All India Institute of Speech and Hearing, Mysore-6

**Library and Information Centre**

Purchase request reminder form

SH/LIC/PUR/…/R1/2013-14 ../../..

Sub: Purchase of ………-reg.

Ref: Our Purchase Request Letter No. SH/LIC/PUR/.. dated ……

**NOTE**

With reference to the above, this is to remind you that we haven’t received any communication regarding the purchase of ………………………………………………………….. Kindly do the needful at the earliest.

Library and Information Officer

To

The Purchase Section