customers can access resources only inside the campus | To provide off campus access to subscribed resources  | Shijith Kumar C | Nanjunda Swamy | 1 year | January, 2014 |  |
| 3 | Online User Feedback facility | Manual feedback system | Easy feedback from customers  | Shijith Kumar C | Nanjunda Swamy | 1 year | January, 2014 |  |
| 4 | Online User Information Resource Suggestion facility | Print suggestion form | Easy suggestion of new information resource by the customers  | Shijith Kumar C | Nanjunda Swamy | 1 year | January, 2014 |  |
| 5 | Formulation of library policy  | No written, standardized policy  | Standardization of procedures  | Shijith Kumar C | All the staff members  | 1 year | January, 2014 |  |
| 6 | Online Computer Usage Monitoring system  | Usage of computers are monitored by physically visiting the computer centre | Monitoring the computer usage behavior of customers | Shijith Kumar C | Nanjunda Swamy | 1 year | February, 2014 |  |
| 7 | Electromagnetic Security System | Manual checking  | Prevention of book theft | Shijith Kumar C | Nanjundaswamy,Nandeesha, Nidheesh  | 1 year | February, 2014 |  |
| 8 | Online News Clipping Service | Print Newspapers  | Selective dissemination of information pertaining to Institute activities.  | Shijith Kumar C | Nanjunda Swamy | 1 year | March, 2014 |  |